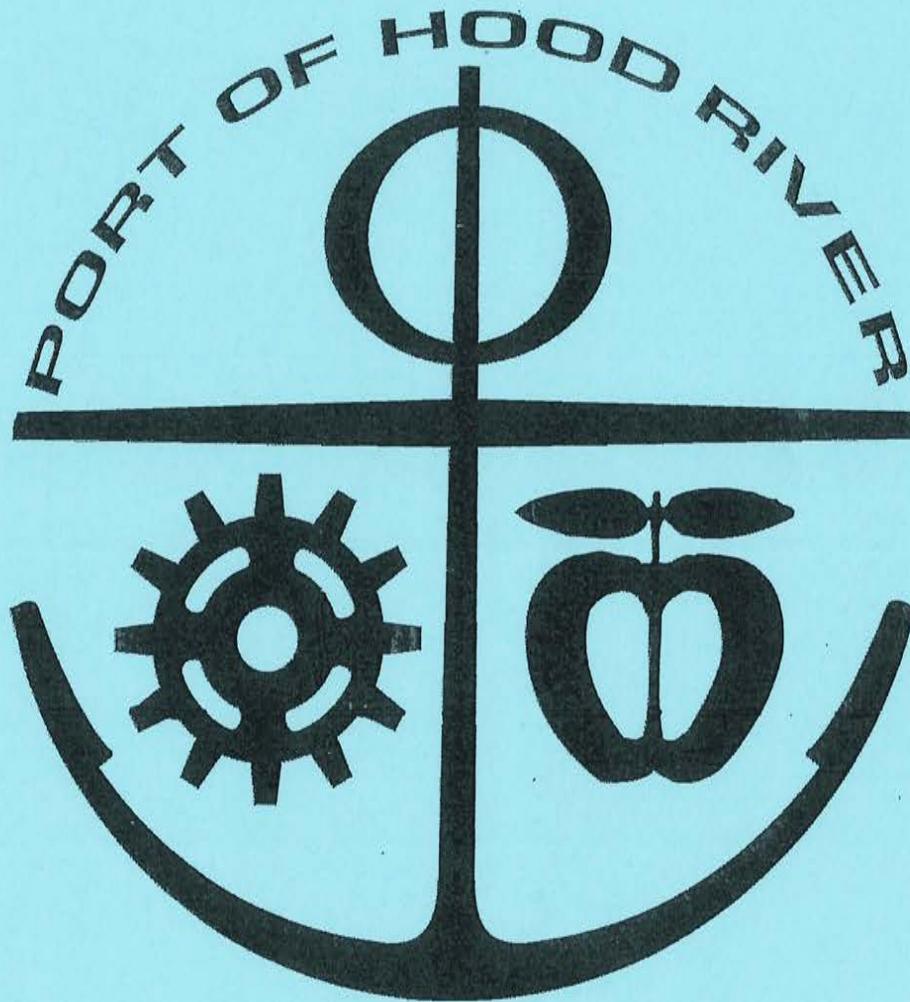


PORT OF HOOD RIVER COMMISSION
BUDGET COMMITTEE MEETING
Tuesday, May 4, 2021
Marina Center Boardroom and ZOOM
1:30pm

AGENDA

1. President of the Board - Call to Order and Open the Budget Committee Meeting
2. Election of Officers – President and Secretary
3. Budget Message – Michael McElwee, Executive Director
4. Budget Review – Fred Kowell, Chief Financial Officer
5. Budget Deliberations
6. Actions Items:
 - a. Move to Approve a property tax levy at the rate of \$.0332 per thousand of assessed value for FY 2021-22.
 - b. Move to approved the FY 2020-21 budget as amended.
7. Adjourn Budget Committee and Open Regular Session

**BUDGET
FISCAL YEAR 2021-22**



**PROPOSED BUDGET
BUDGET COMMITTEE
MAY 4, 2021**

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Board of Commissioners

John Everitt, President
 Ben Sheppard, Vice-President
 David Meriwether, Secretary
 Kristi Chapman, Treasurer
 Hoby Streich, Commissioner

Budget Committee

John Benton, Term 2023
 Larry Brown, Term 2023
 Judy Newman, Term 2022
 Svea Truax, Term 2023
 Becca Sanders, Term 2022

Budget Committee Meeting – May 4, 2021
 Budget Hearing – June 1, 2021
 Budget Adoption – June 15, 2021

Commission Memo



Prepared by: Fred Kowell
Date: May 4, 2021
Re: Budget Committee Items to consider for FY 2021-22

Budget Committee Members present or absent: John Benton, Larry Brown, Judy Newman, Becca Sanders, and Svea Truax.

Governing Body present or absent: John Everitt, Ben Sheppard, David Meriwether, Kristi Chapman and Hoby Streich.

John Everitt (Board President) will call the meeting to order and referred to the Budget Committee for appointment of officers to the Budget Committee.

Below are items that are in the Proposed Budget that the Budget Committee:

- A CPI increase of 1.6561% from the Western Region Bureau of Statistics which is included in the Port's Proposed Budget with regard to compensation.
 - A 2.5% rate increase in slip rates for Marina tenants as this covers the cost-of living as well as providing the marina with net positive revenues. A 6% rate increase is included for airport T-Hangar tenants to bring this asset center closer to self-sufficiency and in line with other airports our size.
 - CIP projects? Any changes?
 - A toll increase of 7.2% for Breezeby tolls which is the cost-of-living since the last toll increase in January 2018. In addition cash tolls will be increased by \$0.25.
 - Any other items?
-
- Make a motion for the Budget Committee to approve the Property Tax Levy at the rate of \$.0332 per thousand of assessed value for FY 2021-22.
 - Make a motion for the Budget Committee to approve the Proposed FY 2021-22 budget with the modifications as discussed by Port staff.
 - Modifications to Budget are as follows: TBD

BUDGET MESSAGE



To: Port of Hood River Budget Committee
From: Michael McElwee, Budget Officer
Date: May 4, 2021
Re: Budget Message for Fiscal Year 2021-22

The annual budget for the Port of Hood River is prepared by staff for review and approval by the Budget Committee and for subsequent adoption by the Port of Hood River Commission. This memorandum provides a management summary of issues facing the Port, an overview of the FY 2021-22 Proposed Budget and other information in accordance with O.R.S. 294.

Overview

The Port operates on a fiscal year that begins July 1 and ends June 30. The budget is a key document by which revenues are anticipated and the Commission's policy and expenditure priorities are identified. Public input is sought and welcome at all stages of budget development.

Budget preparation follows these key steps as required by state statute:

- A **Proposed Budget** is prepared by the Port's Budget Officer in collaboration with staff and is presented for discussion at the Commission's Spring Planning meeting. This year, the Spring Planning meeting was held on **April 6, 2021**.
- The Budget Committee meets today, **May 4, 2021** to discuss the **Proposed Budget**, makes changes as needed and approves it by formal vote. Upon approval, the Proposed Budget becomes the **Approved Budget**. Formal approval by the Budget Committee of the tax rate for the upcoming fiscal year is also required.
- The Approved Budget is the subject to a **public hearing** when the Commission seeks formal testimony from members of the public. This year the public hearing is scheduled to occur on Tuesday, **June 1, 2021**.
- The Commission then meets on **June 15, 2021** to consider any final changes and then approve the **Adopted Budget** which takes effect on **July 1, 2021**.

Budget Preparation Overview

The Port of Hood River is a Municipal Corporation in the State of Oregon and operates in accordance with ORS 777 and other statutes. All budget activities of the Port are categorized within the following three funds:

- **General Fund:** Includes activities related to general governmental activities. The revenue comes from property tax receipts. Since property taxes are insufficient to pay all governmental related expenditures, there is a transfer from the Revenue Fund for the difference.
- **Revenue Fund:** Most of the Port's activities are business-type activities and are accounted for in the Revenue Fund which is considered an Enterprise Fund. The primary revenues are from bridge tolls, tenant leases, and marina, airport, waterfront fees. The revenues and expenditures are identified then allocated to asset centers.
- **Bridge Repair and Replacement Fund:** This fund segregates revenues and expenditures related to capital improvements associated with the Hood River-White Salmon Interstate toll bridge. This fund is considered a Special Revenue fund and its sources of revenue are grant monies, bond receipts, and a portion of toll revenue from the 1994, 2012 and 2018 toll increases. These monies are transferred from the Revenue Fund. Expenditures for this fund are associated with capital improvements that extend the bridge's useful life, maintenance, and replacement planning. This fund also reflects debt service payments associated with bonded indebtedness related to bridge improvements. In addition, this fund records the activities for the replacement of the existing bridge.

Port of Hood River Financial Policies

The Port's annual budget is prepared in conformance with state law and its own financial "Financial Administrative Policies and Procedures" adopted in 2012 and updated in January 2014. Three financial policies, in particular, govern the long-range financial planning and annual budget preparation of the Port:

- The Port reserves an amount at least equal to 10% of the Port's depreciable assets.
- The Port's overall debt service coverage ratio should equal 2.0 or greater.
- The Port will pursue a Cash-on-Cash rate of return before debt service that exceeds the average cost of debt for the Port.

Budget Highlights

NOTE: *The novel coronavirus pandemic known as COVID-19 emerged in the State of Oregon in February 2020. Since March 2020 and continuing to today, many executive orders and public health directives have been issued by the State of Oregon and local health officials to curtail virus spread. The impacts of the COVID-19 crisis on national, state, and local economies are now well known. Impacts to Port operations were significant, resulting in full suspension of all tolling operations for six weeks, lower bridge traffic volumes, deferment of lease payments for several tenants, closure of the office to the public, remote work for staff and increased costs associated*

with maintenance of the Port's waterfront properties. However, the Port was able to take advantage of programs that provided financial reimbursement for some direct costs associated with COVID and reimbursement of a substantial portion of the lost toll revenue. At this time there is an ample supply of vaccines available to all community members and vaccination rates are increasing quickly. Although there is still uncertainty looking ahead in regard to COVID-19 variants, vaccination distribution rates and lingering impacts to some business sectors, the FY 2021-22 Proposed Budget has been prepared with a clear picture of the recent impacts of the COVID-19 pandemic on Port operations and likely impacts in the next fiscal year despite some lingering uncertainty.

The following sections are highlights of the FY 2021-22 Proposed Budget organized by major asset areas of the Port's operations.

ASSET AREAS

Industrial/Commercial Properties

- Overall vacancy rates in the Port's industrial and commercial real estate portfolio remain low, around 4%. This is a very positive condition in light of the COVID impacts to some businesses. In large part, this was due to Commission approval of a Rent Relief Policy that allowed for lease payments to be deferred and re-amortized over the remaining lease term or term extension. One major tenant requested significant financial assistance due to simultaneous commencement of a significant expansion project with severe downturn in business due to COVID restrictions. The full impacts of COVID-19 on Port occupancy rates and lease revenue are now well understood and high confidence projections can be made into next fiscal year.
- In FY 2020/21 the Port continued its efforts to invest in the maintenance and capital maintenance of existing leased buildings to maintain their functionality and leasability. The largest project completed was full replacement of the Big 7 Building roof, a longstanding need. However, several capital projects were deferred in light of COVID uncertainty. The largest were expansion of conditioned space within the Port Office Building for file storage and replacement of the northside windows on the Jensen building. These two projects are in the FY 2021/22 Proposed Budget. Also budgeted are replacement and upgrades to the fire alarm systems in the Big 7 and Jensen Buildings, respectively. Consistent with past practice, the budget includes some contingency for each building for lease significant repairs or tenant improvements.,
- Site preparation work is generally complete at the Port's 14-acre *Lower Mill Industrial Subdivision* in Odell. The permitted filling of a wetland is now expected to take place in FY 2021/22. This fill project would make the entire development ready. The Proposed budget depicts a placeholder of \$1.5 million in construction costs in case this project moves quicker through permitting than anticipated. The Port has postponed active marketing the Lower Mill lots and has instead executed short term ground leases with two businesses. In FY 2020/21 the Port carried out a feasibility analysis for an industrial building that could be built and retained in the Port's portfolio. However, it was

concluded that such a project could be feasible if certain market conditions were in place, thus the placeholder. The Port expects to continue efforts to market the Lower Mill lots with an eye to closing sales once the existing ground leases are terminated.

- For the last two years the Port Commission and staff worked to implement the Real Estate Development Strategy (“Strategy”) prepared in 2019. That Strategy assessed several real estate acquisition and development opportunities and identified several to pursue. It also evaluated our current lease template with an eye to improving net revenues from our existing leased portfolio. Lease template changes are, in fact, improving net revenues and will continue to do so as tenant leases expire. The primary real estate development opportunity being pursued is development of a commercial hangar at the Ken Jernstedt Airfield and the Proposed FY 2021/22 Budget includes funding for design, permitting and construction. The FY 2020/21 Budget reserved funding for acquisition of property but efforts to secure a large piece of land near Exit #62 was unsuccessful. The Port has also issued a solicitation to seek developer/business interest in Lot #900, a small, commercially zoned property on the waterfront near Exit #63. It is possible that this process will identify a private entity with whom the Port would collaborate to develop this property. Overall, the Port will continue to take steps to increase net revenue from its real estate portfolio where possible.
- In light of the significant challenges to development of Lot #1 including the high cost of infrastructure and the unavailability of tax increment financing from the Waterfront Urban Renewal District the Commission is now considering a phased approach. In FY 2020/21 conceptual engineering plans and cost estimates were prepared for the extension of Anchor Way which would bisect Lot #1 with the intent of seeking grant funding from ODOT’s Immediate Opportunity Fund and the federal Economic Development Administration. The Proposed FY 21/22 Budget allocates funds for additional engineering and pursuit of these grants. If successful, construction of the new road would take place in FY 2022/23.

Bridge/Transportation

- The Port has anticipated a reduction in capital spending on the bridge while the focus is on bridge replacement efforts continues. However, the FY 2021/22 Proposed Budget anticipates two major capital projects. First, ODOT carried out a weight rating analysis and directed that the limit on the bridge be reduced from 80,000 lbs. to 64,000 lbs. The FY 2021/22 Proposed Budget allocates funds for continuing engineering to determine if strengthening steps can be taken to restore the existing weigh limit. Second, evaluation of the approach ramps revealed high salt content in the concrete with must be addressed to prevent accelerated deterioration. The FY 2021/22 Proposed Budget allocates funds for engineering of a new waterproof membrane and new wearing surface to alleviate his condition. In addition, an important evaluation of the Lift Span’s drive rack pinion shafts, live load supports, counterweight trunnions and wire ropes was postponed from the fall. Carried out in spring 2021, these tests may reveal addition work that would need to be addressed in the capital planning for future years.

- Progress continues to be made on long-term bridge replacement efforts. The Final Environmental Impact Statement (“FEIS”), an important pre-condition to bridge replacement achieved approximately an 80% completion milestone in spring 2021. The FEIS is now expected to be completed in November 2021. At that time, the \$5 million allocation obtained from the State of Oregon in HB 2017 will be substantially expended. However, in 2020 the Port was awarded a \$5 million BUILD grant from the federal government and additional funds are now contemplated from the State of Washington through the efforts of Senator King. Therefore, the FY 2021/22 Proposed Budget includes over \$3.2million in capital expenditures and another \$842,000 in professional services on bridge replacement efforts. Staff is engaged in the lengthy process of selecting a bridge engineer and other consultants for this next phase of project work in conjunction with the Bi-State Working Group, a coalition of cities and counties in both Oregon and Washington.
- Significant disruption to the tolling operations due to COVID-19 occurred in 2020 including full suspension of tolling for six weeks and implementation of All Electronic Tolling (“AET”) for an additional four week until toll staff could return to the booth. As a result of these disruptions and the general decrease on traffic throughout most of the 2020/21 fiscal year, toll revenue is expected to be down approximately \$935,000. However, the Port was able to secure \$477,000 from the federal government to replace about half of this lost revenue and smaller amounts to reimburse for direct costs associated with COVID. The Commission made the decision to keep paying toll staff throughout the tolling suspension. In FY 2021-22 overall traffic volumes are expected to rebound to near normal levels although there will be ongoing uncertainty as the COVID-19 “tail” plays out. The FY 2021-22 Proposed Budget includes funding for continued development of the back-office support system, PCI compliance, Twilio integration and other administrative tools to implement All-Electronic Tolling.
- The FY 2021/22 Proposed Budget does anticipate an increase in the Breeze-By toll rate of 7% and an increase to the cash toll rate of \$.25 or 12.5%. These increases are intended to allow revenues to keep pace with inflation would commence in January 2022, subject to Commission approval.
- The Port continues to provide support services to the Port of Cascade Locks (POCL) for implementation of electronic tolling at the Bridge of the Gods. The system went live with a generally flawless execution in early 2020. The agreement added additional costs to the Port but has added about \$78,000 revenues and this is expected to continue going forward,

Recreation/Marina

- Several small capital projects were completed in FY 2020/21 including fencing replacement at the Marina walkway, a new ADA path at the Marina Restroom Block and repairs to Event Site Dock. However, several ,of these projects needed to be postponed

due to COVID restrictions and contractor availability which included pedestrian lighting at the Footbridge, and an allocation for ongoing repairs to the Marina Docks and South Basin Dock, respectively. These projects are in the FY 2021/22 Proposed Budget as well as several new, small capital projects. The budget also includes modest allocations to each of the primary recreation sites, generally for landscaping or minor repairs or upgrades.

- There is one significant potential capital project for the Marina. In early spring 2021, the Port applied for a significant financial grant from the Oregon State Marina Board to replace the grounding floats and ramp connection at the Marina Launch Ramp. If successful, the Port's financial match would be 60% or \$132,300. The FY 2021-22 Proposed Budget assumes that the grant application will be successful. A decision is expected in June.
- The FY 2021-22 Proposed Budget anticipates only a CPI increase for Marina tenants. This follows several years of an annual 6% increase intended to bring Marina's operating revenue in line with expenses.

Airport

- Two significant capital projects were completed in FY 2020/21: expansion of the North Ramp through a Connect VI grant from the State of Oregon and full replacement of the asphalt on the existing North Ramp through funding from the FAA. Both of these projects represent a significant investment in the Airport's infrastructure and provide shovel-ready development sites. As mentioned previously, the Port has retained an architect to prepare plans for a new commercial hangar targeted at local technology companies associated with aviation. The FY 2021/22 Proposed Budget assumes that this project will be constructed in 2022 using a combination of debt and reserve funds.
- A substantial increase in airport activity over the past two years resulted in complaints from airport neighbors about constant aircraft noise. A collaborative effort was undertaken with residential neighbors and pilots to evaluate potential ways to mitigate noise. One recommendation from that effort is to acquire the technology to monitor aviation activity including the time of take-offs and landings, and the types of aircraft using the airfield. The FY 2021/22 Proposed Budget includes \$60,000 to acquire this technology.
- A solicitation was issued in early 2021 to identify a Fixed Base Operator ("FBO") for the Airfield. The one respondent proposed providing the same slate of services that are provide today but dd not seek subsidy from the Port. If an agreement is approved by the Commission, this will save the Port about \$20,000/yr.
- An increase in T-Hangar lease rates has been implemented in the past two fiscal years. An additional 6% increase in rates is contemplated in the FY 2021-22 Proposed Budget in a continuing effort to bring operational revenue in line with expenses. . The Port will

continue to take these steps to ensure that the Airport can maintain a positive operating cash flow.

Administration & Management

- The Port provides medical insurance for all full-time employees and pays 90% of the premium. Employees pay 10%. Under our current insurance policy, premiums are expected to increase by about 6.9% in FY 2021-22.
- The Port's PERS obligation will not increase this next fiscal year.
- Typically, the Commission considers an increase in annual staff salary associated with annual change in the Consumers Price Index for the Western Region Class B/C as the benchmark rate. The Proposed Budget includes a CPI increase of 1.743% for eligible staff based on this index. Overall, with the addition to staffing as explained below, personnel costs (Wages, PERS, Healthcare, Taxes) are budgeted to increase by 8.6%.
- Continued investment in lobbying and advocacy services, primarily directed at Bridge replacement efforts is projected to stay even in the FY 2021-22 due to ongoing bridge replacement advocacy efforts and various opportunities for infrastructure funding from both federal and state governments. The total budget allocation is \$207,000 divided between State and Federal efforts.
- The FY 2021/22 Proposed Budget includes funding for several staffing changes designed to better accommodate the increasing workload and prepare a stable operating environment during likely staff retirements in the next several years. These changes include the new positions of Deputy Executive Director, Administrative Assistant and Maintenance Worker I. The changes would result in a net two new employees, be implemented in early 2022 and have a total cost impact of about \$105,000.

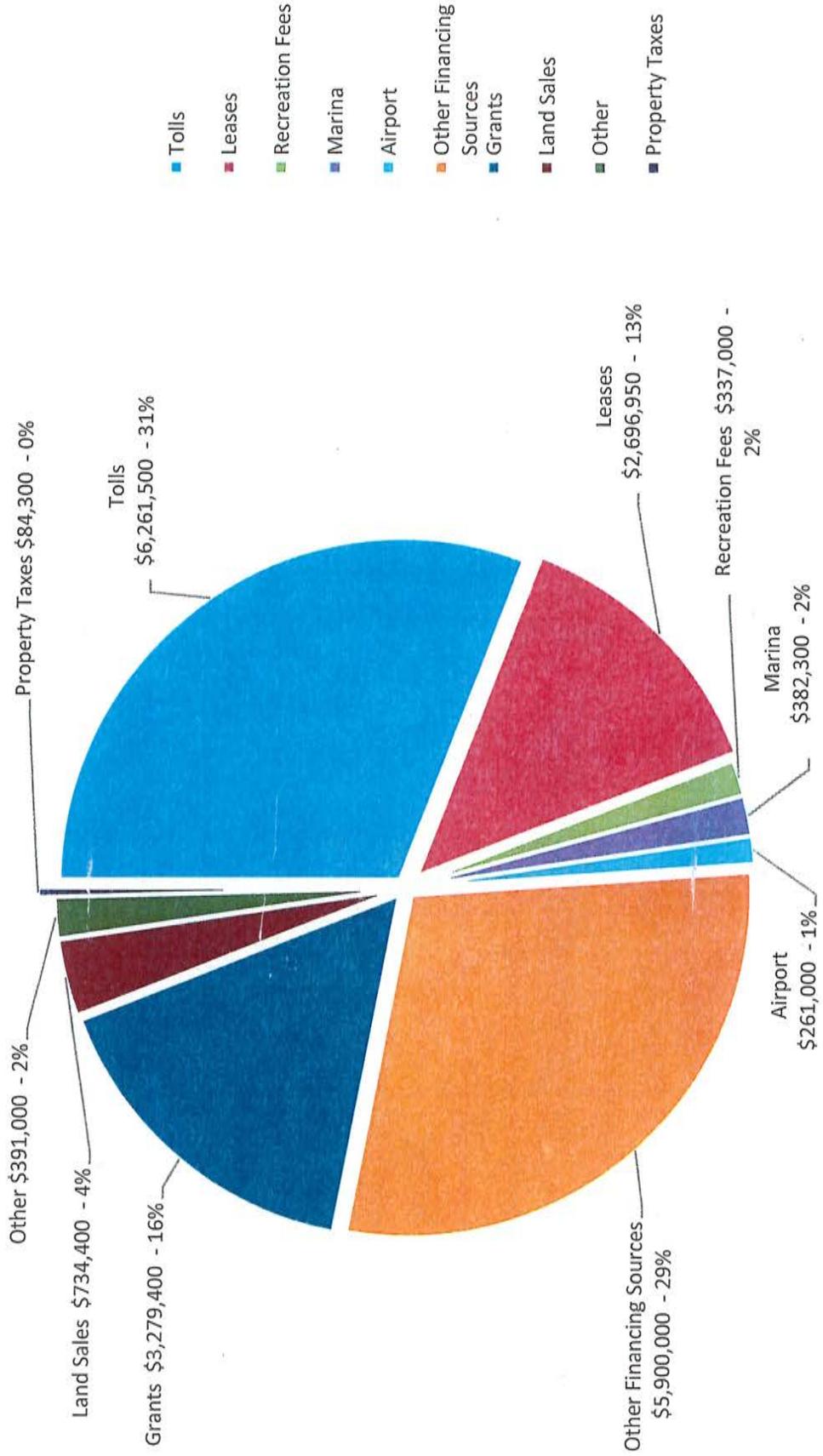
SUMMARY

The FY 2021-22 Proposed Budget reflects project priorities, staffing levels and capital and administration expenditures that staff believe are consistent with the Port's mission and direction from the Port Commission. The Port has successfully managed through the challenges and uncertainty of the COVID-19 pandemic and it appears likely that FY 2021/22 will resemble a much more normal operating year. Significant progress on bridge replacement efforts has occurred over the last year and funding appears to be secured for the next, more challenging phases of this lengthy and ongoing effort. Despite the progress, the Port must remain committed to allocating sufficient resources maintain the safe operation of the existing bridge. And the Port must continue to consider reasonable real estate investments and enterprise activities that lead to enhanced revenue streams in the future that can help fill the gap in revenues if the bridge is ultimately replaced. The Port's waterfront properties are highly valued by the public and overall use demands are expected to increase-- smart investments and operational changes need to be considered each year. Finally, organizational changes and

establishment of project priorities should be considered to better accommodate the increasing workload and anticipate staffing changes in the years ahead.

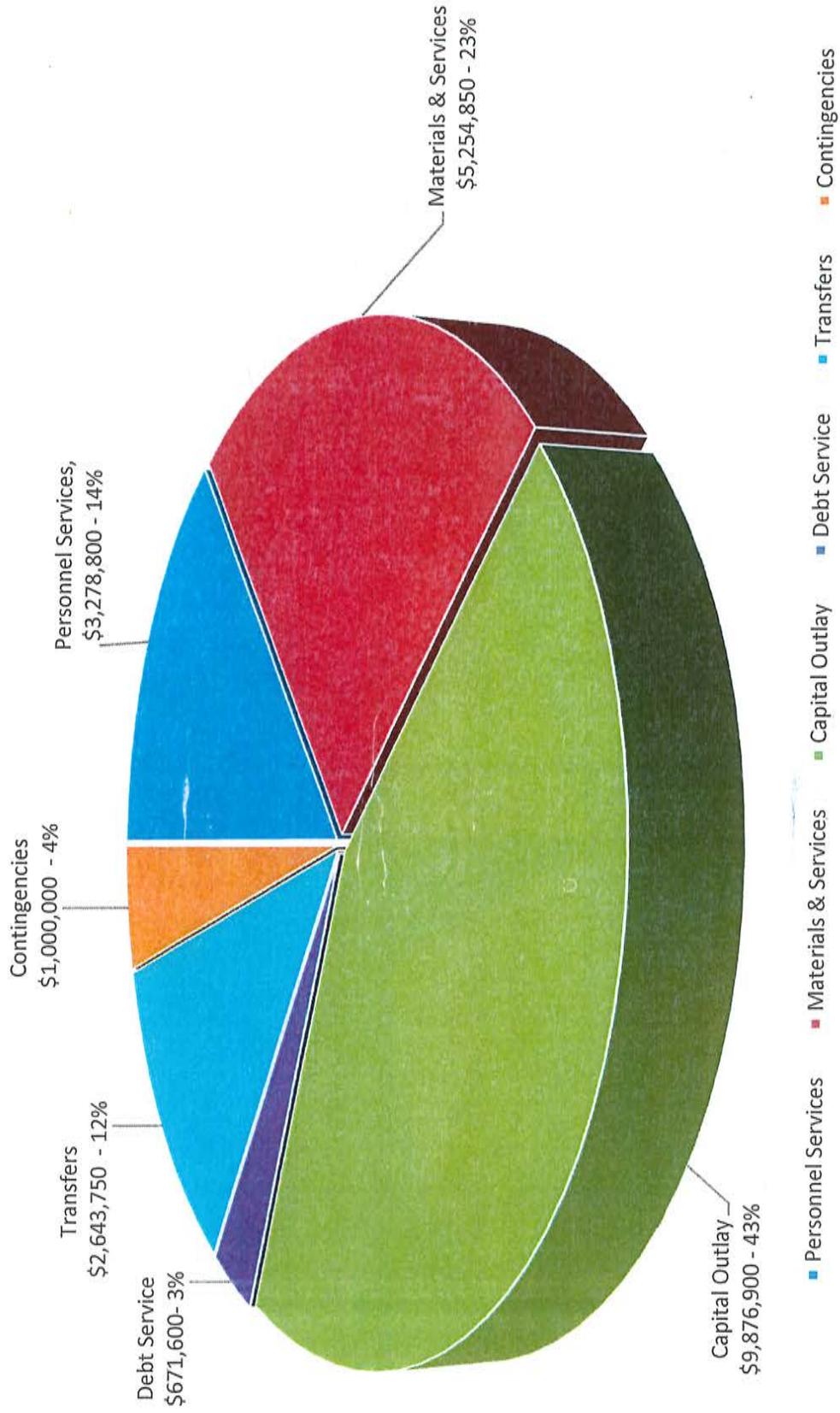
GRAPHS

PORT OF HOOD RIVER
 Schedule of Revenues
 Proposed Budget
 FY 2021-22



Total Revenues - \$20,327,850

PORT OF HOOD RIVER
 Schedule of Expenditures
 Proposed Budget
 FY 2021-22



Total Appropriations - \$22,780,500

BUDGET STATEMENTS

- GENERAL FUND
- REVENUE FUND
- BRIDGE REPAIR & REPLACEMENT FUND

PORT OF HOOD RIVER
GENERAL FUND
BUDGET FOR FISCAL YEAR 2021-22

FORM LB-31

***** HISTORICAL DATA ***** ADOPTED BUDGET FY 2020-21 ***** BUDGET FY 2021-22 *****
 * 2 YRS PRIOR * 1YR PRIOR * ADOPTED BUDGET * *PROPOSED * APPROVED ADOPTED *
 * FY 2018-19 FY 2019-20 FY 2020-21 * * * * *

RESOURCE	2 YRS PRIOR FY 2018-19	1YR PRIOR FY 2019-20	ADOPTED BUDGET FY 2020-21	BUDGET FY 2021-22	PROPOSED	APPROVED	ADOPTED
Cash on Hand	212,409	292,800	300,000	394,800			
Interest	7,514	7,090	7,000	7,000			
TOTAL CASH AVAILABLE	219,923	299,890	307,000	401,800			
Tax Receipts for Current Year	72,877	76,636	75,000	84,300			
TOTAL TAXES	72,877	76,636	75,000	84,300			
Grants	545,471	448,392	662,750	2,000			
Transfers from Revenue Fund				756,350			
TOTAL RESOURCES	\$ 838,271	\$ 824,918	\$ 1,044,750	\$ 1,244,450			
EXPENDITURES							
COMMISSION, OFFICE & PARK							
PERSONNEL SERVICES							
Commissioners	4,800	5,200	6,000	6,000			
Wages & Salaries - Administration	123,740	79,460	94,400	161,500			
Wages & Benefits - Community Service Initiative	19,602	19,694	35,000	35,000			
Taxes & Benefits	11,939	41,439	54,200	85,300			
TOTAL PERSONNEL SERVICES	\$ 160,081	\$ 145,793	\$ 189,600	\$ 287,800			
MATERIAL & SERVICES							
Office Lease	48,550	48,550	48,550	48,550			
All Utilities	-	-	1,000	1,000			
Community Service Initiative	-	-	5,000	2,500			
Maintenance, Supplies & Services	17,619	14,660	31,400	36,900			
Travel and Meeting Expenses	22,879	12,470	32,000	32,000			
Dues and Memberships	34,134	34,222	50,200	48,900			
Insurance	3,166	3,425	4,000	4,000			
Professional Svcs-Bridge Legislative Advocacy	172,943	153,331	187,000	207,000			
Professional Svcs-Legal & Other	21,760	68,048	118,000	103,000			
Professional Svcs-Audit/Accounting	34,942	26,380	39,000	39,000			
Port Newsletter	20,323	10,793	22,000	20,500			
Press Releases-Promotions/Advertising	9,074	4,487	10,000	11,500			
TOTAL MATERIAL & SERVICES	\$ 385,390	\$ 376,366	\$ 548,150	\$ 554,850			
CAPITAL OUTLAY							
Capital Purchase	-	-	-	-			
TOTAL CAPITAL OUTLAY	\$ 545,471	\$ 522,159	\$ 737,750	\$ 842,650			
TOTAL COMMISSION, OFFICE & PARK	\$ 1,244,450	\$ 1,244,450	\$ 1,244,450	\$ 1,244,450			
APPROPRIATIONS							
PERSONNEL SERVICES							
	160,081	145,793	189,600	287,800			
MATERIALS & SERVICES							
	385,390	376,366	548,150	554,850			
CAPITAL OUTLAY							
	-	-	-	-			
TRANSFERS							
	-	-	-	-			
TOTAL APPROPRIATIONS							
	545,471	522,159	737,750	842,650			
ENDING FUND BALANCE - UNASSIGNED							
	292,800	302,759	307,000	401,800			
TOTAL REQUIREMENTS							
	838,271	824,918	1,044,750	1,244,450			

PORT OF HOOD RIVER
GENERAL FUND
SCHEDULE OF MATERIALS AND SERVICES

	Actuals		Budget		% Change
	2018-19	2019-20	2020-21	2021-22	
<u>Lease</u>	48,550	48,550	48,550	48,550	0%
<u>Community Benefit Initiative</u>	0	0	5,000	2,500	-50.0%
<u>Utilities</u>					
Electric	-	-	800	800	
Gas	-	-	200	200	
	-	-	1,000	1,000	0%
<u>Supplies and Other</u>					
Phone/IT	5,331	5,537	6,500	7,000	
Copier/Postage	6,131	5,580	7,000	7,500	
GorgeNet/web site	403		900	1,500	
Election	1,507		3,000	3,000	
Training/Software			4,500	3,900	
Audit Filing	-		400	400	
Notices		59	600	600	
Advertising/Communications	5,688	880	3,000	7,000	
Govt ethics	-		500	500	
Misc	3,060	2,604	5,000	5,500	
	22,120	14,660	31,400	36,900	17.5%
<u>Travel & Meeting</u>	29,981	12,470	32,000	32,000	0%
<u>Dues & Memberships</u>					
Special Districts Assoc of OR	3,832	4,125	4,100	4,500	
Gorge Technology Alliance	500	600	500	600	
Pacific NW Waterways	14,125	6,153	14,500	8,500	
Oregon Public Ports Assn.	4,754		4,900	6,500	
Rotary Club HR	789	785	1,200	1,200	
Mid-Columbia Energy Council		10,000	10,000	10,000	
Oregon Economic Dev. Assn.	250		300	300	
Oregon Ethics Commission	570	659	600	700	
One Gorge	867		2,500	2,500	
Oregon Purchasing Dues	500	500	500	500	
Gorge Sailing/WAAAM/Other	250	250	1,000	1,000	
Oregon Airport Mgmt Assn.			500	500	
Mid-Columbia Economic	2,380	2,343	2,600	2,600	
GASB/OGFOA	160	160	500	500	
Mid-Columbia Economic	1,000	1,000	1,000	1,000	
Oregon Rail User's League	500	500	500	500	
IBTTA (2017 and 2018)	5,907	6,897	6,100	7,000	
HR Chamber/DBA/Other	250	250	3,000	5,000	
	36,634	34,222	50,200	48,900	-2.6%
<u>Insurance</u>					
General Liability	2,196	2,583	2,700	2,800	
Workers Comp	179	239	400	300	
Public Emp	376	188	500	400	
Treasurer Bond	415	415	400	500	
	3,166	3,425	4,000	4,000	0%
<u>Professional Services</u>					
Federal Govt Affairs	75,045	70,164	96,000	96,000	
State Govt Affairs	97,898	83,167	91,000	111,000	
IT	-	383	8,000	5,000	
Other	1,924	42,788	75,000	63,000	
Legal	15,635	19,654	30,000	30,000	
Retainer	4,200	4,200	5,000	5,000	
	194,702	220,356	305,000	310,000	1.6%
<u>Audit</u>					
Regular	27,840	26,380	29,000	29,000	
Fed Single/Pension	-	-	10,000	10,000	
	27,840	26,380	39,000	39,000	0%
<u>Miscellaneous</u>					
Newsletters	20,323	10,793	22,000	20,500	
Press Releases/Advertisements	4,574	5,511	10,000	11,500	
	24,897	16,304	32,000	32,000	0%
Total General Fund	\$ 387,890	\$ 376,367	\$ 548,150	\$ 554,850	1.2%

FORM LB 20
PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

HISTORICAL DATA		ADOPTED BUDGET		ADOPTED BUDGET		BUDGET FY 2021-22	
2YRS PRIOR	1YR PRIOR	FY 2018-19	FY 2019-20	FY 2020-21	ADAPTED	BUDGET	ADAPTED
FY 2018-19	FY 2019-20	FY 2018-19	FY 2019-20	FY 2020-21	PROPOSED	APPROVED	ADOPTED
1	2	3	4	5	6	7	8
7,237,925	6,512,658	10,350,000	10,350,000	10,350,000	9,527,000	9,527,000	9,527,000
182,592	182,592	150,000	150,000	150,000	100,000	100,000	100,000
7,420,517	6,695,250	10,500,000	10,500,000	10,500,000	9,627,000	9,627,000	9,627,000
TOTAL CASH AVAILABLE							
TOLL BRIDGE							
5,908,313	5,325,530	5,846,500	5,846,500	5,846,500	6,249,000	6,249,000	6,249,000
5,130	12,000	12,500	12,500	12,500	12,500	12,500	12,500
-	74,137	130,000	130,000	130,000	78,000	78,000	78,000
-	80,748	900,000	900,000	900,000	135,000	135,000	135,000
5,913,443	5,492,415	6,889,000	6,889,000	6,889,000	6,474,500	6,474,500	6,474,500
TOTAL TOLL BRIDGE							
INDUSTRIAL BUILDINGS							
Big 7 Building							
286,801	296,167	359,000	359,000	359,000	343,400	343,400	343,400
62,913	61,594	61,800	61,800	61,800	41,600	41,600	41,600
26,384	24,325	25,000	25,000	25,000	17,300	17,300	17,300
376,098	382,086	445,800	445,800	445,800	402,300	402,300	402,300
TOTAL BIG 7 BUILDING							
Jensen Property							
357,640	411,428	524,000	524,000	524,000	672,600	672,600	672,600
90,846	46,007	81,600	81,600	81,600	-	-	-
40,766	37,080	9,000	9,000	9,000	-	-	-
489,252	494,515	614,600	614,600	614,600	672,600	672,600	672,600
TOTAL JENSEN PROPERTY							
Maritime Building							
450,351	377,428	473,900	473,900	473,900	407,400	407,400	407,400
23,562	1,964	-	-	-	-	-	-
15,913	-	-	-	-	-	-	-
489,826	379,392	473,900	473,900	473,900	407,400	407,400	407,400
TOTAL MARITIME BUILDING							
Halvard Building							
230,585	201,620	288,800	288,800	288,800	624,100	624,100	624,100
177,109	211,076	212,300	212,300	212,300	-	-	-
92,906	42,327	63,400	63,400	63,400	-	-	-
88,477	-	-	-	-	-	-	-
589,077	455,023	564,500	564,500	564,500	624,100	624,100	624,100
TOTAL HALYARD BUILDING							
Timber Incubator Property							
76,003	81,077	94,800	94,800	94,800	93,100	93,100	93,100
7,786	7,947	10,600	10,600	10,600	1,600	1,600	1,600
7,609	6,006	6,100	6,100	6,100	1,900	1,900	1,900
91,398	95,030	111,500	111,500	111,500	96,600	96,600	96,600
TOTAL TIMBER INCUBATOR PROPERTY							
Wasco Street Business Park							
163,706	239,505	313,500	313,500	313,500	334,100	334,100	334,100
23,620	2,164	-	-	-	-	-	-
26,578	2,594	-	-	-	-	-	-
213,904	244,263	313,500	313,500	313,500	334,100	334,100	334,100
TOTAL WASCO STREET BUSINESS PARK							
Hanel Lower Mill							
-	-	1,730,000	1,730,000	1,730,000	1,500,000	1,500,000	1,500,000
OTHER FINANCING SOURCES							
PROPERTY TAX							

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

FORM LB 20

HISTORICAL DATA		ADOPTED BUDGET		RESOURCE DESCRIPTION		BUDGET FY 2021-22	
2YRS PRIOR FY 2018-19	1YR PRIOR FY 2019-20	ADOPTED BUDGET FY 2020-21		PROPOSED	APPROVED	ADOPTED	
51			734,400				734,400
52			2,464,400				2,234,400
53	2,249,555	2,050,309	5,038,200				4,791,500
54							
55							
56	45,606	39,773	36,000				36,000
57							
58	7,232	926					
59	52,838	40,699	36,000				36,000
60							
61							
62	73,260	73,103	96,400				71,300
63	12,960	11,402	15,100				2,400
64	9,274	7,787	7,200				1,600
65							
66	95,494	92,292	118,700				75,300
67							
68	48,550	48,550	48,550				48,550
69							
70	48,550	48,550	48,550				48,550
71	196,882	181,541	203,250				159,850
72							
73							
74							
75							
76	5,100	4,969	4,350,000				10,000
77		17,955	10,750				
78	87,313	104,558	98,300				124,000
79	92,413	127,482	4,464,050				134,000
80							
81							
82							
83	107,539	100,436	107,500				120,000
84	48,438	55,194	42,000				40,000
85	12,550	8,800	9,300				9,300
86	18,233	20,073	13,700				14,500
87	186,760	184,503	172,500				183,800
88							
89	7,812	3,514	5,700				6,800
90	3,280	1,468	2,600				2,600
91							10,000
92	11,092	4,982	8,300				19,400
93							
94	7,061	7,303	7,200				7,600
95	860	1,140	1,100				1,100
96		1,441	1,500				1,600
97	4,434	2,832	3,500				3,500
98	3,798	2,144	3,000				3,000
99	3,105	2,400	3,000				3,000
100	19,258	17,260	19,300				19,800

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

HISTORICAL DATA		RESOURCE DESCRIPTION		BUDGET FY 2021-22		
2YRS PRIOR FY 2018-19	1YR PRIOR FY 2019-20	ADOPTED BUDGET FY 2020-21		PROPOSED	APPROVED	ADOPTED
101	\$ 217,110	\$ 206,745	\$ 200,100	\$ 223,000	\$ -	\$ -
102						
103						
104	220,547	228,752	236,900	240,500		
105	87,746	84,671	84,900	84,900		
106	7,050	7,000	7,050	7,000		
107	29,340	26,253	28,000	30,000		
108	7,883	9,368	8,000	10,000		
109	13,313	11,400	13,300	16,900		
110			20,000	132,300		
111	\$ 365,879	\$ 367,444	\$ 398,150	\$ 521,600	\$ -	\$ -
112						
113						
114	119,594	126,465	134,100	143,900		
115	27,464	28,255	33,600	40,900		
116	21,028	22,315	24,200	23,100		
117	25,099	24,754	21,900	21,900		
118	13,110	13,041	15,000	6,400		
119	3,415	3,309	3,700	23,800		
120	312,298	1,389,445	3,769,000	261,600		
121				3,300,000		
122	3,370	1,185	1,000	1,000		
123	\$ 525,378	\$ 1,608,769	\$ 4,002,500	\$ 3,822,600	\$ -	\$ -
124						
125						
126						
127	3,000	-	2,500	2,500		
128						
129	5,495	3,451	13,500	16,000		
130	\$ 8,495	\$ 3,451	\$ 16,000	\$ 18,500	\$ -	\$ -
131						
132	\$ 16,989,672	\$ 16,733,406	\$ 31,711,250	\$ 25,772,550	\$ -	\$ -
133						

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

FORM LB 31

HISTORICAL DATA
2 YRS PRIOR 1 YR PRIOR ADOPTED BUDGET
FY 2018-19 FY 2019-20 FY 2020-21

EXPENDITURES DESCRIPTION	ADOPTED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET
PERSONNEL SERVICES			
WAGES & SALARIES	825,800		
TAXES & BENEFITS	406,400		
TOTAL PERSONNEL SERVICES	1,232,200		
MATERIALS & SERVICES			
ALL UTILITIES			
FIXED MAINTENANCE	22,000		
INSURANCE	50,000		
PROFESSIONAL SERVICES -Other	319,500		
PROFESSIONAL SERVICES -Legal	726,000		
CREDIT CARD PROCESSING	20,000		
TRANSPONDER WRITE-OFF	200,000		
MISCELLANEOUS REPAIRS & PURCHASES	35,000		
TOTAL MATERIALS & SERVICES	290,000		
CAPITAL OUTLAY			
CAPITAL PURCHASE	1,662,500		
TOTAL CAPITAL OUTLAY	306,000		
TOTAL TOLL BRIDGE	3,200,700		

INDUSTRIAL BUILDINGS

EXPENDITURES DESCRIPTION	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES			
WAGES & SALARIES	861,200		
TAXES & BENEFITS	430,300		
TOTAL PERSONNEL SERVICES	1,291,500		
MATERIALS & SERVICES			
ALL UTILITIES			
FIXED MAINTENANCE	21,000		
INSURANCE	50,000		
PROFESSIONAL SERVICES -Other	312,000		
PROFESSIONAL SERVICES -Legal	406,000		
CREDIT CARD PROCESSING	20,000		
TRANSPONDER WRITE-OFF	200,000		
MISCELLANEOUS REPAIRS & PURCHASES	35,000		
TOTAL MATERIALS & SERVICES	291,000		
CAPITAL OUTLAY			
CAPITAL PURCHASE	1,335,000		
TOTAL CAPITAL OUTLAY	192,600		
TOTAL INDUSTRIAL BUILDINGS	2,819,100		
PERSONNEL SERVICES			
WAGES & SALARIES	71,000		
TAXES & BENEFITS	20,000		
TOTAL PERSONNEL SERVICES	91,000		
MATERIALS & SERVICES			
ALL UTILITIES			
FIXED MAINTENANCE	14,200		
INSURANCE	28,000		
PROPERTY TAX	3,000		
PROFESSIONAL SERVICES-Design & Engineering	4,000		
PROFESSIONAL SERVICES-Legal	38,000		
MISCELLANEOUS REPAIRS & PURCHASES	178,200		
TOTAL MATERIALS & SERVICES	265,400		
CAPITAL OUTLAY			
CAPITAL PURCHASES	39,000		
TOTAL CAPITAL OUTLAY	39,000		
TOTAL BIG 7 BUILDING	280,000		
PERSONNEL SERVICES			
WAGES & SALARIES	45,500		
TAXES & BENEFITS	26,900		
TOTAL PERSONNEL SERVICES	72,400		
MATERIALS & SERVICES			
ALL UTILITIES			
FIXED MAINTENANCE	95,000		
INSURANCE	20,000		
PROPERTY TAX	9,200		
PROFESSIONAL SERVICES-Design & Engineering	44,000		
PROFESSIONAL SERVICES-Legal	5,000		
MISCELLANEOUS REPAIRS & PURCHASES	17,100		
TOTAL MATERIAL & SERVICES	13,000		
TOTAL	203,300		

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

HISTORICAL DATA				EXPENDITURES	
2YRS PRIOR	1 YR PRIOR	ADOPTED	DESCRIPTION	PROPOSED	APPROVED
FY 2018-19	FY 2019-20	BUDGET			ADOPTED
		FY 2020-21			

52			CAPITAL OUTLAY		
53	34,968	108,242	CAPITAL PURCHASES	\$189,400	
54	\$ 34,968	\$ 108,242	TOTAL CAPITAL OUTLAY	\$ -	\$ -
55			DEBT SERVICE		
56	144,942	128,429	PRINCIPAL & INTEREST	160,000	
57	\$ 144,942	\$ 128,429	TOTAL DEBT SERVICE	\$ -	\$ -
58	\$ 426,562	\$ 487,247	TOTAL JENSEN PROPERTY	\$ 625,100	\$ -
59			***Maritime Building***		
60			PERSONNEL SERVICES		
61	25,106	26,189	WAGES & SALARIES	28,300	
62	11,578	12,341	TAXES & BENEFITS	16,800	
63	\$ 36,684	\$ 38,530	TOTAL PERSONNEL SERVICES	\$ 45,100	\$ -
64			MATERIALS & SERVICES		
65	28,665	26,638	ALL UTILITIES	30,000	
66	3,933	914	FIXED MAINTENANCE	5,000	
67	4,697	5,477	INSURANCE	6,200	
68	15,913	16,200	PROPERTY TAX	17,000	
69	2,697	-	PROFESSIONAL SERVICES-Design & Engineering	5,000	
70	6,820	410	PROFESSIONAL SERVICES-Legal	5,000	
71	4,230	2,014	MISCELLANEOUS REPAIRS & PURCHASES	4,000	
72	\$ 66,955	\$ 51,653	TOTAL MATERIALS & SERVICES	\$ 72,200	\$ -
73			CAPITAL OUTLAY		
74	-	-	CAPITAL PURCHASES	20,000	
75	\$ -	\$ -	TOTAL CAPITAL OUTLAY	\$ 20,000	\$ -
76	\$ 103,639	\$ 90,183	TOTAL MARITIME BUILDING	\$ 137,300	\$ -
77			***Halvard Building***		
78			PERSONNEL SERVICES		
79	37,711	40,980	WAGES & SALARIES	43,800	
80	17,221	19,239	TAXES & BENEFITS	26,100	
81	\$ 54,932	\$ 60,219	TOTAL PERSONNEL SERVICES	\$ 69,900	\$ -
82			MATERIALS & SERVICES		
83	176,284	191,726	ALL UTILITIES	214,000	
84	21,947	29,404	FIXED MAINTENANCE	31,000	
85	4,037	4,708	INSURANCE	5,400	
86	58,447	60,456	PROPERTY TAX	63,500	
87	3,564	4,086	PROFESSIONAL SERVICES-Design & Engineering	5,000	
88	4,884	2,027	PROFESSIONAL SERVICES-Legal	5,000	
89	4,030	2,893	MISCELLANEOUS REPAIRS & PURCHASES	5,000	
90	\$ 273,193	\$ 295,300	TOTAL MATERIALS & SERVICES	\$ 328,900	\$ -
91			CAPITAL OUTLAY		
92	-	-	CAPITAL PURCHASES	20,000	
93	\$ -	\$ -	TOTAL CAPITAL OUTLAY	\$ 20,000	\$ -
94	\$ 328,125	\$ 355,519	TOTAL HALYARD BUILDING	\$ 418,800	\$ -
95			***Timber Incubator Property***		
96			PERSONNEL SERVICES		
97	18,377	18,472	WAGES & SALARIES	20,600	
98	8,757	8,725	TAXES & BENEFITS	12,000	
99	\$ 27,134	\$ 27,197	TOTAL PERSONNEL SERVICES	\$ 32,600	\$ -
100			MATERIALS & SERVICES		
101	10,297	10,578	ALL UTILITIES	15,000	
102	4,193	4,041	FIXED MAINTENANCE	5,000	
103	549	640	INSURANCE	800	

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

FORM LB 31

HISTORICAL DATA				BUDGET FY 2021-22		
2YRS PRIOR	1 YR PRIOR	ADOPTED	EXPENDITURES	PROPOSED	APPROVED	ADOPTED
FY 2018-19	FY 2019-20	FY 2020-21	DESCRIPTION			
104	7,109	7,130	PROPERTY TAX			
105	2,097	-	PROFESSIONAL SERVICES-Design & Engineering	8,000		
106	352	8,143	PROFESSIONAL SERVICES-Legal	2,000		
107	1,743	481	MISCELLANEOUS REPAIRS & PURCHASES	5,000		
108	26,340	31,013	TOTAL MATERIALS & SERVICES	2,000		
109			CAPITAL OUTLAY	37,800		
110		15,000	CAPITAL PURCHASES			
111		15,000	TOTAL CAPITAL OUTLAY	\$15,000		
112	\$ 53,474	\$ 58,210	TOTAL TIMBER INCUBATOR PROPERTY	\$ 85,400		
113			***Wasco Street Business Park***			
114			PERSONNEL SERVICES			
115	29,665	32,997	WAGES & SALARIES	35,400		
116	13,656	15,447	TAXES & BENEFITS	21,500		
117	43,321	48,444	TOTAL PERSONNEL SERVICES	56,900		
118			MATERIALS & SERVICES			
119	32,855	32,372	ALL UTILITIES			
120	9,736	12,396	FIXED MAINTENANCE	32,000		
121	4,824	5,900	INSURANCE	10,000		
122	27,543	27,665	PROPERTY TAX	6,400		
123	2,097	2,000	PROFESSIONAL SERVICES-Design & Engineering	31,800		
124	17,793	9,406	PROFESSIONAL SERVICES-Legal	2,000		
125	97,818	87,508	MISCELLANEOUS REPAIRS & PURCHASES	3,000		
126			TOTAL MATERIALS & SERVICES	10,000		
127			CAPITAL OUTLAY	95,200		
128	19,942	84,822	CAPITAL PURCHASES	\$50,000		
129	19,942	84,822	TOTAL CAPITAL OUTLAY	50,000		
130	\$ 161,081	\$ 220,774	TOTAL WASCO STREET BUSINESS PARK	\$ 202,100		
131			***HANEL LOWER MILLS***			
132			PERSONNEL SERVICES			
133	22,812	23,384	WAGES & SALARIES	25,800		
134	10,557	11,307	TAXES & BENEFITS	14,500		
135	33,369	34,691	TOTAL PERSONNEL SERVICES	40,300		
136			MATERIALS & SERVICES			
137	1,102	2,463	ALL UTILITIES	4,000		
138	4,172	129	FIXED MAINTENANCE	5,000		
139	541	631	INSURANCE	800		
140	5,762	1,679	PROFESSIONAL SERVICES-Design & Engineering	7,000		
141	5,561	2,379	PROFESSIONAL SERVICES-Legal	8,000		
142	664	1,935	MISCELLANEOUS REPAIRS & PURCHASES	3,000		
143	17,802	9,216	TOTAL MATERIALS & SERVICES	27,800		
144			CAPITAL OUTLAY			
145	511,887	114,257	CAPITAL PURCHASES	\$25,000		
146	511,887	114,257	TOTAL CAPITAL OUTLAY	25,000		
147	1,853,771	-	PRINCIPAL & INTEREST	97,600		
148	1,853,771	-	TOTAL DEBT SERVICE	97,600		
149	\$ 2,416,829	\$ 158,164	TOTAL HANEL LOWER MILLS	\$ 190,700		
150	\$ 3,695,932	\$ 1,605,787	TOTAL INDUSTRIAL BUILDINGS	\$ 1,939,400		
151			***State DMV Office Building***			
152			PERSONNEL SERVICES			
153						

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

HISTORICAL DATA		EXPENDITURES		BUDGET FY 2021-22		
2YRS PRIOR	1 YR PRIOR	ADOPTED	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
FY 2018-19	FY 2019-20	FY 2020-21				
154	15,454	15,613	WAGES	17,500		
155	7,336	7,370	BENEFITS	10,300		
156	22,790	22,983	TOTAL PERSONNEL SERVICES	27,800		
157			MATERIALS & SERVICES			
158	8,202	6,984	ALL UTILITIES	9,000		
159	4,437	6,853	FIXED MAINTENANCE	7,000		
160	1,153	1,344	INSURANCE	1,500		
161	1,903	4,022	PROPERTY TAX	4,200		
162	2,097	-	PROFESSIONAL SERVICES-Design & Engineering	2,000		
163	196	175	PROFESSIONAL SERVICES-Legal	2,000		
164	21,631	22,462	MISCELLANEOUS REPAIRS & PURCHASES	27,000		
165	39,619	41,840	TOTAL MATERIALS & SERVICES	52,700		
166			CAPITAL OUTLAY			
167	9,621	-	CAPITAL PURCHASES	25,000		
168	9,621	-	TOTAL CAPITAL OUTLAY	25,000		
169	72,030	64,823	TOTAL STATE DMV OFFICE BUILDING	105,500		
170		88,900	***Marina Office Building***			
171			PERSONNEL SERVICES			
172	23,002	25,509	WAGES	27,300		
173	10,630	11,901	BENEFITS	16,700		
174	33,632	37,410	TOTAL PERSONNEL SERVICES	44,000		
175			MATERIALS & SERVICES			
176	14,617	14,751	ALL UTILITIES	16,000		
177	10,039	11,542	FIXED MAINTENANCE	10,000		
178	3,074	3,585	INSURANCE	4,100		
179	11,677	9,979	PROPERTY TAX	10,500		
180	2,097	-	PROFESSIONAL SERVICES-Design & Engineering	2,000		
181	-	851	PROFESSIONAL SERVICES-Legal	2,000		
182	6,711	7,301	MISCELLANEOUS REPAIRS & PURCHASES	11,000		
183	48,215	48,009	TOTAL MATERIALS & SERVICES	55,600		
184			CAPITAL OUTLAY			
185	24,500	7,091	CAPITAL PURCHASES	30,000		
186	24,500	7,091	TOTAL CAPITAL OUTLAY	30,000		
187	106,347	92,510	TOTAL MARINA OFFICE BUILDING	129,600		
188			***Port Office***			
189			PERSONNEL SERVICES			
190	22,126	23,886	WAGES	26,400		
191	10,188	11,045	BENEFITS	16,100		
192	32,314	34,931	TOTAL PERSONNEL SERVICES	42,500		
193			MATERIALS & SERVICE			
194	11,896	17,698	ALL UTILITIES	19,000		
195	4,703	7,820	FIXED MAINTENANCE	8,000		
196	2,194	2,558	INSURANCE	2,900		
197	300	-	PROPERTY TAX	1,000		
198	-	-	PROFESSIONAL SERVICES-Design & Engineering	1,000		
199	5,652	7,930	PROFESSIONAL SERVICES-Legal	1,000		
200	24,745	36,006	MISCELLANEOUS REPAIRS & PURCHASES	6,000		
201			TOTAL MATERIALS & SERVICES	37,900		
202			CAPITAL OUTLAY			
203	-	72,806	CAPITAL PURCHASES	140,000		
204	57,059	143,743	TOTAL CAPITAL OUTLAY	140,000		
205	235,436	301,076	TOTAL PORT OFFICE BUILDING	220,400		
			TOTAL COMMERCIAL BUILDINGS	455,500		

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

FORM LB 31

HISTORICAL DATA		BUDGET FY 2021-22	
2 YRS PRIOR	1 YR PRIOR	PROPOSED	APPROVED
FY 2018-19	FY 2019-20		ADOPTED
206			
207			
208	37,251	45,676	62,800
209	17,108	22,266	26,600
210	\$ 54,359	\$ 67,942	\$ 89,400
211			
212			
213	11,939	5,884	10,000
214	758	883	1,000
215	78,283	51,534	80,000
216	37,922	40,327	76,000
217	15,928	149,606	40,000
218	8,623	5,263	8,400
219	\$ 153,453	\$ 253,497	\$ 215,400
220			
221	165,801	(47,621)	4,475,000
222	\$ 165,801	\$ (47,621)	\$ 4,475,000
223			
224			
225			
226	\$ 373,613	\$ 273,818	\$ 4,939,900
227			
228			
229			
230	72,610	70,046	101,100
231	30,326	27,193	36,800
232	\$ 102,936	\$ 97,239	\$ 137,900
233			
234	16,638	16,837	18,000
235	17,258	15,547	17,000
236	2,653	3,093	3,200
237	7,490	-	10,000
238	220	-	3,000
239	13,929	19,363	11,000
240	\$ 58,188	\$ 54,840	\$ 62,200
241			
242	4,303	18,270	41,000
243	\$ 4,303	\$ 18,270	\$ 41,000
244	\$ 165,427	\$ 170,349	\$ 241,100
245			
246			
247	29,229	30,907	37,800
248	13,588	14,611	19,100
249	\$ 42,817	\$ 45,518	\$ 56,900
250			
251	2,109	1,619	6,000
252	1,804	6,743	10,000
253	8,071	5,375	10,000
254	4,118	13,725	5,500
255	-	-	3,000
256	4,562	5,668	8,000
257	9,671	13,054	5,000

WATERFRONT INDUSTRIAL LAND

PERSONNEL SERVICES			
WAGES			
BENEFITS			
TOTAL PERSONNEL SERVICES			
MATERIALS & SERVICES			
ALL UTILITIES			
FIXED MAINTENANCE			
INSURANCE			
PROFESSIONAL SERVICES-Design/Misc			
PROFESSIONAL SERVICES-Parking/Security			
PROFESSIONAL SERVICES-Legal			
MISCELLANEOUS REPAIRS & PURCHASES			
TOTAL MATERIAL & SERVICES			
CAPITAL OUTLAY			
CAPITAL PURCHASE			
TOTAL CAPITAL OUTLAY			
DEBT SERVICE			
PRINCIPAL & INTEREST			
TOTAL DEBT SERVICE			
TOTAL WATERFRONT INDUSTRIAL LAND			
TOTAL WATERFRONT INDUSTRIAL LAND			

WATERFRONT RECREATION

PERSONNEL SERVICES			
WAGES			
BENEFITS			
TOTAL PERSONNEL SERVICES			
MATERIALS & SERVICES			
ALL UTILITIES			
FIXED MAINTENANCE			
INSURANCE			
PROFESSIONAL SERVICES-Design & Engineering			
PROFESSIONAL SERVICES-Legal			
MISCELLANEOUS REPAIRS & PURCHASES			
TOTAL MATERIALS & SERVICES			
CAPITAL OUTLAY			
CAPITAL PURCHASES			
TOTAL CAPITAL OUTLAY			
TOTAL WATERFRONT EVENT SITE			
TOTAL WATERFRONT EVENT SITE			
PERSONNEL SERVICES			
WAGES & SALARIES			
TAXES & BENEFITS			
TOTAL PERSONNEL SERVICES			
MATERIALS & SERVICES			
ALL UTILITIES			
NICHOLS MAINTENANCE AND PURCHASES			
HOOK/SPT MAINTENANCE AND PURCHASES			
PROFESSIONAL SERVICES-Design & Other			
PROFESSIONAL SERVICES-Legal			
NICHOLS MISCELLANEOUS REPAIRS & PURCHASES			
HOOK/SPT MISCELLANEOUS REPAIRS & PURCHASES			

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

HISTORICAL DATA
 2YRS PRIOR 1 YR PRIOR ADOPTED BUDGET
 FY 2018-19 FY 2019-20 FY 2020-21
 EXPENDITURES
 DESCRIPTION
 BUDGET FY 2021-22
 * * * * * PROPOSED APPROVED ADOPTED * * * * *

258	\$	30,335	\$	46,184	\$	47,500							
259													
260		5,839		29,427		56,000							
261	\$	5,839	\$	29,427	\$	56,000							
262	\$	78,991	\$	121,129	\$	160,400							
263													
264													
265		104,451		102,615		131,900							
266		48,974		46,563		60,900							
267	\$	153,425	\$	149,178	\$	192,800							
268													
269		18,303		13,894		16,000							
270		26,304		20,596		24,000							
271		2,858		3,332		3,500							
272		1,413		1,442		1,600							
273		2,834		-		13,000							
274		396		-		3,000							
275	\$	11,624	\$	12,330	\$	8,500							
276	\$	63,732	\$	51,594	\$	69,600							
277													
278		19,308		2,500		140,000							
279	\$	19,308	\$	2,500	\$	140,000							
280	\$	236,465	\$	203,272	\$	402,400							
281	\$	480,883	\$	494,750	\$	803,900							
282													
283													
284		96,586		96,117		110,200							
285		45,571		46,476		59,300							
286	\$	142,157	\$	142,593	\$	169,500							
287													
288		25,103		24,075		28,000							
289		46,196		28,451		35,000							
290		5,888		6,865		7,100							
291		7,289		6,330		35,000							
292		3,740		2,306		5,000							
293		21,007		17,515		20,000							
294	\$	109,223	\$	85,542	\$	130,100							
295													
296		9,063		-		145,000							
297	\$	9,063	\$	-	\$	145,000							
298													
299	\$	93,059	\$	90,876	\$	92,500							
300	\$	353,502	\$	319,011	\$	537,100							
301	\$	353,502	\$	319,011	\$	537,100							
302	\$	353,502	\$	319,011	\$	537,100							
303													
304													
305		100,737		97,073		106,700							
306		47,065		46,476		56,700							
307	\$	147,802	\$	143,549	\$	163,400							
308													
309		33,299		32,958		42,000							

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

HISTORICAL DATA		BUDGET FY 2021-22	
2 YRS PRIOR FY 2018-19	1 YR PRIOR FY 2019-20	PROPOSED	APPROVED
ADOTTED BUDGET FY 2020-21		ADOTTED	
DESCRIPTION			
310	41,228	70,000	-
311	10,713	15,100	-
312	3,803	4,400	-
313	8,817	10,000	-
314	4,986	20,000	-
315	10,293	15,000	-
316	113,139	175,500	-
317			
318	424,344	3,612,400	-
319	424,344	3,612,400	-
320			
321		243,000	-
322		243,000	-
323	685,285	4,203,100	-
324	685,285	4,203,100	-
325			
326			
327		25,000	-
328		12,500	-
329		37,500	-
330			
331	59,983	95,000	-
332	7,478	1,000	-
333	1,628	2,700	-
334		30,000	-
335		35,000	-
336	48,045	70,000	-
337		10,000	-
338	6,415	18,000	-
339	123,549	261,700	-
340			
341	9,466	109,000	-
342	9,466	109,000	-
343	133,015	408,200	-
344			
345			
346		5,000	-
347		1,200	-
348		6,200	-
349			
350			
351	14,488	28,200	-
352	47,011	55,000	-
353	50,509	70,000	-
354	112,008	153,200	-
355			
356	53,898	81,000	-
357	53,898	81,000	-
358	165,906	240,400	-
359			
360	8,066,820	12,442,700	-
361			

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2021-22

HISTORICAL DATA		BUDGET FY 2021-22	
2 YRS PRIOR FY 2018-19	1 YR PRIOR FY 2019-20	ADOPTED BUDGET FY 2020-21	DESCRIPTION
362	545,471	448,392	TRANSFER-GENERAL FUND
363	1,953,201	361,458	TRANSFER-BRIDGE REPAIR FUND
364	-	-	CONTINGENCY - OPERATING
365	-	500,000	
366	\$ 10,565,492	\$ 7,875,750	TOTAL EXPENDITURES
367	\$ 6,424,180	\$ 8,857,656	ENDING FUND BALANCE
368			
369			
370			
371			
372	\$ 1,966,025	\$ 2,114,015	PERSONNEL SERVICES
373	\$ 2,454,985	\$ 2,846,508	MATERIALS & SERVICES
374	\$ 1,554,038	\$ 1,886,072	CAPITAL OUTLAY
375	\$ 2,091,772	\$ 219,305	DEBT SERVICES
376	\$ 2,498,672	\$ 809,850	TRANSFERS
377	\$ -	\$ -	CONTINGENCIES
378	\$ 10,565,492	\$ 7,875,750	TOTAL APPROPRIATIONS
379	\$ 140,707	\$ 140,707	FUND BALANCE - RESTRICTED
380	\$ 6,283,473	\$ 8,716,949	FUND BALANCE - UNASSIGNED
381	\$ 16,989,672	\$ 16,733,406	TOTAL REQUIREMENTS

PORT OF HOOD RIVER
BRIDGE REPAIR & REPLACEMENT FUND
BUDGET FOR FISCAL YEAR 2021-22

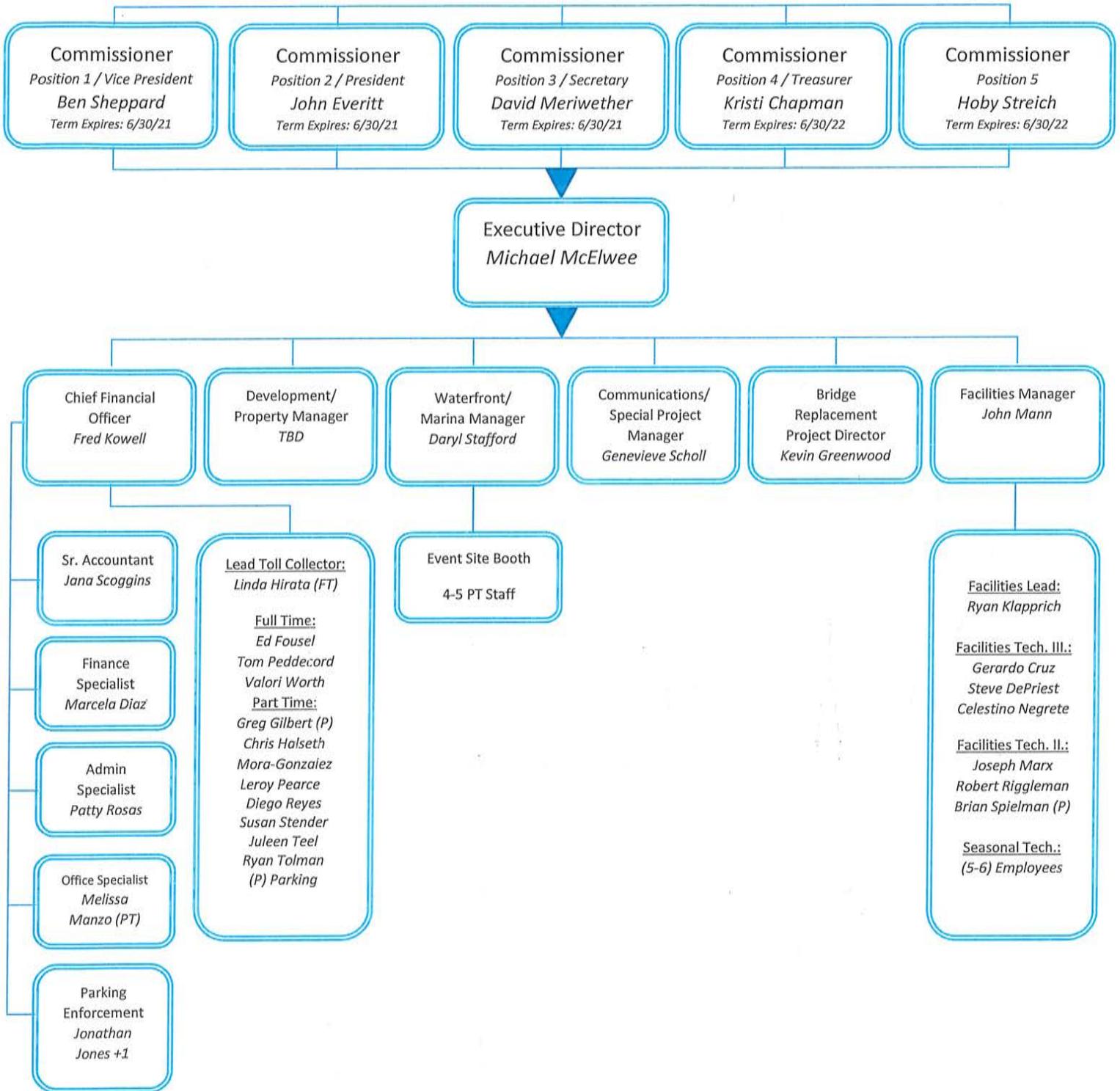
HISTORICAL DATA		ADOPTED BUDGET		BUDGET FY 2021-22	
* 2YRS PRIOR * 1ST PRECEDING * FY 2018-19 FY 2019-20		* BUDGET FY 2020-21		* PROPOSED * APPROVED * ADOPTED	
* RESOURCE & EXPENDITURE DESCRIPTION					
1	RESOURCE				
2	BEGINNING FUND BALANCE				
3	INTEREST INCOME	1,877,476	1,041,000	2,760,400	
4	GRANT	47,490	45,000	25,000	
5	OTHER INCOME/FINANCING	1,397,655	1,444,300	2,864,000	
6	TOTAL CASH AVAILABLE	3,322,621	3,400,000	1,100,000	
7			5,930,300	6,749,400	
8	TRANSFER FROM REVENUE FUND				
9	FROM REVENUE FUND - 1994/2012 TOLLS	361,458	971,500	1,504,500	
10	FROM REVENUE FUND - 2018 TOLL INCREASE		1,097,900	382,900	
11	TOTAL TRANSFERS	361,458	2,069,400	1,887,400	
12	TOTAL RESOURCES	4,740,565	7,999,700	8,636,800	
13	EXPENDITURES				
14	PERSONNEL SERVICES				
15	WAGES - EXISTING BRIDGE	64,619	72,300	72,800	
16	BENEFITS - EXISTING BRIDGE	28,645	38,200	40,700	
17	WAGES - REPLACEMENT	114,397	121,000	132,100	
18	BENEFITS - REPLACEMENT	48,027	58,600	64,300	
19	TOTAL PERSONNEL SERVICES	255,688	290,100	309,900	
20	MATERIAL & SERVICES				
21	MAINTENANCE/FLAGGING	2,910	14,958	20,000	
22	INSURANCE	680	793	1,000	
23	PROFESSIONAL SERVICES - EXISTING BRIDGE	41,660	29,267	220,000	
24	PROFESSIONAL SERVICES - EXISTING BRIDGE - LEGAL	264	200	30,000	
25	MISCELLANEOUS - EXISTING BRIDGE	2,252	30,000	30,000	
26	PROFESSIONAL SERVICES - REPLACE - MGMT/ADMIN	52,354	54,000	283,500	
27	PROFESSIONAL SERVICES - REPLACE - LEGAL	5,548	7,000	13,000	
28	PROFESSIONAL SERVICES - REPLACE - OTHER STUDIES	1,208,941	365,200	422,000	
29	PROFESSIONAL SERVICES - REPLACE - EIS	999,201	776,500	68,000	
30	MISCELLANEOUS - REPLACE	31,352	62,000	55,500	
31	TOTAL MATERIAL & SERVICES	1,345,961	1,261,384	1,143,000	
32	CAPITAL OUTLAY				
33	CAPITAL PURCHASE - EXISTING BRIDGE	775,664	690,000	1,090,000	
34	CAPITAL PURCHASE - REPLACEMENT BRIDGE		3,400,000	3,230,000	
35	TOTAL CAPITAL OUTLAY	775,664	4,090,000	4,320,000	
36	DEBT				
37	DEBT SERVICE - BUILD GRANT	485,776	109,100	78,500	
38	TOTAL DEBT	485,776	109,100	78,500	
39	TOTAL OPERATIONS EXPENDITURES	2,863,089	5,924,900	5,851,400	
40	TRANSFERS-REVENUE FUND				
41	CONTINGENCY				
42	TOTAL EXPENDITURES	2,863,089	6,424,900	6,351,400	
43	ENDING FUND BALANCE	1,877,476	1,574,800	2,285,400	
44					
45					
46					
47					
48	APPROPRIATIONS				
49	PERSONNEL SERVICES	255,688	290,100	309,900	
50	MATERIALS & SERVICES	1,345,961	1,435,700	1,143,000	
51	CAPITAL OUTLAY	775,664	4,090,000	4,320,000	
52	DEBT SERVICES	485,776	109,100	78,500	
53	TRANSFERS				
54	CONTINGENCIES				
55	TOTAL APPROPRIATIONS	2,863,089	6,424,900	6,351,400	
56	FUND BALANCE - ASSIGNED		476,900	1,902,500	
57	FUND BALANCE - COMMITTED	1,177,476	988,800	304,400	
58	FUND BALANCE - RESTRICTED	700,000	109,100	78,500	
59	TOTAL REQUIREMENTS	4,740,565	7,999,700	8,636,800	

ORGANIZATION CHART

PORT OF HOOD RIVER

Organization Chart

FY 2021-22



PERSONNEL SUMMARY AND COMPARISON

PORT OF HOOD RIVER
PERSONNEL SUMMARY AND COMPARISON
FY 2021-22

PERSONNEL SUMMARY

WAGES

- Wage analysis for Office, Maintenance and Toll Booth Staff

	Wages	
Budget - FY 2020-21	\$	2,031,000
Cost of Living Index	33,600	1.66%
Compensation Step Increases	39,100	1.93%
Reclass Staff Positions	20,000	
Additional staff	57,000	
Budget - FY 2021-22	\$	2,180,700
<i>Increase in budget</i>	\$	149,700
<i>Percent increase compared to budget FY 2019-20</i>		7.4%
<i>Percent increase without reclass and added position</i>		3.6%

BENEFITS

- PERS increase due to wage increase not funding rate for the unfunded liability.
- Healthcare increased as compared against the prior year budget due mainly to increases in healthcare premiums of about 6.8%. Staff pay 10% of the premium cost with the Port self-insuring \$750 of the \$1,500 deductible.
- Workers Comp Insurance – about the same.
- Unemployment – Same
- Staffing the same as prior year budget.

	Taxes and Benefits	
Budget - FY 2020-21	\$	987,200
<i>Changes to Taxes and Benefits:</i>		
PERS	31,600	3.2%
Healthcare	35,600	3.6%
Taxes and Unemployment	5,100	0.5%
Added Staff Position and Reclassifications	38,700	3.9%
Budget - FY 2021-22	\$	1,098,200
<i>Increase in budget</i>	\$	111,000

NUMBER OF EMPLOYEES BY DEPARTMENT

	FY 2020-21			FY 2021-22		
	Office	Facilities	Toll Booth	Office	Facilities	Toll Booth
Full-Time	9.0	8.0	4.0	10.8	8.0	4.0
Part-Time	1.0	-	8.0	1.0	-	8.0
Seasonal	5.0	6.0	-	5.0	6.0	-
FTE *	10.8	11.7	10.6	11.8	11.7	10.6

Total FTE 33.1

34.1

* Adjusted for Intern Hours

PERSONNEL AND BENEFITS DISTRIBUTED BY FUND

TOTAL PERSONNEL AND BENEFITS

FY 2020-21	\$ 3,018,200
FY 2021-22	\$ 3,278,900
<i>Increase in budget</i>	<u>\$ 260,700</u>
<i>Percent Increase in total</i>	<u>8.6%</u>
<i>Percent Increase without reclass and position</i>	<u>4.8%</u>

	Budget	
	FY 2020-21	FY 2021-22
General Fund	\$ 189,600	\$ 287,800
Revenue Fund	2,538,500	2,681,100
Bridge Repair Fund	290,100	309,900
All Funds	<u>\$ 3,018,200</u>	<u>\$ 3,278,800</u>

PERS CONTRIBUTION RATES

	Tier 1/2	Tier 3
PERS FY 2019-21	19.13%	14.02%
PERS FY 2022-23	19.55%	15.72%
PERS Rate Increase as a %	2.2%	12.1%

SCHEDULE OF MATERIALS & SERVICES

PORT OF HOOD RIVER
REVENUE FUND
SCHEDULE OF MATERIALS & SERVICES

	Actuals		Budget		% With
	2018-19	2019-20	2020-21	2021-22	
UTILITIES					
Bridge	18,189	16,459	22,000	21,000	
Big 7	67,378	66,343	71,000	71,000	
Jensen	102,378	88,031	104,000	95,000	
Maritime	28,665	26,638	35,000	30,000	
Halyard	176,284	191,726	218,000	214,000	
Timber Incubator	10,297	10,578	13,000	15,000	
Wasco	32,856	32,370	30,000	32,000	
Hanel	1,102	2,463	3,000	4,000	
State Office	8,202	6,984	10,000	9,000	
Marina Office	14,616	14,751	18,000	16,000	
Port Office	11,895	17,698	22,000	19,000	
Waterfront	-	-	-	-	
Eventsite	16,638	16,837	18,000	19,000	
Nichols Basin	2,110	1,620	5,000	4,000	
Hook/Spit	-	-	1,000	4,000	
Marina Park	18,302	13,894	16,000	18,000	
Marina	25,103	24,075	28,000	26,000	
Airport	33,300	32,957	42,000	41,000	
Subtotal	567,862	563,424	656,000	638,000	-2.7%

MAINTENANCE					
Bridge	30,043	8,790	50,000	50,000	
Big 7	16,255	16,782	20,000	20,000	
Jensen	21,381	11,208	20,000	20,000	
Maritime	3,933	914	10,000	5,000	
Halyard	21,947	29,405	27,000	31,000	
Timber Incubator	4,193	4,041	6,000	5,000	
Wasco	9,736	12,397	12,000	10,000	
Hanel	4,172	129	5,000	5,000	
State Office	4,437	6,853	5,000	7,000	
Marina Office	10,039	7,820	8,000	10,000	
Port Office	4,703	11,542	9,000	8,000	
Waterfront	11,939	5,884	10,000	10,000	
Eventsite	17,258	15,547	17,000	17,000	
Nichols Basin	1,804	6,743	10,000	8,000	
Hook/Spit	8,071	5,375	10,000	10,000	
Marina Park	26,304	20,596	24,000	24,000	
Marina	46,196	28,451	35,000	30,000	
Airport	41,228	52,730	55,000	70,000	
Subtotal	283,639	245,207	333,000	340,000	2.1%

INSURANCE					
Bridge	265,517	293,859	319,500	312,000	
Big 7	11,040	12,873	13,400	14,200	
Jensen	6,968	8,125	8,400	9,200	
Maritime	4,697	5,477	5,700	6,200	
Halyard	4,037	4,708	5,000	5,400	
Timber Incubator	549	640	1,000	800	
Wasco	4,824	5,625	5,900	6,400	
Hanel	541	631	900	800	
State Office	1,153	1,344	1,500	1,500	
Marina Office	3,074	3,585	3,800	4,100	
Port Office	2,194	2,558	2,700	2,900	
Waterfront	758	883	1,000	1,000	
Eventsite	2,653	3,093	3,200	3,500	

Bridge policy stays the same.
SDAO Property/Casualty 7%

**PORT OF HOOD RIVER
REVENUE FUND
SCHEDULE OF MATERIALS & SERVICES**

	Actuals		Budget		% With
	2018-19	2019-20	2020-21	2021-22	
Hook/Spit	-	-	-	-	
Marina Park	2,858	3,332	3,500	3,800	
Marina	5,888	6,865	7,100	7,600	
Airport	10,713	12,021	12,100	15,100	
Administration	1,628	2,229	2,400	2,700	
Maintenance	14,488	20,614	20,800	28,200	
Subtotal	343,580	388,462	417,900	425,400	1.8%
<u>PROPERTY TAXES</u>					
Big 7	27,271	27,271	28,700	28,000	
Jensen	42,878	42,878	45,300	44,000	
Maritime	15,913	15,913	17,100	17,000	
Halyard	58,447	58,447	63,500	63,500	
Timber Incubator	7,110	7,110	7,500	8,000	
Wasco	27,543	27,543	29,100	31,800	
Hanel	-	-	-	-	
State Office	1,903	1,903	4,200	4,200	
Marina Office	11,677	11,677	10,500	10,500	
Port Office	-	-	-	-	
Marina Park	1,413	1,413	1,600	1,600	
Airport	3,803	3,803	4,000	4,400	
Subtotal	197,958	197,958	211,500	213,000	0.7%
<u>MISCELLANEOUS</u>					
Bridge	237,357	307,367	325,000	326,000	LPR supplies and Postage
Big 7	32,640	31,550	32,000	38,000	
Jensen	11,603	10,915	12,000	13,000	
Maritime	4,230	2,014	5,000	4,000	
Halyard	4,030	2,893	6,000	5,000	
Timber Incubator	1,743	481	3,000	2,000	
Wasco	17,793	9,406	15,000	10,000	
Hanel	664	1,935	3,000	3,000	
State Office	21,631	22,462	24,000	27,000	
Marina Office	6,711	7,302	8,000	11,000	
Port Office	5,652	7,851	6,000	6,000	
Waterfront	8,623	5,259	8,400	5,000	
Eventsite	13,929	19,363	11,000	21,000	Porta Potties
Hook/Spit/Nichols	14,233	18,722	13,000	20,000	Porta Potties
Marina Park	11,624	12,330	8,500	15,000	Porta Potties
Marina	21,007	17,514	20,000	20,000	Porta Potties
Airport	10,293	6,926	15,000	15,000	
Subtotal	423,763	484,290	514,900	541,000	5.1%
<u>LEGAL</u>					
Bridge	12,995	29,141	20,000	20,000	
Big 7	2,178	2,557	3,100	4,000	
Jensen	1,474	29,229	20,000	17,100	
Maritime	6,820	410	5,000	5,000	
Halyard	4,884	2,027	5,000	5,000	
Timber Incubator	352	8,143	5,000	5,000	
Wasco	2,970	44	3,000	3,000	
Hanel	5,561	2,379	8,000	8,000	
State Office	196	175	1,000	2,000	
Marina Office	-	851	1,000	2,000	
Port Office	-	-	1,000	1,000	

PORT OF HOOD RIVER
REVENUE FUND
SCHEDULE OF MATERIALS & SERVICES

	Actuals		Budget		% With
	2018-19	2019-20	2020-21	2021-22	
Waterfront	15,928	149,606	40,000	40,000	
Eventsite	220	-	3,000	3,000	
Hook/Spit/Nichols	-	-	3,000	3,000	
Marina Park	396	-	3,000	3,000	
Marina	3,740	2,306	5,000	5,000	
Airport	4,986	18,832	20,000	20,000	
Admin	-	12,220	30,000	30,000	
Subtotal	62,700	257,920	176,100	176,100	0.0%

OTHER PROFESSIONAL

Bridge	182,758	294,199	726,000	406,000	Duncan Solutions reduction
Big 7	2,097	-	3,000	3,000	
Jensen	4,275	-	5,000	5,000	
Maritime	2,697	-	5,000	5,000	
Halyard	3,563	4,086	5,000	5,000	
Timber Incubator	2,097	-	2,000	2,000	
Wasco	2,097	-	2,000	2,000	
Hanel	5,762	1,679	7,000	7,000	
State Office	2,097	-	2,000	2,000	
Marina Office	2,097	-	2,000	2,000	
Port Office	300	-	1,000	1,000	
Waterfront - Parking/Security	37,922	40,326	76,000	76,000	
Waterfront	78,283	51,534	80,000	80,000	
Eventsite	7,490	-	10,000	10,000	
Hook/Spit/Nichols	4,118	13,725	5,500	5,500	
Marina Park	2,834	-	13,000	13,000	
Marina	7,290	6,330	35,000	35,000	
Airport	8,816	8,708	10,000	10,000	
Administration	48,045	66,810	124,000	115,000	
Subtotal	404,639	487,397	1,113,500	784,500	-29.5%

ADMINISTRATION & MAINTENANCE

Admin - Purchases	59,983	59,983	95,000	95,000	
Travel & Training	6,415	6,415	18,000	18,000	
NSF	7,478	7,478	1,000	1,000	
Credit Card Fees	166,679	166,679	200,000	200,000	
Maintenance Equipment	50,509	50,509	60,000	70,000	
Maintenance Miscellaneous	47,010	47,010	61,000	55,000	
Subtotal	338,074	338,074	435,000	439,000	0.9%
TOTAL	2,622,215	2,962,732	3,857,900	3,557,000	-7.8%

**SCHEDULE OF CAPITAL IMPROVEMENTS AND
OTHER FUNDING SOURCES**

PORT OF HOOD RIVER
Schedule of Capital Improvements and Grants or Other Funding
For the FY 2021-22

Description	Capital Outlay	Grant/Other Funding
BIG 7		
Tenant Improvements - Placeholder	\$ 20,000	
Trash Enclosure	\$ 7,000	
Fire Alarm System Upgrade	\$ 12,000	
Sub-Total Big 7	\$ 39,000	\$0
Maritime Building		
Placeholder	\$ 20,000	
Sub-Total Maritime Building	\$ 20,000	\$ -
Waterfront Infrastructure		
Anchorway Permitting	\$ 60,000	
Parking Striping and Other	\$ 9,000	
Placeholder - Infrastructure Contingency	\$ 330,000	\$330,000
Sub-Total Waterfront Infrastructure	\$ 399,000	\$330,000
Halyard Building		
Metal Door Replacement	\$ 10,000	
Trash Enclosure Lighting	\$ 10,000	
Sub-Total Halyard Building	\$ 20,000	\$ -
Jensen Building		
Environmental Cleanup/Storm Line	\$ 50,000	\$25,000
Fire Alarm System Upgrade	\$ 14,400	
Door Replacement - Prior Yr Rebudget	\$ 25,000	
N. Side and E. Side Window Replacement	\$ 100,000	
Sub-Total Jensen Building	\$ 189,400	\$ 25,000
State Office Building		
Painting	\$ 25,000	
Sub-Total State Office Building	\$ 25,000	\$0
Marina Office Building		
TI - Placeholder	\$ 15,000	
Deck repairs/Landscaping/Other	\$ 18,000	
Sub-Total Marina Office Building	\$ 33,000	\$0
Port Office Building		
Re-Condition Port Shop/Bldg Area - Prior Yr Budget	\$ 120,000	
Prior Year Budget - Charging Station	\$ 20,000	
Sub-Total Port Office Building	\$ 140,000	\$0
JWBP-Timber Building		
TI - Placeholder	\$ 10,000	
Concrete repair/Fan Installation	\$ 15,000	
Sub-Total Timber Building	\$ 25,000	\$0
Wasco St. Office Building		
TI - Placeholder	\$ 15,000	
Electrical Upgrade	\$ 35,000	
Sub-Total Wasco Building	\$ 50,000	\$0
Hanel Lower Mill		
Wetland fill Permitting	\$ 25,000	
Bldg Construction - Phase I	\$ 1,500,000	\$ 1,500,000
Sub-Total Hanel	\$ 1,525,000	\$ 1,500,000
Airport		
Replace Exterior Hangar Lights+T Hangar Small Works	\$ 13,000	
Replace Runway Lights	\$ 55,000	
Hangar Development N Taxiway	\$ 150,000	\$150,000
PMP	\$ 35,000	\$22,000
FAA-North Side Construction - Carryover	\$ -	\$76,589
Commercial Hangar E Side Development	\$ 3,300,000	\$3,300,000
Flight Tracking System	\$ 60,000	
Sub-Total Airport	\$ 3,613,000	\$3,548,589
Bridge		
Tolling System - Prior Year - ODOT Integration on Hold	\$ 20,500	
Electronic Siganage on Gangway - Engr/Permitting	\$ 85,000	
Duncan Solutions - Multiple Addresses for Correct Address from DMV	\$ 12,500	

PORT OF HOOD RIVER
Schedule of Capital Improvements and Grants or Other Funding
For the FY 2021-22

Description	Capital Outlay	Grant/Other Funding
<i>Duncan Solutions - Converting Negative Balances</i>	\$ 15,000	
<i>Twilio Integration and Case Mgmt</i>	\$ 25,000	
<i>Upgrade Lane Terminal/Convoy Functionality</i>	\$ 22,600	
<i>Amazon Cloud Based Solutions for System Redundancy</i>	\$ 12,000	
<i>BUILD Grant - Engineering and Geotech</i>	\$ 1,830,000	\$ 1,830,000
<i>WA or OR Legislature Grant</i>	\$ 1,250,000	\$ 1,250,000
<i>Bridge Approach Ramp Overlays</i>	\$ 450,000	
<i>Pier Underwater Engr/Permitting</i>	\$ 45,000	
<i>Pier Scanning</i>	\$ 15,000	
<i>Pier Cap and Bering Inspection/Evaluation</i>	\$ 15,000	
<i>Misc. Steel Repairs</i>	\$ 50,000	
<i>Lift Span Guard Rail Replacement</i>	\$ 35,000	
<i>Analyze Rubrail Replacement</i>	\$ 15,000	
<i>Rail Replacement(s)</i>	\$ 60,000	
<i>Deck Welding</i>	\$ 60,000	
<i>Rack Pinion Engineering</i>	\$ 50,000	
<i>S. Side Lift Span Shim Phase II Rehab</i>	\$ 40,000	
<i>Load Posting Analysis & Rehab</i>	\$ 250,000	
<i>Enbankment Sloughing at S Abutment</i>	\$ 40,000	
<i>Misc. Repairs</i>	\$ 60,000	
Sub-Total Bridge	\$ 4,457,600	\$3,080,000
Marina		
<i>Float Repairs</i>	\$ 35,000	
<i>S. Dock Repairs</i>	\$ 35,000	
<i>Boat Ramp Repair</i>	\$ 283,600	\$132,300
Sub-Total Marina	\$ 353,600	\$132,300
Marina Park		
<i>Lighting on Foot Bridge + Replace Boards</i>	\$ 65,000	
<i>Marina Beach Overlook Signage</i>	\$ 48,000	
<i>Signage + Electrical</i>	\$ 22,500	
<i>Replace Bollard Electrical Lights on Path</i>	\$ 10,000	
<i>Picnic Shelter Design</i>	\$ 30,000	
Sub-Total Marina Park	\$ 175,500	\$0
Event Site		
<i>Land Scaping and Paving</i>	\$ 25,000	
<i>Event Site Dock Repairs</i>	\$ 45,000	
Sub-Total Eventsite	\$ 70,000	\$0
Hook/Spit/Nichols		
<i>Tree Replacement</i>	\$ 20,000	
<i>Art Screen CGOCC</i>	\$ 15,000	
<i>Grading</i>	\$ 10,000	
<i>New Hook Rigging Area</i>	\$ 20,000	
Sub-Total Nichols/Hook/Spit	\$ 65,000	\$0
Administration		
<i>Property Management System</i>	\$ 85,000	
<i>Copier</i>	\$ 15,000	
<i>PC's/Software</i>	\$ 9,000	
Sub-Total Administration	\$ 109,000	\$ -
Maintenance		
<i>Kubota Excavator</i>	\$ 49,000	
<i>Pickup Truck</i>	\$ 35,000	\$7,500
Sub-Total Maintenance	\$ 84,000	\$ 7,500
FY 2020-21 TOTAL CIP AND GRANTS/OTHER	\$ 11,393,100	\$8,623,389
FY 2019-20 TOTAL CIP AND GRANTS	\$ 16,736,900	\$13,326,500

**TOTAL SUMMARY OF REVENUES AND
EXPENDITURES**

PORT OF HOOD RIVER
Schedule of Revenues and Expenditures
Proposed Budget
FY 2021-22

	Revenues	Personnel Services	Materials & Services	Net Revenues Before Capital Outlay	Other Sources	Capital Outlay	Debt Service	Net Revenues After Capital and Debt
	\$	\$	\$	\$	\$	\$	\$	\$
Bridge	6,474,500	1,291,500	1,335,000	3,848,000	-	192,600	-	3,655,400
Big 7	402,300	62,800	178,200	161,300		39,000		122,300
Jensen	672,600	72,400	203,300	396,900	20,000	189,400	160,000	67,500
Maritime	407,400	45,100	72,200	290,100		20,000		270,100
Halyard	624,100	69,900	328,900	225,300		20,000		205,300
Timber Incubator	96,600	32,600	37,800	26,200		15,000		11,200
Wasco	334,100	56,900	95,200	182,000		50,000		132,000
Hanel Lower Mills	-	40,300	27,800	(68,100)	2,234,400	25,000	97,600	2,043,700
Total Industrial Properties	2,537,100	380,000	943,400	1,213,700	2,254,400	358,400	257,600	2,852,100
State Building	36,000	27,800	52,700	(44,500)		25,000		(69,500)
Marina Office Building	75,300	44,000	55,600	(24,300)		30,000		(54,300)
Port Building	48,550	42,500	37,900	(31,850)		140,000		(171,850)
Total Commercial Properties	159,850	114,300	146,200	(100,650)	-	195,000	-	(295,650)
Waterfront	124,000	93,800	212,000	(181,800)	10,000	399,000	-	(570,800)
Eventsite	183,800	145,100	73,500	(34,800)		70,000		(104,800)
Hook/Spit/Nichols	9,400	59,900	54,500	(105,000)	10,000	65,000		(160,000)
Marina Park	19,800	202,700	78,400	(261,300)		175,500		(436,800)
	213,000	407,700	206,400	(401,100)	10,000	310,500	-	(701,600)
Marina	382,300	177,900	123,600	80,800	139,300	353,600	92,500	(226,000)
Airport	261,000	172,200	175,500	(86,700)	3,561,600	3,612,400	243,000	(380,500)
Administration Maintenance	16,000	37,500	261,700	(283,200)	2,500	109,000		(389,700)
	-	6,200	153,200	(159,400)	-	81,000		(240,400)
Revenue Fund	10,167,750	2,681,100	3,557,000	3,929,650	5,977,800	5,611,500	593,100	3,702,850
General Fund	84,300	287,800	554,850	(758,350)	9,000	-	-	(749,350)
Bridge R&R Fund		309,900	1,143,000	(1,452,900)	3,989,000	4,320,000	78,500	(1,862,400)
Net Cashflow	10,252,050	3,278,800	5,254,850	1,718,400	9,975,800	9,931,500	671,600	1,091,100

