
THESE MINUTES ARE NOT OFFICIAL until approved by the Port Commission at the next regular meeting.

Regular Session

PRESENT: Commissioners: Kristi Chapman, Hoby Streich, and Heather Gehring. Legal Counsel: Kristen Campbell. From Staff: Kevin Greenwood, Genevieve Scholl, Daryl Stafford, John Mann, Greg Hagbery, and Patty Rosas. Guests: Mark Libby, Corinne Sams

ABSENT: Ben Sheppard, Mike Fox, Debbie Smith-Wagar, Michael Shannon

MEDIA: None

1. CALL TO ORDER: Vice President Kristi Chapman called the meeting to order at 5:04 p.m.

a. **Modifications or additions to the agenda:** None

b. **Introduction:** Kevin Greenwood, Executive Director, introduced Corinne Sams, member of Confederated Tribes of the Umatilla Indian Reservation (CTUIR) Board of Trustees. Sams is also the Chair of the Umatilla Fish and Wildlife Committee, and Vice Chair for the Columbia River Inter-Tribal Fish Commission (CRITFC). Greenwood added that there is a resolution for approval tonight that will authorize non-revenue bridge passage for the CTUIR. Sams commented that on behalf of the Umatilla people they are grateful and happy for the opportunity to partner with the Port of Hood River (Port). Sams added that it is important to recognize their usual and custom areas where they fish, hunt, gather and trade. The Umatilla Tribe is appreciative that they were asked about potential impacts to their tribal fishers in reference to the new bridge. Sams looks forward to building further connections and partnership with the Port. Greenwood provided a copy of the letter of support for the Bridge Replacement Project from CTUIR. The Port Commission thanked Sams for attending the meeting and looks forward to building their partnership.

c. **Approve Resolution No. 2023-23-6 Authorizing Non-Revenue Bridge Passage for the Confederated Tribes of the Umatilla Indian Reservation (CTUIR).**

Motion: Approve Resolution No. 2022-23-6 Authorizing Non-Revenue Bridge Passage for the Confederated Tribes of the Umatilla Indian Reservation (CTUIR).

Move: Hoby Streich

Second: Heather Gehring

Discussion: None

Vote: Unanimous

MOTION CARRIED

2. CONSENT AGENDA:

- a. Approve Resolution No. 2023-23-7 Authorizing Non-Revenue Bridge Passage for the Confederated Tribes of the Warm Springs Reservation of Oregon.
- b. Approve Resolution No. 2022-23-8 Authorizing Non-Revenue Bridge Passage for Federally Recognized Tribes and the Columbia River Inter-Tribal Fish Commission.
- c. Approve Minutes of the January 10, 2023 Regular Session.
- d. Reappoint Judy Newman to the Budget Committee for a 3-Year Term.
- e. Approve Addendum No. 1 to Lease with Crestline Construction in the Marina Park #1 Building.
- f. Approve Renewal of SDIS Insurance Policies.
- g. Approve Accounts Payable to Campbell Phillips in the Amount of \$7,605.

Motion: Approve consent agenda
Move: Heather Gehring
Second: Hobby Streich
Discussion: None
Vote: Unanimous
MOTION CARRIED

3. INFORMATIONAL REPORTS: None

4. PRESENTATIONS & DISCUSSION ITEMS:

- a. **Bridge Capital Management Plan Update** – Mark Libby, HDR Engineering, summarized the potential short-term and long-term capital and maintenance projects needed to maintain the bridge function and operation. Some of the long-term projects include truss seismic retrofit, and bridge painting. Short-term projects include pier repair, wire ropes replacement, and miscellaneous steel repairs. Greenwood inquired about the load rating. Libby replied that Oregon Department of Transportation (ODOT) has reviewed their supplemental load rating. ODOT will be issuing a letter to the Port authorizing the Port to raise the load rating to what was suggested.
- b. **Wire Ropes Replacement Project Schedule Update** – John Mann, Facilities Director, reported that the bridge will be closed May 19-22 for replacement of the wire ropes. There will be single lane closures throughout the month of May to prepare for the project. Bridge closure notifications have already been sent out.

5. EXECUTIVE DIRECTOR REPORT: Greenwood referenced the security service proposal from TCB Security Services, INC. that is included in the packet. Greenwood noted that although the Port is being cautious about incurring new expenses, staff believes they can pull budgeted items from last year to makeup for the difference. Mann highlighted the importance of having security on Port property. Commissioner Chapman followed up on the staff directive to review the ordinance regarding enforcement of rules on Port property. Greenwood commented that it has not been completed but it is on the to do list. Commission consensus was for staff to continue to pursue the possibility of having security on Port property. Commissioner Chapman suggested that staff review the insurance policy on how this might affect it. Commissioner Streich added that legal counsel should also be involved to determine what the Port can and can't enforce. Greenwood will coordinate a meeting with TCB Security Services, INC and the Port Commission.

Greenwood commented that Commercial Property Assessed Clean Energy (CPACE) is a private sector financing program. The program needs to be adopted by each county in Oregon. Greenwood is seeking consensus from the Commission to draft a letter of support for the CPACE program. There was consensus from the Commission to proceed with the letter.

6. COMMISSIONER, COMMITTEE REPORTS:

- a. Commissioner Chapman suggested an ad hoc advisory committee to help with all the upcoming projects at the waterfront such as the development of Lot 1. Commissioner Streich requested that this topic be deferred to the next meeting when all commissioners are present.

7. ACTION ITEMS:

- a. **Authorize Application to the Business Oregon Port Planning and Marketing Fund for the Lower Mill Site Market Analysis and Feasibility Study in the Amount of \$50,000.**

Motion: Authorize Application to the Business Oregon Port Planning and Market Fund for the Lower Mill Site Market Analysis and Feasibility Study in the amount of \$50,000 and release of the RFP to obtain consulting services.

Move: Hobby Streich

Second: Heather Gehring

Discussion: None

Vote: Unanimous

MOTION CARRIED

- b. **Authorize Issuance of E. Anchor Way, N. 1st Street Architecture & Engineering RFP.**

Motion: Approve issuance of a Request for Proposal for Civil Engineering Design services for the East Anchor Way extension and North First Street realignment project, upon legal and administrative review.

Move: Heather Gehring

Second: Hobby Streich

Discussion: None

Vote: Unanimous

MOTION CARRIED

8. COMMISSION CALL:

- a. Commissioner Streich commented that a Rotarian from The Dalles would like a representative from the Port to attend The Dalles Rotary for a presentation on the Port parks. Commissioner Streich suggested that Kevin Greenwood attend the The Dalles Rotary for a presentation.

9. CONFIRMATION OF DIRECTIVES:

- a. Staff to review insurance policy for Port security and consult with legal counsel on what can be enforced.
b. Staff to coordinate a meeting with TCB Security Services, INC.
c. Staff to proceed with CPACE letter.
d. Continue discussion at next meeting for ad hoc advisory committee for the waterfront.
e. Kevin Greenwood to reach out to The Dalles Rotary for presentation.

10. EXECUTIVE SESSION: None

11. ADJOURN:

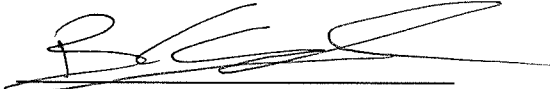
Motion: Adjourn the meeting

Vote: Unanimous

MOTION CARRIED


The meeting was adjourned at 5:57 p.m.

SIGNED:



Ben Sheppard, President

ATTESTED:



Michael Fox, Secretary