

Port of Hood River
MARINA AD-HOC COMMITTEE MEETING MINUTES
Thursday, May 19, 2016 – 8:00 a.m.
Marina Center Boardroom

THESE MINUTES ARE NOT OFFICIAL until approved at the next regular meeting.

Present: Committee members Steve Carlson, Josh Sceva, Lance Staughton, and Steve Tessmer; Michael McElwee, John Mann, and Laurie Borton from staff. Guest Jaime Mack.

Absent: Commissioner Brian Shortt

The meeting was called to order by McElwee at 8:03 a.m. Sceva filled in as Chair in the absence of Shortt.

1. **Additions to Agenda:** None.

2. **Approve Minutes:**

Motion: Approve minutes of April 21, 2016 meeting.

Move: Tessmer

Second: Carlson

Vote: Unanimous

3. **Marina Manager / Facilities Manager Updates:**

- Laurie Borton, Marina Manager, noted that current marina statements, which would include first quarter utility fees, would be processed soon. The floatplane dock at the east end of the South Basin Dock has been installed and positioning of the aircraft will not impede into neighboring slips. The 2016 seasonal moorage began May 16 and tenants are beginning to arrive. The sailboat in Slip 401 was discussed as it was thought to be longer than the maximum 23 feet as allowed by the lottery. There was discussion that the allowable length for 2017 should be less than 23 feet and the lottery form be amended to use the language "LOA" (length overall). [Post meeting note: the sailboat length as provided by the tenant is 22 feet, which is also the length identified on the Oregon State Marina Board registration.]

- John Mann, Facilities Manager, reported his staff is already finding that garbage is being deposited in the recycling center, which has adjacent 55-gallon garbage drums just outside of the Moorage gate that is accessible by both moorage tenants and the public. The use of smaller openings for recycled products was discussed. Mann commented on the floatplane dock pump system—when not in use should be level to relieve pressure with the existing docks and lowered only for the plane's arrival and departure. Trenching on the Marina Green, associated with the removal of the live-front power cabinet, will begin the end of the month and proceed past the yacht club building to the picnic shelter. It was determined the Marina restroom hot water adjustment was improperly installed; a repair has been made and the hot water is now a constant 107 degrees. The Sheriff's office parking sign will be relocated; and No Parking signs and no parking hash marks on the pavement will be installed at the recycling center.

4. **Dock Walks:**

- A Dock - Sceva reported cords on the dock, some of which were not secure.
- B Dock – Staughton noted that he saw one unapproved electrical cord (slip not identified); Mann suggested that it be a secondary cord/adaptor used for small power tools.
- C Dock – Carlson reported the dock is generally good but he is still seeing a lot of miscellaneous stuff on the main gangway; he has pulled cords out of the water; and he noted the shell dock sign is lying on the dock. [Note: Facilities reinstalled the shell dock sign after the meeting.]
- Boathouse Dock – Tessmer reported the dock is fine.

5. Discussion Topics

- Marina Restrooms – Exclusive to Tenants Only: There was discussion that the smaller of the two restrooms that are currently card access could be identified as tenant use only. As a deterrent to vandalism and use by the local homeless population it was suggested that a sign could be installed indicating “under video surveillance.” This item will be on the June agenda for further discussion.
- FY 2016-17 Marina Budget Items: Monies budgeted will cover repairs for the South Basin Dock (“SBD”) and purchase of a modular float (fall or next spring) for the SBD. The dock at the Maritime Building was discussed. Staughton thought that the Hood River Yacht Club could assist in moving the dock. Mann noted that he was not certain how/if the level of that dock would align with current docks in the Marina. Conceptual engineering and permitting for Guest Dock upgrades/reconfiguration will occur in 2017. (This OSBM funding item will be on the June agenda for further discussion.) Facilities is also researching a pump replacement at the Fuel Dock. Money has also been budgeting for parking kiosks, which includes the boat launch parking lot as well as along the waterfront; McElwee commented a parking and enforcement plan will need final Commission approval.
- South Basin Dock Lease with HRYC: The lease for a portion of the SBD by the Hood River Yacht Club was approved by the Commission on May 10. McElwee commented the lease diagram needs to be updated as the plan is now to have only two outrigger canoes instead of three in order to make room for an increasing number of concessionaire jet skis. To avoid dock space being ‘poached’ by jet skis not associated with the schools, the use of a sticker was suggested that would identify the jet ski as one permitted to use the dock.
- Standing Committee Status vs Ad-hoc Committee: Ad-hoc committees have a limited assignment not to exceed two years. This committee was formed in July 2012 and approved for a second 2-year in 2014. The current term expires June 30, 2016 and there was consensus to make this a standing committee, which will require Commission approval. Mack, who is not a Port district resident, indicated she would still participate as liaison for youth sailing.

6. Set Agenda for Next Meeting: Thursday, June 16, 2016, 8:00 a.m., Marina Center Boardroom.

The meeting was adjourned by Sceva at 9:20 a.m.

Respectfully Submitted: Laurie Borton, 05/24/16

Minutes approved at the August 18, 2016 meeting