



## PORT OF HOOD RIVER COMMISSION

### AGENDA

Tuesday, October 15, 2024

Port Conference Room

1000 E. Port Marina Drive, Hood River

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1. **Call to Order** – 5:00 PM
  - a. Modifications, Additions to Agenda
  - b. Public Comment (5 minutes per person per subject; 30-minute limit)
  
2. **Consent Agenda**
  - a. Approve Minutes from the September 17, 2024, Regular Session (*P. Rosas, Pg. 3*)
  - b. Approve Res. No. 2024-25-7 Establishing Public Meeting Training Policy (*P. Rosas, Pg. 7*)
  - c. Approve Purchase of Hangar Door with Kevin Cole Const. at the Hoby Hangar (*J. Renard, Pg. 11*)
  - d. Approve Accounts Payable to Beery, Elsner & Hammond, LLP (*D. Smith-Wagar, Pg. 21*)
  
3. **Informational Reports**
  - a. Height Restriction Memo (*Greenwood, Pg. 25*)
  
4. **Presentations & Discussion Items**
  - a. North Apron (Jeanette Rd.) Building Criteria (*J. Renard, Pg. 37*)
  - b. Waterfront Development Proposals (*D. Stafford, Pg. 41*)
  
5. **Executive Director Report** (*K. Greenwood, Pg. 47*)
  - a. Fall Planning Agenda
  
6. **Commissioner, Committee Reports**
  
7. **Action Items**
  - a. Approve Resolution No. 2024-25-8 Adopting Updated Employee Handbook (*D. Smith-Wagar, Pg. 89*)
  - b. Authorize Negotiations with Tom Bacci, Kidder Mathews for Real Estate Services  
(*K. Greenwood, Pg. 175*)
  - c. Approve 501(c)(3) Bylaws (*D. Smith-Wagar, Pg. 177*)
  
8. **Commission Call/Upcoming Meetings**
  - a. Upcoming Meetings:
    1. Special Session – October 22, 2024
      - Review and Approve Real Estate MSA with Tom Bacci, Kidder Mathews
      - Review and Approve HRK Change Order
      - Review and Approve SUM Design MSA and Work Order #1
    2. Fall Planning & Regular Session – November 19, 2024
    3. Regular Session – December 17, 2024
    4. Regular Session – January 21, 2024

9. **Confirmation of Commission Directives to Staff**

10. **Executive Session** - An Executive Session will be held in accordance with: ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees.

a) Executive Director Performance Evaluation

11. **Possible Action**

12. **Adjourn**

If you have a disability that requires any special materials, services, or assistance, please contact us at 541,386,1645 so we may arrange for appropriate accommodations.

*The chair reserves the opportunity to change the order of the items if unforeseen circumstances arise. The Commission welcomes public comment on issues not on the agenda during the public comment period. With the exception of factual questions, the Commission does not immediately discuss issues raised during public comment. The Commission will either refer concerns raised during public comment to the Executive Director for a response or will request that the issue be placed on a future meeting agenda. People distributing copies of materials as part of their testimony should bring **10 copies**. Written comment on issues of concern may be submitted to the Port Office at any time.*