

**PORT OF HOOD RIVER  
Resolution No. 2022-23-17**

**A RESOLUTION SETTING RATES, FEES, AND CHARGES**

WHEREAS, ORS 294.160 requires the governing body of a unit of local government to provide an opportunity for interested persons to comment on the enactment of any ordinance or resolution prescribing a new fee or a fee increase; and

WHEREAS, the Port of Hood River seeks to streamline the process for setting rates, fees, and charges with a single, annual resolution; and

WHEREAS, the Port Commission seeks to achieve financial self-sustainability in all areas of Port operations by June 2026 (Res. No. 2022-23-14), including the airport, marina, waterfront parks, port-owned buildings and developments; NOW THEREFORE;

THE PORT OF HOOD RIVER BOARD OF COMMISSIONERS RESOLVES AS FOLLOWS:

**Section 1. Waterfront and Marina Rates & Fees for service. Effective July 1, 2023.**

<b>Waterfront Concessions</b>	<b>FY 22-23 Rate/Fee</b>	<b>FY 23-24 Rate/Fee</b>	<b>% Change</b>
Club CGWA- The Hook- Non-Profit 6 month term	\$ 1,500.00	\$ 1,500.00	0
Club- Outrigger Canoe Club- Nichols Basin- Non Profit 7 month	\$ 1,500.00	\$ 1,500.00	0
Lesson Rental Jet Ski Slip at the South Basin Dock- annual per ski	\$ 150.00	\$ 150.00	0
Lesson/Rental Event Site Upper Dock- Large- 6 month term	\$ 3,696.00	\$ 3,696.00	0
Lesson/Rental Event Site Upper Dock- Small- 6 month term	\$ 1,848.00	\$ 1,848.00	0
Lesson/Rental Nichols Basin- 6 month term	\$ 2,772.00	\$ 2,772.00	0
Lesson/Rental The Hook- 6 month term	\$ 2,772.00	\$ 2,772.00	0
Lesson/Rental The Spit- 6 month term	\$ 2,772.00	\$ 2,772.00	0
Lesson/School Event Site Lower Dock South end-Non-Profit small- 6 month term	\$ 1,500.00	\$ 1,500.00	0
Lesson/School Gorge Jr. Sailing- South Basin- Non-Profit annual term	\$ 1,500.00	\$ 1,500.00	0
Mobile Concession Guide Service- SUP Downwind Tours- 6 month term	\$ 150.00	\$ 150.00	0
Mobile Concession Pedicab- 6 month term	\$ 150.00	\$ 150.00	0
Sailboat Charter- Marina Commercial Dock- 6 month	\$ 1,650.00	\$ 1,650.00	0
Storage Marina Park Shed- annual	\$ 1,848.00	\$ 1,848.00	0
Storage Maritime Parking- monthly	\$ 100.00	\$ 100.00	0
Storage Nichols Basin Shed Winter-monthly	\$ 200.00	\$ 200.00	0
Storage The Spit Winter Shed Sublease Port pays vendor- 6 month term	\$ (250.00)	\$ (250.00)	0
Storage The Spit Winter Shed Sublease- Sublessee pays Port- 6 month term	\$ 500.00	\$ 500.00	0
Electrical Service Fee Reimbursement – For electric pedestal amperage overloads. First service call included in base rate. All other service reimbursements may be charged at actual cost to port.	\$0.00	Billed cost of service	

<b>Marina</b>	<b>FY 22-23 Rate/Fee</b>	<b>FY 23-24 Rate/Fee</b>	<b>% Change</b>
Cruise Ship- Marina Basin North Jetty Commercial Dock fee per stop	\$ 350.00	\$ 350.00	0
Cruise Ship- Marina Basin North Jetty Commercial Dock Shuttle docking fee per stop	\$ 200.00	\$ 200.00	0
Cruise Ship- Marina Outside Bollards Jetty Docking fee per stop	\$ 150.00	\$ 150.00	0
Cruise Ship- Marina Outside Bollards Jetty Maintenance fee- annual	\$ 6,000.00	\$ 6,000.00	0
Cruise Ship- Marina Outside Bollards Utility fee per stop	\$ 35.00	\$ 35.00	0
Guest Dock overnight at boat ramp 20-29'	\$ 25.00	\$ 25.00	0
Guest Dock overnight at boat ramp 30-39'	\$ 30.00	\$ 30.00	0
Guest Dock overnight at boat ramp 40-49'	\$ 35.00	\$ 35.00	0
Guest Dock overnight at boat ramp 50-59'	\$ 45.00	\$ 45.00	0
Guest Dock overnight at boat ramp under 20' per night	\$ 15.00	\$ 15.00	0
Guest North Jetty Commercial Dock Private vessel 60-74' per day	\$ 75.00	\$ 75.00	0
Guest North Jetty Commercial Dock Private vessel 75-100' per day	\$ 100.00	\$ 100.00	0
Guest North Jetty Commercial Dock Private vessel 100-150' per day	\$ 145.00	\$ 145.00	0
Hood River Yacht Club- clubhouse- monthly	\$ 679.00	\$ 679.00	0
Hood River Yacht Club- South Basin Dock lease- annual	\$ 3,000.00	\$ 3,000.00	0
Hood River Yacht Club public restroom shower fee	\$ .75	\$ .75	0
Moorage Boathouse Slip Annual Assessment Fee	\$ 1,650.77	\$ 1,650.77	0
Moorage Boathouse Slip annual per square foot	\$ 1.66	\$ 1.66	0
Moorage Boathouse Slip Base Electric- annual fee	\$ 60.00	\$ 60.00	0
Moorage Boathouse Slip Base Water/Garbage- annual fee	\$ 60.00	\$ 60.00	0
Moorage Shell Dock- annual fee	\$ 429.00	\$ 429.00	0
Moorage Slips 30' and under A, B, and C North West facing- annual	\$ 1,668.00	\$ 1,668.00	0
Moorage Slips 30' and under C-Dock North East facing annual	\$ 1,876.00	\$ 1,876.00	0
Moorage Slips all Boat Docks Annual Assessment fee	\$ 442.55	\$ 442.55	0
Moorage Slips Over 30'-35'	\$ 2,028.00	\$ 2,028.00	0
Moorage Slips Over 35'-40'	\$ 2,240.00	\$ 2,240.00	0
Moorage Slips Over 40'-43'	\$ 2,399.00	\$ 2,399.00	0
Moorage Slips End Slip C-Dock North 43'-65'	\$ 3,240.00	\$ 3,240.00	0
Moorage Slip Sublease fee to the Port- set up fee	\$ 150.00	\$ 150.00	0
Moorage Dingy & Jet Ski Fee- must fit in the perimeter of slip with vessel-monthly	\$ 50.00	\$ 50.00	0
Moorage Annual Payment Late fee- per month	\$ 75.00	\$ 75.00	0
Marina Oil Spill Clean Up Fees – charge for each man hour at the established labor rate, equipment charges extra.	\$0.00	Actual billed cost of service	0
Electrical Service – at current Pacific Power electrical rate	Current Pacific Power Rate	Current Pacific Power Rate	0
Water Service – at current City of Hood River water rate	Current City of Hood River Rate	Current City of Hood River Rate	0

Impound Seizure Fee	\$0.00	Actual billed cost of impound + 10%	n/a
Marina Fuel Dock – Fuel rate at current Shell Station fuel price	Current Shell Station Fuel Price	Current Shell Station Fuel Price	0
Marina Boat Ramp Launch Fee	\$0.00	\$0.00	0
Marina Boat Ramp Parking Fee	\$0.00	\$2.50 per hour up to \$15 per day, or \$200 annual pass	0
South Basin Dock- Concession Jet Ski slip 6 month term	\$ 150.00	\$ 150.00	0
South Basin Dock- Float plane annual	\$ 1,487.00	\$ 1,487.00	0
South Basin Dock- Hood River Yacht Club floats- annual	\$ 3,000.00	\$ 3,000.00	0
South Basin Dock- Jr. Sailing floats- annual term (Included in Concession agreement)	\$ 1,500.00	\$ 1,500.00	0
South Basin Dock- Seasonal Lottery 6 month term	\$ 1,041.00	\$ 1,041.00	0
Sublease Initiation Set Up Fee	\$ 150.00	\$ 150.00	0
Sublease Renewal Fee	\$ 35.00	\$ 35.00	0
Marina Key card Moorage	\$ 35.00	\$ 35.00	0
Marina Key South Basin Dock	\$ 50.00	\$ 50.00	0
Marina Wait List Entry Fee	\$ 100.00	\$ 100.00	0
Marina Wait List Renewal Fee	\$0.00	\$0.00	0
Marina Wait List Retainage Fee	\$0.00	\$0.00	0
Marina Betterment Slip Change	\$ 35.00	\$ 35.00	0
<b>Waterfront Event Permits</b>	<b>FY 22-23 Rate/Fee</b>	<b>FY 23-24 Rate/Fee</b>	<b>% Change</b>
Picnic Shelter Up to 50 people exclusive use-per day ( <i>Currently Inactive</i> )	0.00	\$ 0.00	0
Marina Park/ Hook/ Spit/ Lot #1/ Nichols Basin- not exclusive use up to 50 people per day	\$ 200.00	\$ 200.00	0
Marina Park/ Hook/ Spit/ Lot #1/ Nichols Basin- not exclusive use 50-100 people per day	\$ 325.00	\$ 325.00	0
Marina Park/ Hook/ Spit/ Lot #1/ Nichols Basin- not exclusive use Over 100 people per day	\$ 800.00	\$ 800.00	0
Marina Green- not exclusive use up to 50 people per day	\$ 200.00	\$ 200.00	0
Marina Green- exclusive use 50-100 people per day	\$ 350.00	\$ 350.00	0
Marina Green- exclusive use over 100 people per day	\$ 800.00	\$ 800.00	0
Marina Green- exclusive use over 200 people per day	\$ 1,300.00	\$ 1,300.00	0
Event Site September - June- not exclusive use up to 50 people per day	\$ 200.00	\$ 200.00	0
Event Site July & August- not exclusive use up to 50 people per day	\$ 300.00	\$ 300.00	0
Event Site September - June- not exclusive use 50-100 people per day	\$ 375.00	\$ 375.00	0
Event Site July & August- not exclusive use 50-100 people per day	\$ 500.00	\$ 500.00	0
Event Site September - June- exclusive use of grass area over 100 people per day	\$ 1,500.00	\$ 1,500.00	0
Event Site July & August- exclusive use of grass area over 100 people per day	\$ 2,200.00	\$ 2,200.00	0

Event Site September - June- exclusive use of grass area & parking lot over 100 people per day	\$0.00	\$0.00	0
Event Site July & August- exclusive use of grass area & parking lot over 100 people per day	\$ 1,800.00	\$ 1,800.00	0
All locations Event Set-up and breakdown days non exclusive use per day	\$ 300.00	\$ 300.00	0
<b>Waterfront Parking</b>	<b>FY 22-23 Rate/Fee</b>	<b>FY 23-24 Rate/Fee</b>	<b>% Change</b>
Event Site Day Pass regular sized vehicle 20' and under per day	\$ 15.00	\$ 15.00	0
Event Site Day Pass oversized vehicle over 20' per day	\$ 25.00	\$ 15.00	-40%
Event Site/Jensen West/Boat Launch Season Pass regular sized vehicle 20' and under annual	\$ 200.00	\$ 200.00	0
Event Site Season Pass Oversize vehicles over 20' over annual	\$ 350.00	\$ 350.00	0
On street parking all zones non commercial vehicles- per hour	\$ 2.50	\$ 2.50	0
Parking fine- overtime	\$ 20.00	\$ 20.00	0
Parking fine- non payment	\$ 40.00	\$ 40.00	0
Parking fine- parking in an unauthorized space	\$ 30.00	\$ 30.00	0
Parking fine- overnight (any time between 11PM and 6AM)	\$ 40.00	\$ 40.00	0
Parking fine- Trucks no pay or time expired Zone 6	\$ 50.00	\$ 50.00	0
Parking fine- Parking in Handicap, Fire Lane, or Other Prohibited Space	\$ 75.00	\$ 75.00	0
Parking Fine Payment Late Fee - overtime citation non-payment 30+/60+/90+/collections	\$ 25.00	\$ 25.00	0
Parking Fine Payment Late Fee - non-payment 30+/60+/90+/collections	\$ 25.00	\$ 25.00	0
Parking Fine Payment Late Fee - parking in an unauthorized space citation non-payment 30+/60+/90+/collections	\$ 25.00	\$ 25.00	0
Parking Fine Payment Late Fee - overnight citation non-payment 30+/60+/90+/collections	\$ 25.00	\$ 25.00	0
Parking Fine Payment Late Fee - parking in handicap, fire lane, etc. citation non-payment 30+/60+/90+/collections	\$ 40.00	\$ 40.00	0
Tow / Impound Seizure Fee	Cost of Tow + 10%	Cost of Tow + 10%	0
Removal of immobilization device	\$50.00	\$50.00	0

**Section 2. Port Administration and Customer Service Fees.** Rates become effective July 1, 2023.

<b>Administrative Service</b>	<b>FY 22-23 Rate/Fee</b>	<b>FY 23-24 Rate/Fee</b>	<b>% Change</b>
Hard copy of Public Improvement Project plans & specs packet	\$ 35.00	\$ 35.00	0
Public Information Records Request - staff time	\$20 per hour, billed in 15 minute increments	\$20 per hour, billed in 15 minute increments	0
Public Information Records Request - hard copies	\$0.25 per printed side	\$0.25 per printed side	0

Travel Reimbursement Rates – follow current IRS mileage rate, no per diem.	\$0.655 per mile	\$0.655 per mile	0
Conference Room Rental Fee	\$0.00	\$0.00	0
Returned Check Fee. (Does not include bank fees)	\$0.00	\$0.00	0

**Section 3. Tolls and Toll Related Fees and Charges.** Rates become effective July 1, 2023. New toll rate resolution will be introduced in mid-July and incorporated into subsequent rate resolutions.

<b>Tolls &amp; Fees</b>	<b>FY 22-23 Rates</b>	<b>FY 23-24 Rates</b>	<b>% Change</b>
Class 1 - Passenger Autos & Pickups	\$2.00 / 1.00	\$2.00 / 1.00	0
Class 2 - Commercial Trucks and Vans	\$6.00 / \$4.00	\$6.00 / \$4.00	0
Class 3 - 3 Axle Trucks	\$9.00 / \$6.00	\$9.00 / \$6.00	0
Class 4 - 4 Axle Trucks	\$12.00 / \$8.00	\$12.00 / \$8.00	0
Class 5 - 5 Axle Trucks	\$15.00 / \$10.00	\$15.00 / \$10.00	0
Class 6 - 6 Axle Trucks	\$18.00 / \$12.00	\$18.00 / \$12.00	0
Class 7 - 7 Axle Trucks	\$21.00 / \$14.00	\$21.00 / \$14.00	0
Class 8 - 8 Axle Trucks	\$24.00 / \$16.00	\$24.00 / \$16.00	0
Class 9 - 9 Axle Trucks	\$27.00 / \$16.00	\$27.00 / \$16.00	0
Class 10 - 10 Axle Trucks	\$30.00 / \$20.00	\$30.00 / \$20.00	0
Class 11 - 11 Axle Trucks	\$33.00 / \$22.00	\$33.00 / \$22.00	0
Class 0 - Motorcycles	\$1.00 / \$0.75	\$1.00 / \$0.75	0
License Place Recognition System - Invoice Ancillary Fee	\$3.00	\$3.00	0
License Place Recognition System - Late Fee	\$25.00	\$25.00	0
Breezeby 6C Transponder (Vehicle/Motorcycle)	\$5.00	\$5.00	0
License Plate Transponder	\$27.00	\$27.00	0

**Section 4. Airport T-Hangar Rental Rates and Related Charges.** Rates become effective July 1, 2023.

<b>Airport</b>	<b>FY 22-23 Rate/Fee</b>	<b>FY 23-24 Rate/Fee</b>	<b>% Change</b>
T-Hangar A – annual	\$4,399.00	\$4,399.00	0
T-Hangar B - annual	\$4,442.00	\$4,442.00	0
T-Hangar C – annual	\$4,915.00	\$4,915.00	0
T-Hangar Wait List Fee – one time charge	\$100.00	\$100.00	0

**Section 5. Insurance Certificate Limits.** Effective July 1, 2023. Additional coverage may be required based upon business type and Port's discretion. A certificate naming the Port as an additional insured is also required.

<b>Building Lease Tenants</b>	<b>FY 22-23 Required Limit</b>	<b>FY 23-24 Required Limit</b>	<b>% Change</b>
1. General Liability, Each Occurrence	\$ 2,000,000	\$ 2,000,000	0
2. Damages to Rented Premises, Each Occurrence	\$ 300,000	\$ 300,000	0
3. Medical Expense, Any One Person	\$ 5,000	\$ 5,000	0
4. Personal and Adverse Injury	\$ 2,000,000	\$ 2,000,000	0
5. General Aggregate	\$ 2,000,000	\$ 2,000,000	0
6. Products – Comp/OP Aggregate	\$0	\$0	0
<b>Marina Moorage Tenants</b>			0
1. General Liability Protection & Indemnity, Wreck Removal	\$500,000	\$500,000	0
a. Pollution Coverage	\$ 25,000	\$ 25,000	0
b. Watercraft Liability, specifically includes wreck removal and pollution.	\$ 500,000	\$ 500,000	0
<b>Marina Boathouse Tenants</b>			0
1. General Liability Protection & Indemnity, Wreck Removal	\$500,000	\$500,000	0
a. Pollution Coverage	\$25,000	\$25,000	0
<b>Marina Float Plane Tenant- Aircraft Insurance Liability</b>	\$1,000,000	\$1,000,000	0
<b>Marina Cruise Ship Moorage</b>			0
1. General Liability Protection & Indemnity	\$10,000,000	\$10,000,000	0
a. – Wreck removal/clean up/pollution	\$1,000,000	\$1,000,000	0
<b>Airport Tenants</b>			0
T-Hangar Tenants	\$ 1,000,000	\$ 1,000,000	0
Hangar Tenants	\$ 1,000,000	\$ 1,000,000	0
Tie-Down Tenants	\$ 1,000,000	\$ 1,000,000	0

**Section 5. Retail Sales, Gift Certificates, Promotions, Sponsorships and Sundries.** The Commission delegates to Executive Director the ability to set prices for sundries, cards, magnets, cups, DVDs, gift certificates, coupons, promotions, advertising, sponsorships and other retail and marketing items that don't otherwise conflict with Commission policy.

**Section 6. Delegation of Responsibility.** The Commission delegates to Executive Director the ability to adjust these rates from time to time on a temporary basis to better manage services at the Port of Hood River. Any adjustments to these rates will be reported to the Commission at its next regular meeting.

**Section 6. Annual Review.** The Commission, through assistance by Port staff, shall annually review and adopt a new rate, fees and charges resolution prior to the start of the fiscal year.

**Section 7. Repealer.** All previous rates, charges and/or fees are hereby repealed.

Adopted by the Board of Commissioners of the Port of Hood River on this 20th day of June 2023.

**SIGNED:**

DocuSigned by:  
*Ben Sheppard*  
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Ben Sheppard, President

**ATTEST:**

DocuSigned by:  
*Mike Fox*  
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Michael Fox, Secretary