

*Port of Hood River Marina Ad-hoc Committee
Meeting Minutes of May 14, 2013
Marina Center Boardroom
8:00 A.M.*

Present: Commissioner Jon Davies; Members Steve Tessmer, Josh Sceva, Tammy Lakey, Lance Staughton; from staff, Michael McElwee and Mellissa Halseth

Absent: None

Commissioner Davies called the meeting to order at 8:02 a.m.

1. *Additions to Agenda:* None

2. *Approve Minutes of April 2, 2013 Meeting:* Approved

3. *Marina Electrical Update:*

- Staff presented the proposed construction schedule, which will also be posted at the Marina gate as well as on the website. Staff will notify tenants with as much advance notice as possible for power outages. Staff will attempt to accommodate any boats that require power by placing in empty slips if possible.

4. *Live Aboards:*

- Staff has received complaints of suspected live aboards. Staff will inquire with State Marine Board and also the Marine Deputy about the possibility of "Y" valves for gray water. Staff will consider adding environmental verbiage into the Rules and Regulations. Consensus was to send suspected live aboard tenants a warning letter and if not resolved the next step of termination. Staff will inquire as to if the Marine Deputy can attend the next meeting to discuss gray water.

5. *Dogs on Leash:*

- Staff will contact Animal Control to discuss enforcement and consider placing dog on leash signs at the Marina gate. Tenants not complying will receive warning letters.

6. *South Basin Dock Update:*

- The Port has hired a contractor to assist with getting the dock leasable. The work is expected to be complete in time for June 1 leases.

7. *Boathouse Tenant Lease Term Sheet*

- Staff will present a draft lease to the Commission at the June 18 meeting. These leases will likely include 5-year rolling leases and will list maintenance standards. The Committee will have a final chance to review the term sheet at the June 11 meeting. Staff is researching the options for re-using the old boathouse docks and will speak with the Yacht Club about possibly partnering to help with repairs and placement.

6. *Next Meeting:* Tuesday, June 11, 2013 at 8:00 a.m.

7. *Adjourn:* Davies adjourned the meeting at 9:32 a.m.