

**Port of Hood River Commission
Meeting Minutes of November 14, 2023 Regular Session
Via Remote Video Conference & Marina Center Boardroom
5:00 p.m.**

THESE MINUTES ARE NOT OFFICIAL until approved by the Port Commission at the next regular meeting.

Regular Session

PRESENT: Commissioners: Kristi Chapman (Arrived 1:11 p.m.), Ben Sheppard, Heather Gehring (Left at 3:46 p.m.), Mike Fox, and Tor Bieker. **Legal Counsel:** None. **Staff:** Kevin Greenwood, Genevieve Scholl, Debbie Smith-Wagar, Greg Hagbery, Daryl Stafford, Ryan Klapprich, and Patty Rosas. **HNTB:** Michael Shannon **Guests:** None

ABSENT: None

MEDIA: Noah Noteboom, Columbia Gorge News

1. **CALL TO ORDER:** Commissioner Ben Sheppard called the meeting to order at 1:04 p.m.
 - a. **Modifications or additions to the agenda:** None
2. **EXECUTIVE SESSION:** Commissioner Ben Sheppard recessed Regular Session at 1:05 p.m. to call the Commission into Executive Session under ORS 192.660(2)(e) – Real Property Transactions.

POSSIBLE ACTION: The Commission was called back into Fall Planning Work Session at 1:36 p.m. No action was taken as a result of Executive Session.

3. FALL PLANNING WORK SESSION – minutes provided separately.

4. CONSENT AGENDA:

- a. Approve minutes from October 17, 2023 Regular Session
- b. Approve purchase of Variable Message Sign in the amount of \$21,150
- c. Approve Amendment No. 11 to Contract with WSP for engineering services related to bridge replacement.
- d. Ratify sublease agreement between Ferment Brewing Company and Camp 1805 in the Jensen Building.
- e. Approve 2024 Marina Rules & Regulations Update
- f. Approve accounts payable to Campbell Phillips in the amount of \$3,075.50

Motion: Move to approve Consent Agenda.
Move: Sheppard
Second: Bieker
Discussion: None
Vote: **Ayes:** Chapman, Sheppard, Fox, and Bieker
Absent: Gehring
MOTION CARRIED

5. INFORMATIONAL REPORTS: No Discussion.

6. PRESENTATIONS & DISCUSSION ITEMS: None.

7. EXECUTIVE DIRECTOR REPORT: No Discussion.

8. COMMISSIONER, COMMITTEE REPORTS:

- a. Airport Advisory Committee – Commissioner Tor Bieker reported that they met with WAAAM in hopes of building a partnership for airport development and future opportunities.

9. **ACTION ITEMS:** None.

10. **COMMISSION CALL:**

- a. Commissioner Fox suggested that the Variable Message Sign should have remote access to be able to turn it on and off.

11. **CONFIRMATION OF DIRECTIVES:**

- a. Staff to verify that the Variable Message Sign has remote access.

12. **EXECUTIVE SESSION:** President Kristi Chapman recessed Regular Session at 4:33 p.m. to call the Commission into Executive Session under ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees.

13. **POSSIBLE ACTION:** The Commission was called back into Regular Session at 4:45 p.m. No action was taken as a result of Executive Session.


14. **ADJOURN:** The meeting was adjourned by unanimous consent at 4:46 p.m.

ATTEST:

DocuSigned by:

00DEADE439F8421...

Kristi Chapman, President

DocuSigned by:

1D968775DD2542A...

Michael Fox, Secretary