

Port of Hood River

MARINA COMMITTEE MEETING MINUTES

Thursday October 18, 2018 – 8:00 a.m.

Port Conference Room

THESE MINUTES ARE NOT OFFICIAL until approved at the next regular meeting.

Present-

Committee Members: Steve Carlson, Josh Sceva, Shawn Summersett, Ted Lohr, Lisa Bloomster, Jason McCormick *Port Staff:* Daryl Stafford

Absent:

Port Staff: John Mann, Michael McElwee, Ted Lohr, Steve Tessmer

The meeting was called to order at 8:00 by Daryl Stafford

Additions to Agenda: None

Dock walk reports

A Dock- Josh Sceva: Docks look great after power washing and cleats have been tightened.

B Dock- Steve Carlson: Slip #123 power cord not compliant.

C Dock- Lisa Bloomster: Dock Lockers to be removed, still some trash on fingers. Lisa recommended contacting owners to remind them they need to be removed.

South Basin- Shawn Summersett: Boats clearing out, possible configurations for next season.

Marina Manager Report: Daryl Stafford

- HRYC Restroom design for ADA compliance update.
- Extended lease for Peter Arpag approved by Michael McElwee.
- Possible Liveaboard update on A dock situation and others that have been climbing the ramp. Sheriff has been contacted and trespassing charges will be filed if violator attempts to get in.
- Crane Out recommendation to set up a schedule for future requests so that there isn't a conflict with cruise ships. Plans to work with HRYC to coordinate.
- 2018 Rate Comparisons & 2019 Rates charts were shared. Marina 6% moorage increase suggested by CFO.
- Current Waitlist Information- Overall 68 people currently waiting for slips.
- Sublease Terms- discussion regarding liability for tenants, Staff needs to make them aware when we initiate a sublease.
- Guest Dock Conceptual Designs from OSMB- 2 drawings were presented, likes and dislikes were discussed. The designs are in the very early stages.
- Marina was approved as a "Clean Marina" for 2018. Details were shared.

Discussions Topics

- **Spring Clean Up-** Josh Sceva: Idea to plan clean up party for next spring around the Perimeter of basin and Yacht club. Jason asked if facility crew could tame blackberry bushes around HRYC fence. Landscaping requests to Facility and CFO for minor improvements around HRYC building such as river rock and drought tolerant plants. Removal of cat box was unanimous.

- **Nichols Basin-** Josh Requested Launching corridor for Frog Beach for SUPs, Windsurfers and canoes. Signage to indicate so people don't set up tents in the way, better safety for all.
- **Marina Committee Meeting Schedule-** Quarterly rather than monthly was better for everyone and agreed upon. If planning emergency sessions are needed meetings will be planned accordingly.
- **2019 Rules and Regulations-** The last 2 meetings changes to the current regulations have been discussed. Proposed changes were then emailed and reviewed by the Marina Committee, The committee agreed and voted yes for all of the recommended changes to the current Rules and Regulations. They will be submitted to the Commissioners for approval. Topics included:
 - Requiring Current State Registration of boats in the Slip Holders Name. Failure or inability to provide satisfactory documentation puts lessee in violation of their agreement that may result in loss of moorage privileges and termination.
 - Recommended Charging \$25 for changes on the Betterment list to cover Admin costs.
 - Dock Storage- Lockers are no longer permitted. Dock boxes are okay as long as they fit in the perimeter if the original dock triangle and do not exceed 36" in height. Those who do not comply are in violation of their lease.
 - Subleasing- Terms changed from 12 months to 6 months. Several tenants sublet 12 months annually, never having their own boat in the slip. Subleasing risks to tenants were discussed. A charge of \$25 for each additional sublease after the initial sublease was recommended.
 - Recommended Requiring Vessel owners to demonstrate the seaworthiness of their vessel at any time. Safety concerns have been voiced over derelict boats and boathouses. Upon request vessel owner must grant permission for an on-board inspection by Port Staff or person under Port Staff directive for the purpose of determining compliance with applicable Marina regulations and policies.
 - Add guidelines for sale of boathouses.

Prepared by: Daryl Stafford