

PORT OF HOOD RIVER COMMISSION

BUDGET COMMITTEE MEETING

Tuesday, April 18, 2017

Marina Center Boardroom

12:00 P.M.

Agenda

1. Call to Order
2. Election of Officers
3. Budget Message
4. Budget Review
5. Budget Deliberations
6. Action Items
 - a. Move to approve a property tax levy at the rate of \$.0332 per thousand of assessed value for FY 2017-18.
 - b. Move to approve the FY 2017-18 budget as amended.
7. Adjourn

Adjourn Budget Committee Meeting and Open Regular Session

Budget Committee Meeting
Tuesday, April 18, 2017
Port Office Boardroom, 12:00 Noon



PROPOSED BUDGET

FISCAL YEAR 2017-18

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BUDGET MESSAGE



To: Port of Hood River Budget Committee
From: Michael McElwee, Budget Officer
Date: April 18, 2017
Re: Budget Message for Fiscal Year 2017-18

The annual budget for the Port of Hood River is prepared by staff for review and approval by the Budget Committee and subsequent adoption by the Port Commission. This memorandum provides highlights of the FY 17/18 Proposed Budget and other information in accordance with O.R.S. 294.

Overview

The Port operates on a fiscal year that begins July 1 and ends June 30. The budget is a key document by which the Port Commission's policy and project direction is planned and implemented. Public input is sought and welcome at all stages of budget preparation.

Budget preparation follows these key steps as required by state statute:

- A **Proposed Budget** is prepared by the Port's designated Budget Officer based on discussions at the Commission's Spring Planning meeting. This year, the Spring Planning meeting was held on **March 21, 2017**.
- The Budget Committee discusses the Proposed Budget and may make changes as approved by vote. After approval, the Proposed Budget becomes the **Approved Budget**. Formal approval of the tax rate for the upcoming fiscal year is also required.
- The Approved Budget is the subject of a **hearing** when the Commission seeks public testimony. This year the public hearing is expected to occur on **May 16**.
- The Commission considers any changes and then must approve the **Adopted Budget** which takes effect **July 1, 2017**.

Budget Preparation Overview

The Port of Hood River is designated as a Municipal Corporation in the State of Oregon and operates in accordance with ORS 777 and other statutes. All budget activities of the Port are categorized within the following three funds:

- **General Fund:** Includes activities related to general governmental activities. The revenue comes from property tax receipts. Since property taxes are insufficient to pay all governmental related expenditures, there is a transfer from the Revenue Fund for the difference.

- **Revenue Fund:** Most of the Port’s activities are business-type activities and are accounted for in the Revenue Fund. The primary revenues are from bridge tolls and tenant leases. The revenues and expenditures are identified then allocated to asset centers.
- **Bridge Repair and Replacement Fund:** This fund segregates revenues and expenditures related to capital improvements associated with the Hood River Toll Bridge. Sources of revenues are grant monies, bond receipts, and a portion of toll revenue from both the 1994, 2012 and 2017 toll increases. These monies are transferred from the Revenue Fund. Expenditures for this fund are associated with bridge capital improvements that extend its useful life, maintenance and replacement planning. This fund also reflects the debt service payments from the debt financings related to the bridge improvements and holds the required debt service reserve.

Port of Hood River Financial Policies

The Port’s annual budget is prepared in conformance with adopted financial policies. The Port Commission follows its adopted “Financial Administrative Policies and Procedures.” Two key financial policies govern the long-range financial planning and annual budget of the Port:

- The Port’s Reserve Funds should equal 10% of the Port’s depreciable assets
- The Port’s overall debt service coverage ratio should equal 2.0 or greater.

Budget Highlights

The following sections are highlights of the FY 2017-18 Proposed Budget organized by major asset areas of the Port’s operations.

ASSET AREAS

Industrial/Commercial Properties

- Overall occupancy rates remain high in all Port buildings, currently around 95%. Some vacancies exist in the Wasco Building and the Big 7 Building.
- Significant on-site utility work, design & permitting occurred at the Lower Mill in FY 2016-17. The budget assumes some additional on-site work associated with wetland fill and spoils removal and off-site wetland fill mitigation. It also assumes funding for off-site water system improvements—work that could postpone expected property sales and delay development.
- No property sales occurred in FY 2016/17. The FY 2017/18 Draft Budget assumes that one 4.7 acre land transaction will occur at the Lower Mill property out of the total 11.36 acres.

- The FY 2017/18 Proposed Budget includes a continued investment in the maintenance of existing Port buildings. The largest capital projects are \$216,000 for a re-roof and \$180,000 for asphalt paving, both associated with the Jensen Building.
- Another phase of planning work is expected for Lot #1 in FY 2017/18 since road and utility infrastructure will be necessary to prepare for future development and funding for this work could come from tax increment financing. The budget assumes a collaborative effort to consider need, scope, costs and tax increment funding financial feasibility will be carried out with significant utilization of consultants.

Bridge/Transportation

- The lengthy investigation, engineering evaluation, and repairs associated with the fall 2016 bridge allision are complete. Those efforts removed significant uncertainty associated with possible damage and an insurance claim, and benefited the Port with a rigorous evaluation of the lift span mechanical and electrical systems. The Port is much better positioned to anticipate annual maintenance steps and future upgrades to the lift span.
- The one large bridge capital project to be carried out in FY 2017/18 is reinforcement of the four auxiliary trusses flanking the lift towers. This project had been postponed due to the allision investigation. The draft budget also assumes engineering efforts will be carried out in preparation for rehabilitation of the lift span mechanical and electrical systems in FY 2018/19.
- Both significant opportunity and uncertainty exists concerning efforts to replace the bridge. The Port Commission emphasized replacement efforts in FY 2016/17 and two pieces of legislation are advancing in the Oregon legislature to bring needed authorities and funding for replacement efforts. One of these legislative efforts is a request for \$5 million to fund financial feasibility analyses and preparation of a final EIS for a new bridge. If this funding is obtained, the Port would gear up for a very significant effort over at least the next two fiscal years. For purposes of the draft budget, staff assumes the funding is obtained and approximately \$1.5 million is expended in FY 2017/18
- The Proposed Budget assumes a significant toll increase commencing in January 2018. This increase would allow bridge revenue to keep pace with expected bridge repair costs and build a reserve fund that would be dedicated to bridge replacement efforts. This is a fundamentally important issue to consider as part of the FY 2017/18 budget. Such a reserve fund would recognize that under any known scenario for a new bridge, a significant local contribution will be needed and the impact to the local community will be lessened if we acknowledge the need and begin building the reserve fund now.
- The budget maintains the higher level of expenditures for maintenance, repairs and inspections that was initiated several years ago.

Recreation/Marina

- A large number of recreational improvements have been completed over the last several years on the waterfront, primarily to construct new ped/bike trail segments. The proposed budget assumes funding for three small projects: beach replenishment at the Event Site and dock upgrades and a SUP/Kayak storage facility both at the Nichols Basin Seawall.
- The Proposed Budget includes continuing modest investments in upgrades and improvements to most Port recreation sites.
- The Proposed Budget assumes continuation of the financial contribution to the Sheriff's Department to pay for waterfront patrols by the Marine Deputy and a small increase to allow for fueling of the Marine Deputy boat at the Fuel Dock.
- The FY 2016/17 Budget assumed installation of parking meters on Port waterfront streets to increase turnover and increase revenue to off-set our recreational area maintenance costs. The plan was stalled due to indecision by the City who the Port would rely upon for parking enforcement. The FY 2017/18 Proposed Budget assumes installation of meters and a contract with the City for parking enforcement. As before, if installed, there will be some risk that revenues will not match assumed levels.
- No major capital investments in the Marina are anticipated in FY 2017/18. The Proposed Budget does include funds for conceptual engineering of a new Transient Boat Dock, necessary for permitting and potential OSMB grant funding.

Airport

- The major focus of effort in FY 2015/16 and FY 2016/17 was completion of the Master Plan. That plan is still awaiting FAA approval. The approved Master Plan provides the priority for future capital investment in the Airport.
- There is great potential for progress on significant capital projects in the next few years. If successfully implemented, these efforts will greatly transform the Airport and will require a major commitment of staff time and Port financial contributions. The primary projects are as follows:
 - A \$2 million upgrade of the South Taxi-way. This project has received a funding commitment from the FAA and will be constructed in FY 2017/18 at a total cost of about \$1.2 million. The required 10% local match will be obtained primarily through the new State COAR grant program.
 - Privately-funded construction of commercial hangars on the south side near the White Hangar. Final development agreement and lease negotiations for this project are underway.
 - Site and infrastructure improvements around the North Ramp estimated to cost about \$2.1 million. The Port received a \$1.3 million state grant but will be responsible for an \$800,000 local match. About half of the match is expected to come from private sources and the remainder from Port in-

kind services or, potentially, tax increment funding from the Windmaster Urban Renewal District.

Each of these projects brings cost and schedule risk that could impact the FY 2017/18 budget.

- An increase in T-Hangar lease rates was implemented in FY 16/17 and another increase is expected in the Draft Budget. The Port is taking these steps to ensure the Airport is able to maintain a positive operating cash flow.

Administration & Management

- Medical insurance premiums are expected to have a relatively small increase of 6%. The Port's PERS obligation, however, will incur a significant increase of about 31% due to unfunded liability primarily associated with the guaranteed rate of return for Tier One recipients. Overall, personnel costs are budgeted to increase by 7.8%. Some of this increase is due to the new sick leave law being implemented.
- Some staff turnover occurred in the FY 2016/17 fiscal year that presents an opportunity for position re-alignment. A new position has been created that combines the Marina Manager and Waterfront Coordinator duties in a new full-time position for greater efficiencies. We have also proposed an additional full time employee in the Facilities Department due to the high level of ongoing maintenance work on the bridge and a continued emphasis on utilizing staff for smaller capital projects. This position will be partially off-set by a reduction in one summer position.
- Regional collaboration efforts, primarily through the OneGorge organization, are proposed to remain at current budget levels. The Proposed Budget also continues the current level of expenditures for public advocacy in Salem, Olympia and Washington D.C., primarily related to bridge replacement.

SUMMARY

The FY 2017-18 Proposed Budget reflects project priorities, staffing levels and capital and administration expenditures that staff believes are consistent with the Port's mission and direction from the Port Commission. FY 2017/18 is expected to bring greater certainty relative to bridge replacement efforts. If proposed legislation in the Oregon legislature are passed, the Port will need to assume a significant pre-development effort including completion of a FEIS, financial analysis, geotechnical investigation, and other steps associated with a replacement bridge. If unsuccessful, the primary focus will remain on maintaining safe operation and functionality of the existing bridge. However, with either outcome is the clear need to increase bridge revenue. In other areas, the Proposed Budget allows limited flexibility to respond to requirements or opportunities.

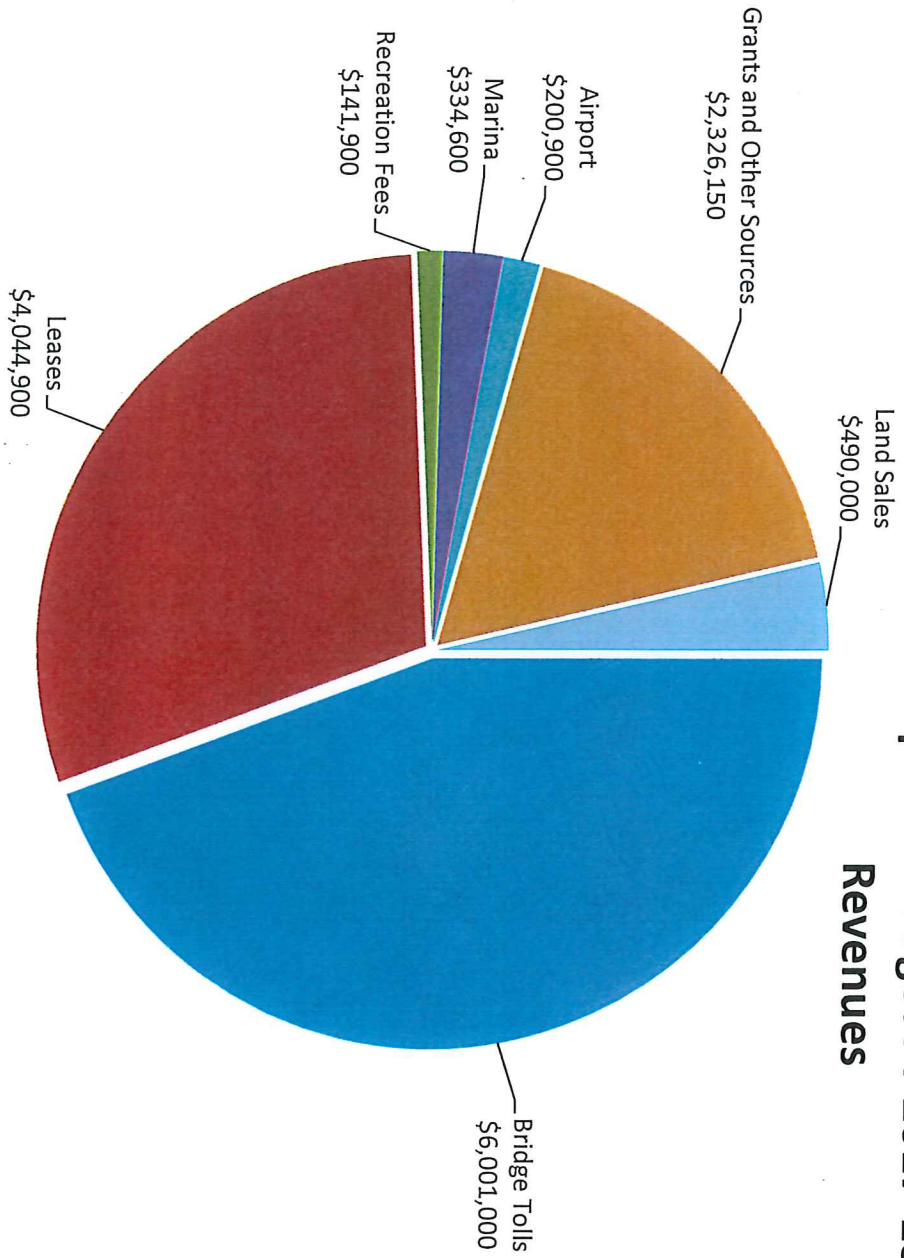
Following the Budget Committee's review, modification and approval of a Proposed Budget the Commission will conduct a hearing, currently scheduled for May 16, 2017. Any final changes will be included in the adopted budget that takes effect on July 1, 2017.

REVENUES

EXPENDITURES

TOLLING RATES

PORT OF HOOD RIVER Proposed Budget FY 2017-18 Revenues

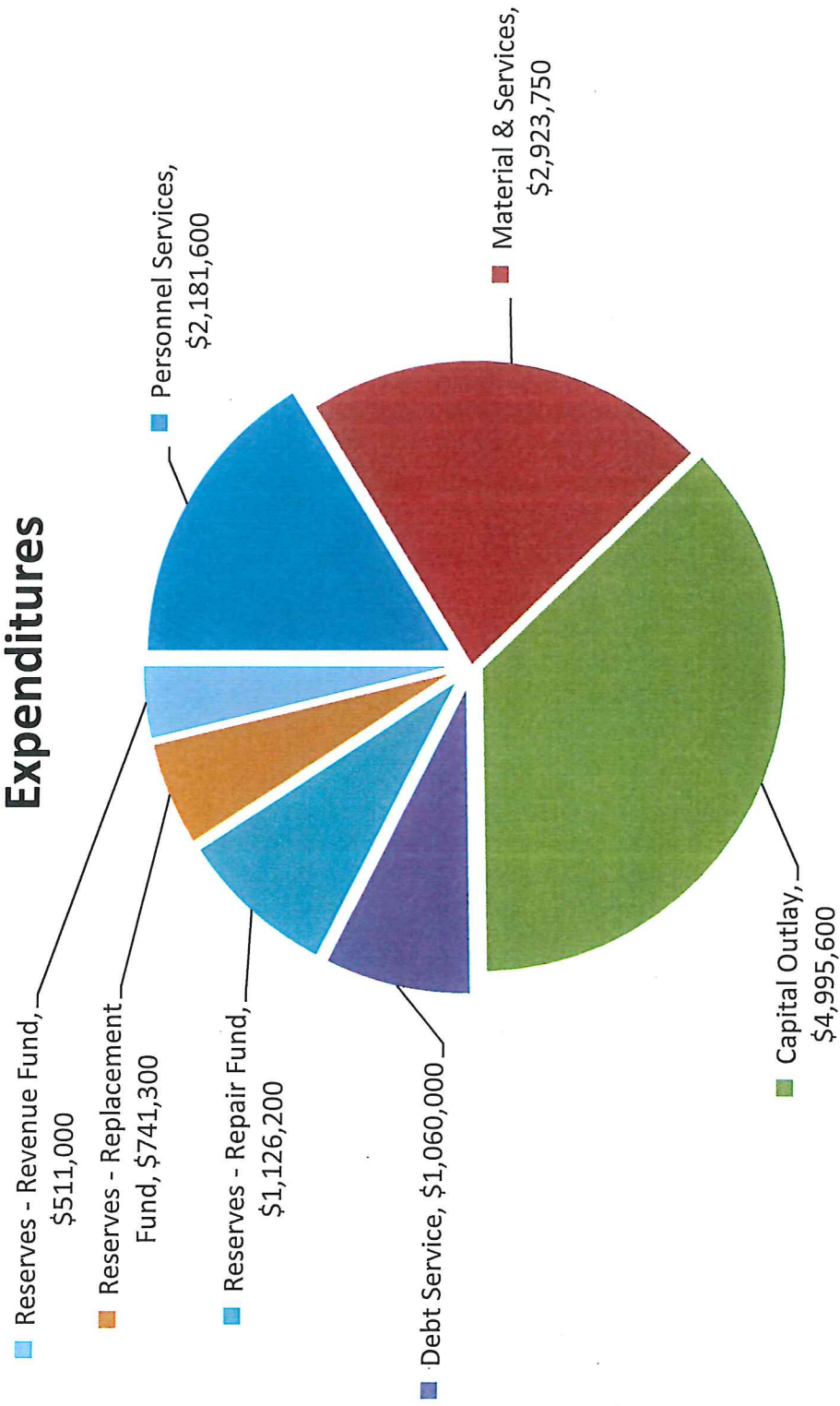


- Bridge Tolls
- Leases
- Recreation Fees
- Marina
- Airport
- Grants and Other Sources
- Land Sales

PORT OF HOOD RIVER

Proposed Budget FY 2017-18

Expenditures



Commission Memo



Prepared by: Fred Kowell
Date: April 18, 2017
Re: Toll Rates for FY 2017-18

The Port of Hood River currently has a toll of \$1 which equates to an \$8 million debt load. The current debt term runs for a 15 year period. With the latest study provided by our bridge engineers (HDR), the timing of the next capital improvements will occur in FY 2018-20 for around \$8 million, FY 2024-26 for around \$16 million, and FY 2030 for around \$24 million, for an aggregate debt load of \$48 million. Most debt issuances occur after the debt term has expired unless there is significant growth to support additional debt capacity.

To meet this financial hurdle, the Port will need a combination of debt and reserves to pay for the approximate \$48 million in capital improvements which will occur over the next 15 years. If the current \$1 toll equates to an \$8 million debt capacity, then a \$48 million capital requirement will need the combination of debt and reserves to allow the toll rate to be normalized. Meaning if you set aside enough reserves in the earlier years the future toll increases can be significantly reduced thereby averting what is called rate shock or toll shock to the local community.

In the table below, I depict the different toll rates for vehicles and the funding that would occur under each scenario.

With regard to trucks, there is a disproportionate share of bridge costs that are being incurred by trucks that have not been reflected in the fees that that are being paid. Although I depict a cash toll (\$2 per axle) that is the same as vehicles, trucks are higher users of Breezeby than cash paying customers, such that I have a raised Breezeby rate to \$1.50.

The Port also is on a parallel track to replace the bridge, and the match of \$3.3 million on a \$5 million grant is being reflected in the new Bridge Replacement Fund.

Staff's recommendation for FY 2017-18 reflects a \$2 cash toll and a \$1 Breezeby toll, due to the significant capital needs that will occur over the same time period as the first issuance of debt that is scheduled for FY 2018-19. This increase will be committed primarily for the existing bridge along with a parallel effort for a replacement bridge. The target of reaching \$2 million per year will be necessary to meet the \$16 million capital improvements in less than six years and the match requirement for a replacement bridge of \$3.3 million over 3-4 years. It should be noted that although the cash rate doubles in most cases, there is a swing in customers moving to Breezeby from cash in this rate analysis.

Overall, due to the short timeline (15 years) related to the significant future capital requirements for the existing bridge, it's important to get out in front of the toll rate and normalize the rate as much as possible by building reserves to hold the carrying cost of capital down.

The budget reflects toll rates occurring until January 1, 2018.

	Cash	ETC	Additional Revenue	Replacement Fund *	Repair Fund	Revenue Fund
Trucks per Axle Vehicles	\$ 2.00	\$ 1.50	\$ 281,803 **			
Cash/ETC	\$ 1.50	\$ 0.80	\$ 1,045,745	\$ 741,269	\$ 281,803	\$ 22,673
Cash/ETC	\$ 1.75	\$ 0.90	\$ 1,162,458	\$ 741,269	\$ 281,803	\$ 139,386
Cash/ETC	\$ 2.00	\$ 0.90	\$ 1,300,391	\$ 741,269	\$ 459,122	\$ 100,000
Cash/ETC	\$ 2.00	\$ 0.95	\$ 1,629,309	\$ 741,269	\$ 785,040	\$ 103,000
Cash/ETC	\$ 1.75	\$ 0.95	\$ 1,682,360	\$ 741,269	\$ 834,091	\$ 107,000
Cash/ETC	\$ 2.00	\$ 1.00	\$ 1,979,447	\$ 741,269	\$ 1,126,178	\$ 112,000

Please Note:

* Although toll rates would fund the match to a \$5 million Fastlane grant, the Replacement amount is based upon debt over 5 years at 4%.

** Included in the Additional revenue amounts under Cash/ETC

The Revenue Fund depicts revenues to replace the tolling equipment and IT equipment as it ages.

GENERAL FUND

GENERAL FUND SCHEDULE OF MATERIALS & SERVICES

REVENUE FUND

BRIDGE REPAIR FUND

BRIDGE REPLACEMENT FUND

PORT OF HOOD RIVER
GENERAL FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FOR FISCAL YEAR 2017-18			
	2 YRS PRIOR FY 2014-15	1 YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	RESOURCE & EXPENDITURE DESCRIPTION	* PROPOSED	* APPROVED	ADOPTED

1				RESOURCE			
2	\$ 58,691	\$ 66,931	\$ 129,000	Cash on Hand	\$ 132,000		
3	313	579	500	Interest	500		
4	59,004	67,510	129,500	TOTAL CASH AVAILABLE	132,500		
5							
6	62,625	65,349	63,900	Tax Receipts for Current Year	68,400		
7	62,625	65,349	63,900	TOTAL TAXES	68,400		
8							
9				Grants	3,500		
10	271,198	385,605	475,500	Transfers from Revenue Fund	492,300		
11							
12	\$ 392,827	\$ 518,464	\$ 668,900	TOTAL RESOURCES	\$ 696,700	\$ -	\$ -
13				EXPENDITURES			
14				***COMMISSION, OFFICE & PARK***			
15				PERSONNEL SERVICES			
16	6,000	6,000	6,000	Commissioners	6,000		
17	42,983	57,917	67,400	Wages & Salaries - Administration	82,300		
18			10,000	Wages & Benefits - Community Service Initiative	35,000		
19	18,072	24,535	27,200	Taxes & Benefits	40,400		
20	\$ 67,055	\$ 88,452	\$ 110,600	TOTAL PERSONNEL SERVICES	\$ 163,700	\$ -	\$ -
21				MATERIAL & SERVICES			
22	48,550	48,550	48,550	Office Lease	48,550		
23	-	-	1,000	All Utilities	1,000		
24	12,799	1,000	20,000	Community Service Initiative	5,000		
25	20,837	12,172	32,200	Maintenance, Supplies & Services	35,400		
26	23,365	21,946	26,500	Travel and Meeting Expenses	26,500		
27	2,800	22,393	26,000	Dues and Memberships	26,000		
28	80,608	3,523	4,000	Insurance	4,000		
29	21,962	85,858	135,000	Professional Svcs-Bridge Legislative Advocacy	115,000		
30	23,903	39,031	52,000	Professional Svcs-Legal & Other	63,000		
31	10,776	25,100	40,000	Professional Svcs-Audit/Accounting	34,000		
32	13,241	23,120	14,000	Port Newsletter	24,500		
33		14,391	29,550	Press Releases-Promotions	14,000		
34	\$ 258,841	\$ 297,084	\$ 428,800	TOTAL MATERIAL & SERVICES	\$ 396,950	\$ -	\$ -
35				CAPITAL OUTLAY			
36				Capital Purchase			
37	\$ 325,896	\$ 385,536	\$ 539,400	TOTAL CAPITAL OUTLAY	\$ 560,650	\$ -	\$ -
38				TOTAL COMMISSION, OFFICE & PARK			
39							
40				***APPROPRIATIONS***			
41	\$ 67,055	\$ 88,452	\$ 110,600	PERSONNEL SERVICES	\$ 163,700	\$ -	\$ -
42	258,841	297,084	428,800	MATERIALS & SERVICES	396,950		
43				CAPITAL OUTLAY			
44				TRANSFERS			
45	\$ 325,896	\$ 385,536	\$ 539,400	TOTAL APPROPRIATIONS	\$ 560,650	\$ -	\$ -
46	\$ 66,931	\$ 132,928	\$ 129,500	ENDING FUND BALANCE - UNASSIGNED	\$ 136,050	\$ -	\$ -

PORT OF HOOD RIVER
GENERAL FUND
SCHEDULE OF MATERIALS AND SERVICES

	Actuals		Budget	
	2013-14	2014-15	2015-16	2016-17
Lease	48,500	48,550	48,550	48,550
Community Benefit Initiative			1,000	20,000
Utilities			-	800
Electric	-	-	-	200
Gas	-	-	-	1,000
Maintenance	5,715	529	2,013	500
Phone	6,673	5,537	7,800	5,600
Copy/Postage	9,157	1,521	336	1,500
GorgeNet/web site	2,287	40		5,000
Training/Software	-	225	5,000	4,500
One Gorge	92	186	5,000	2,500
Audit Filing	250	250	300	400
Notices	56	125	600	600
Advertising/Communications	67	789	408	9,400
Govt ethics	325	500	500	500
Misc Commission	4,141	2,137	1,614	6,000
Travel & Meeting	12,427	20,837	21,946	26,500
Dues & Memberships	2,250	4,000	3,843	4,000
Special Districts Assoc of OR	500	500	500	500
Gorge Technology Alliance	180	166	216	300
Columbia Gorge Wine Assn.	6,170	6,270	6,370	6,500
Pacific NW Waterways	160		255	300
Oregon Municipal Finance	656	5,072	4,640	5,100
Rotary Club HR		946	1,054	950
Oregon Economic Dev. Assn.	1,725	250	375	250
Oregon Ethics Commission	500	516	475	500
One Gorge	-			5,000
Oregon Purchasing Dues	500	500	500	500
Gorge Sailing/WAAM/Other	572	784	750	1,100
Oregon Airport Mgmt Assn.	125	225	125	325
Mid-Columbia Economic	1,600	1,760	1,760	1,800
Govt. Accty. Standards	514	416	120	565
Mid-Columbia Economic	1,250	1,000	1,000	1,000
Oregon Rail Users League	500	500	500	750
HR Chamber/DBA/Other	230	460	410	800
Insurance	1,601	1,823	2,201	2,700
General Liability	14	373	719	400
Workers Comp	415	415	415	500
Public Emp	188	188	188	400
Treasurer Bond	2,218	2,799	3,523	4,000
Professional Services	58,974	70,000	61,258	75,000
Federal Govt Affairs	4,739	4,314	24,600	60,000
State Govt Affairs	15,664	1,960	2,348	2,000
IT	15,320	4,334	20,910	20,000
Other	13,019	17,762	11,574	25,000
Legal	4,200	4,200	4,200	5,000
Retainer	111,915	102,570	124,890	187,000
Audit	23,660	23,809	24,800	26,000
Regular	5,670	94	-	14,000
Fed Single/Pension	29,330	23,903	24,800	40,000
Miscellaneous	19,025	10,777	23,120	14,000
Newsletters	4,059	13,241	14,391	29,550
Press Releases	23,084	24,018	37,511	43,550
Total General Fund	\$ 270,919	\$ 257,881	\$ 297,084	\$ 428,800
				\$ 396,950

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	2YRS PRIOR FY 2014-15	1YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	RESOURCE DESCRIPTION	PROPOSED	APPROVED	ADOPTED
1				CASH ON HAND-UNRESTRICTED			
2	\$ 2,193,489	\$ 2,626,652	\$ 5,126,000	AVAILABLE CASH ON HAND (CASH BASIS)	\$ 5,510,000		
3	\$ 13,690	\$ 48,352	\$ 19,000	INTEREST	\$ 60,000		
4	\$ 2,207,179	\$ 2,675,004	\$ 5,145,000	TOTAL CASH AVAILABLE	\$ 5,570,000		
5							
6				TOLL BRIDGE			
7	\$ 3,605,502	\$ 3,948,986	\$ 4,122,800	BRIDGE TOLLS	\$ 6,001,000		
8	\$ 10,000	\$ 10,000	\$ 10,000	CABLE CROSSING LEASES	\$ 10,000		
9	\$ 1,387			GRANTS			
10		\$ 1,178	\$ 1,000	OTHER	\$ 1,000		
11	\$ 3,616,889	\$ 3,960,164	\$ 4,133,800	TOTAL TOLL BRIDGE	\$ 6,012,000		
12							
13				INDUSTRIAL BUILDINGS			
14				***Big 7 Building***			
15	\$ 204,842	\$ 163,133	\$ 190,800	LEASE INCOME	\$ 189,800		
16	\$ 41,439	\$ 51,910	\$ 35,700	REIMBURSABLE UTILITIES	\$ 56,900		
17	\$ 11,594	\$ 14,222	\$ 14,700	PROPERTY TAX	\$ 19,900		
18							
19	\$ 257,875	\$ 229,265	\$ 241,200	TOTAL BIG 7 BUILDING	\$ 266,600		
20				***Jensen Property***			
21				JENSEN LAND RENT			
22	\$ 343,135	\$ 332,447	\$ 334,000	LEASE INCOME	\$ 340,900		
23	\$ 82,099	\$ 86,325	\$ 93,000	REIMBURSABLE UTILITIES	\$ 88,300		
24	\$ 39,535	\$ 41,857	\$ 42,900	PROPERTY TAX	\$ 42,300		
25							
26	\$ 464,769	\$ 460,629	\$ 469,900	TOTAL JENSEN PROPERTY	\$ 471,500		
27				***Maritime Building***			
28	\$ 226,868	\$ 226,608	\$ 232,500	LEASE INCOME	\$ 202,000		
29	\$ 27,407	\$ 32,328	\$ 32,000	REIMBURSABLE UTILITIES	\$ 42,000		
30	\$ 15,271	\$ 15,271	\$ 15,800	PROPERTY TAX	\$ 15,800		
31	\$ 269,546	\$ 274,276	\$ 280,300	TOTAL MARITIME BUILDING	\$ 259,800		
32				***Halvard Building***			
33	\$ 164,792	\$ 195,692	\$ 212,900	LEASE INCOME	\$ 218,500		
34	\$ 68,519	\$ 120,168	\$ 84,000	REIMBURSABLE UTILITIES	\$ 128,000		
35	\$ 50,032	\$ 57,108	\$ 58,100	PROPERTY TAXES	\$ 57,400		
36				LAND SALES			
37	\$ 19,547	\$ 19,550	\$ 19,550	NOTES RECEIVABLE	\$ 19,550		
38	\$ 302,890	\$ 392,518	\$ 374,550	TOTAL HALVARD BUILDING	\$ 423,450		
39				***Expo Center***			
40				SPECIAL EVENTS			
41	\$ 12,257		\$ 24,095	LEASE INCOME			
42	\$ 846		\$ 14,892	REIMBURSABLE UTILITIES			
43	\$ 1,121		\$ 9,517	PROPERTY TAXES			

**PORT OI OD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18**

***** HISTORICAL DATA *****		***** ADOPTED BUDGET *****		***** PROPOSED *****		***** BUDGET FY 2017-18 *****	
2YRS PRIOR FY 2014-15	1YR PRIOR FY 2015-16	BUDGET FY 2016-17	RESOURCE DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
44			LAND SALE				
45	\$ 14,224	\$ 48,504	TOTAL EXPO CENTER				
46			***Timber Incubator Property***				
47	64,200	66,837	LEASE INCOME	69,000			
48	5,224	6,832	REIMBURSABLE UTILITIES	7,500			
49	7,160	7,208	PROPERTY TAXES	7,500			
50			LAND SALES				
51	\$ 76,584	\$ 80,877	TOTAL TIMBER INCUBATOR PROPERTY	\$ 84,000	\$	\$	
52			***Masco Street Business Park***				
53	152,497	155,184	LEASE INCOME	145,500			
54	27,776	24,115	REIMBURSABLE UTILITIES	24,300			
55	23,543	16,142	PROPERTY TAXES	23,200			
56	14,429	75,815	NOTES RECEIVABLE				
57	\$ 218,245	\$ 271,256	TOTAL WASCO STREET BUSINESS PARK	\$ 193,000	\$	\$	
58			***Hanel Lower Mill***				
59			GRANTS				
60			REIMBURSABLE UTILITIES				
61			PROPERTY TAX				
62		2,260,000	LAND SALES				
63	\$	\$ 2,260,000	TOTAL UTS PORTSITE AND NEW SITE	\$ 490,000	\$	\$	
64	\$ 1,604,133	\$ 4,017,325	TOTAL INDUSTRIAL BUILDINGS	\$ 2,188,350	\$	\$	
65							
66			COMMERCIAL BUILDINGS				
67			***State DMV Office Building**				
68	39,735	40,125	LEASE INCOME	45,100			
69	100	-	REIMBURSABLE UTILITIES				
70			PROPERTY TAX				
71	\$ 39,835	\$ 40,125	TOTAL STATE DMV OFFICE BUILDING	\$ 45,100	\$	\$	
72			***Marina Office Building**				
73	64,432	65,859	LEASE INCOME	68,900			
74	9,397	11,013	REIMBURSABLE UTILITIES	12,000			
75	10,232	10,206	PROPERTY TAX	10,500			
76			TI CONTRIBUTION				
77	\$ 84,061	\$ 87,078	TOTAL MARINA OFFICE BUILDING	\$ 91,400	\$	\$	
78			***Port Office**				
79	52,569	52,529	LEASE INCOME	48,550			
80	1,233	1,177	REIMBURSABLE UTILITIES	500			
81			PROPERTY TAX				
82	\$ 53,802	\$ 53,706	TOTAL PORT OFFICE	\$ 49,050	\$	\$	
83	\$ 177,698	\$ 180,909	TOTAL COMMERCIAL BUILDINGS	\$ 185,550	\$	\$	
84							
85			WATERFRONT INDUSTRIAL LAND				
86	5,100	2,600	LEASE INCOME	600			
87		2,686,660	LAND SALE				

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA		ADOPTED BUDGET		PROPOSED		APPROVED		ADOPTED	
2YRS PRIOR FY 2014-15	1YR PRIOR FY 2015-16	FY 2016-17		FY 2016-17		FY 2016-17		FY 2016-17	
88	3,784	1,200	400	400	400				
89	505,015	-	-	-	-				
90	162,925	153,988	110,400	110,400	110,400				
91									
92	676,824	2,844,448	136,400	136,400	340,100				
93									
94									
95									
96	65,445	60,793	66,100	66,100	66,100				
97	43,041	38,453	31,000	31,000	31,000				
98	8,350	8,100	6,500	6,500	6,500				
99	3,900	17,532	11,500	11,500	11,500				
100	120,736	124,878	115,100	115,100	115,100				
101									
102	1,595	12,617	9,100	9,100	9,100				
103									
104	65,250	42,485	-	-	-				
105	66,845	55,102	9,100	9,100	9,100				
106									
107	6,240	6,532	6,200	6,200	6,500				
108	600	600	600	600	600				
109	-	1,334	1,400	1,400	1,400				
110	375	533	3,200	3,200	3,200				
111	2,255	2,699	3,000	3,000	3,000				
112	3,200	3,450	3,000	3,000	3,000				
113									
114									
115	12,670	15,148	17,400	17,400	17,700				
116	200,251	195,128	141,600	141,600	141,900				
117									
118									
119	161,186	175,341	178,000	178,000	188,000				
120	83,200	87,031	85,200	85,200	85,200				
121									
122	6,244	7,050	6,500	6,500	7,050				
123	10,638	21,719	12,000	12,000	43,900				
124	10,375	11,908	9,800	9,800	9,000				
125	1,910	8,100	7,500	7,500	8,500				
126									
127									
128	273,553	311,149	299,000	299,000	341,650				
129									
130									
131	98,892	100,224	102,100	102,100	111,000				
132	25,373	30,728	31,000	31,000	32,200				

PORT OF OD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FOR FISCAL YEAR 2017-18			
	2YRS PRIOR FY 2014-15	1YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	RESOURCE DESCRIPTION	PROPOSED	APPROVED	BUDGET FY 2017-18 ADOPTED
133	14,539	17,834	19,400	HANGAR LEASE INCOME	20,100		
134	19,578	20,337	18,800	LAND LEASES	16,600		
135	10,112	10,257	11,500	REIMBURSED UTILITIES	14,700		
136	3,195	5,088	5,300	PROPERTY TAX	5,300		
137	119,517	61,377	1,250,000	GRANT	1,380,000		
138			1,270,000	LOANS			
139	17,530		1,000	MISCELLANEOUS	1,000		
140	308,736	245,845	2,709,100	TOTAL AIRPORT	1,580,900	\$ -	\$ -
141							
142							
143				GENERAL			
144				ADMINISTRATION GRANTS			
145				EMPLOYEE MEDICAL			
146	10,634	12,594	6,000	MISCELLANEOUS	6,000	6,000	6,000
147	10,634	12,594	6,000	TOTAL GENERAL	6,000	6,000	6,000
148							
149	9,075,897	14,442,566	14,400,700	TOTAL RESOURCES	16,366,450	6,000	6,000

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
1	2	3	4	5	6	7	8
2YRS PRIOR	1 YR PRIOR	ADOPTE	BUDGET	PROPOSED	APPROVED	ADOPTE	
FY 2014-15	FY 2015-16	FY 2016-17					

TOLL BRIDGE

PERSONNEL SERVICES	577,700						
WAGES & SALARIES	233,100						
TAXES & BENEFITS	810,800						
TOTAL PERSONNEL SERVICES							
MATERIALS & SERVICES							
ALL UTILITIES	20,000						
FIXED MAINTENANCE	27,000						
INSURANCE	246,500						
PROFESSIONAL SERVICES -Other	65,000						
PROFESSIONAL SERVICES -Legal	20,000						
CREDIT CARD PROCESSING	55,099						
TRANSPONDER WRITE-OFF	30,433						
MISCELLANEOUS REPAIRS & PURCHASES	45,000						
TOTAL MATERIALS & SERVICES	519,500						
CAPITAL OUTLAY							
CAPITAL PURCHASE	105,807						
TOTAL CAPITAL OUTLAY	394,000						
TOTAL TOLL BRIDGE	1,109,570	1,306,514	1,724,300	1,731,500	-	-	-

INDUSTRIAL BUILDINGS

PERSONNEL SERVICES							
WAGES & SALARIES	31,100						
TAXES & BENEFITS	15,400						
TOTAL PERSONNEL SERVICES	46,500						
MATERIALS & SERVICES							
ALL UTILITIES	60,000						
FIXED MAINTENANCE	26,000						
INSURANCE	9,000						
PROPERTY TAX	24,000						
PROFESSIONAL SERVICES-Design & Engineering	1,000						
PROFESSIONAL SERVICES-Legal	2,000						
MISCELLANEOUS REPAIRS & PURCHASES	2,000						
TOTAL MATERIALS & SERVICES	142,200						
CAPITAL OUTLAY							
CAPITAL PURCHASES	55,000						
TOTAL CAPITAL OUTLAY	55,000						
TOTAL BIG 7 BUILDING	246,700	208,458	227,700	246,700	-	-	-

Jensen Property

PERSONNEL SERVICES							
WAGES & SALARIES	31,800						
TAXES & BENEFITS	15,500						
TOTAL PERSONNEL SERVICES	47,300						
MATERIALS & SERVICES							
ALL UTILITIES	97,000						
FIXED MAINTENANCE	12,000						
INSURANCE	5,900						
PROPERTY TAX	44,000						
PROFESSIONAL SERVICES-Design & Engineering	4,000						
PROFESSIONAL SERVICES-Legal	1,000						
MISCELLANEOUS REPAIRS & PURCHASES	8,000						
TOTAL MATERIAL & SERVICES	171,900						

PORT HOOD RIVER
RI IUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	2 YRS PRIOR FY 2014-15	1 YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	PROPOSED	APPROVED	ADOPTED	
52							
53	78,246	16,900	211,000	216,000			52
54	78,246	16,900	211,000	216,000			53
55							54
56	144,942	144,942	145,000	145,000			55
57	144,942	144,942	145,000	145,000			56
58	441,002	379,485	584,700	594,000			57
59							58
60							59
61	21,405	21,913	29,200	25,700			60
62	8,937	9,096	13,900	12,800			61
63	30,342	31,009	43,100	38,500			62
64							63
65	33,795	37,028	39,000	42,000			64
66	19,080	4,481	10,000	12,000			65
67	4,111	3,508	4,000	4,000			66
68	15,089	15,323	16,100	17,000			67
69				4,000			68
70	1,172	2,575	1,000	4,000			69
71	4,966	4,440	10,000	8,000			70
72	78,214	67,355	84,100	88,000			71
73							72
74			20,000	10,000			73
75			20,000	10,000			74
76	108,556	98,364	147,200	136,500			75
77							76
78							77
79	38,103	38,020	41,900	42,200			78
80	15,745	15,433	19,900	21,700			79
81	53,848	53,453	61,800	63,900			80
82							81
83	81,114	119,449	115,000	133,000			82
84	17,030	23,475	21,000	21,000			83
85	3,801	3,008	5,000	3,500			84
86	54,584	55,394	58,100	59,000			85
87		800	1,000	1,000			86
88	3,590	2,745	3,500	2,000			87
89	3,907	4,110	8,000	8,000			88
90	164,026	208,981	211,600	227,500			89
91							90
92	25,556	27,615	10,000	10,000			91
93	25,556	27,615	10,000	10,000			92
94	243,430	290,049	283,400	301,400			93
95							94
96							95
97	8,466	5,137					96
98	3,461	2,085					97
99	11,927	7,222					98
100							99
101	26,664	25,639					100
102	1,838	365					101
103	7,570	6,860					102

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	2YRS PRIOR FY 2014-15	1 YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	PROPOSED	APPROVED	ADOPTED	
104	13,045	9,231	-	-	-	-	104
105	700	-	-	-	-	-	105
106	14,645	8,333	-	-	-	-	106
107	988	700	-	-	-	-	107
108	65,450	51,128	-	-	-	-	108
109	-	-	-	-	-	-	109
110	-	-	-	-	-	-	110
111	-	-	-	-	-	-	111
112	77,377	58,350	-	-	-	-	112
113	-	-	-	-	-	-	113
114	-	-	-	-	-	-	114
115	20,231	20,413	22,200	19,600	-	-	115
116	8,487	8,350	10,700	9,900	-	-	116
117	28,718	28,763	32,900	29,500	-	-	117
118	-	-	-	-	-	-	118
119	9,455	9,314	11,000	11,000	-	-	119
120	3,587	4,148	6,000	7,000	-	-	120
121	1,037	879	1,100	3,500	-	-	121
122	6,944	6,992	7,300	7,800	-	-	122
123	-	-	1,000	1,000	-	-	123
124	234	38	1,000	2,000	-	-	124
125	1,736	986	2,000	2,000	-	-	125
126	22,993	22,357	29,400	34,300	-	-	126
127	-	-	-	-	-	-	127
128	9,115	13,567	10,000	23,000	-	-	128
129	9,115	13,567	10,000	23,000	-	-	129
130	60,826	64,687	72,300	86,800	-	-	130
131	-	-	-	-	-	-	131
132	-	-	-	-	-	-	132
133	34,279	34,574	30,700	32,000	-	-	133
134	13,696	14,062	15,100	16,600	-	-	134
135	47,975	48,636	45,800	48,600	-	-	135
136	-	-	-	-	-	-	136
137	37,622	34,803	40,000	28,000	-	-	137
138	11,542	18,350	13,000	20,000	-	-	138
139	3,722	3,572	4,000	4,100	-	-	139
140	23,543	16,142	16,900	17,600	-	-	140
141	-	-	1,000	1,000	-	-	141
142	-	-	1,000	3,000	-	-	142
143	14,339	12,387	15,000	18,000	-	-	143
144	90,768	85,254	90,900	91,700	-	-	144
145	-	-	-	-	-	-	145
146	-	-	19,500	30,000	-	-	146
147	-	-	19,500	30,000	-	-	147
148	138,743	133,890	156,200	170,300	-	-	148
149	-	-	-	-	-	-	149
150	-	-	-	-	-	-	150
151	-	13,899	21,800	29,000	-	-	151
152	-	6,198	10,600	14,400	-	-	152
153	-	20,097	32,400	43,400	-	-	153
154	-	-	-	-	-	-	154

EXPENDITURES
DESCRIPTION

PROPERTY TAX
PROFESSIONAL SERVICES-Design & Engineering
PROFESSIONAL SERVICES-Legal
MISCELLANEOUS REPAIRS & PURCHASES
TOTAL MATERIALS & SERVICES
CAPITAL OUTLAY
CAPITAL PURCHASES
TOTAL CAPITAL OUTLAY
TOTAL WASCO STREET BUSINESS PARK

Timber Incubator Property
PERSONNEL SERVICES
WAGES & SALARIES
TAXES & BENEFITS
TOTAL PERSONNEL SERVICES
MATERIALS & SERVICES
ALL UTILITIES
FIXED MAINTENANCE
INSURANCE
PROPERTY TAX
PROFESSIONAL SERVICES-Design & Engineering
PROFESSIONAL SERVICES-Legal
MISCELLANEOUS REPAIRS & PURCHASES
TOTAL MATERIALS & SERVICES
CAPITAL OUTLAY
CAPITAL PURCHASES
TOTAL CAPITAL OUTLAY
TOTAL WASCO STREET BUSINESS PARK

HANEL LOWER MILLS
PERSONNEL SERVICES
WAGES & SALARIES
TAXES & BENEFITS
TOTAL PERSONNEL SERVICES
MATERIALS & SERVICES

PORT OF HOOD RIVER
RI JUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	2 YRS PRIOR FY 2014-15	1 YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	PROPOSED	APPROVED	ADOPTED	
155	-	666	10,000	2,000	-	-	155
156	-	366	10,000	8,000	-	-	156
157	-	249	1,000	900	-	-	157
158	-	6,843	10,000	8,000	-	-	158
159	29,302	-	20,000	5,000	-	-	159
160	4,449	25,850	5,000	20,000	-	-	160
161	-	3,477	6,000	6,000	-	-	161
162	33,751	37,451	62,000	49,900	-	-	162
163	-	-	-	-	-	-	163
164	6,150	1,471,727	1,501,700	325,000	-	-	164
165	6,150	1,471,727	1,501,700	325,000	-	-	165
166	-	70,355	140,800	140,800	-	-	166
167	-	70,355	140,800	140,800	-	-	167
168	39,901	1,599,630	1,736,900	559,100	-	-	168
169	1,307,435	2,832,913	3,208,400	2,094,800	-	-	169
170	-	-	-	-	-	-	170
171	-	-	-	-	-	-	171
172	-	-	-	-	-	-	172
173	14,648	15,651	16,300	17,100	-	-	173
174	5,875	6,351	7,600	8,600	-	-	174
175	20,523	22,002	23,900	25,700	-	-	175
176	-	-	-	-	-	-	176
177	5,122	6,949	7,000	8,000	-	-	177
178	2,834	5,529	8,000	7,000	-	-	178
179	731	714	1,000	1,000	-	-	179
180	1,410	1,432	1,500	2,000	-	-	180
181	-	-	1,000	1,000	-	-	181
182	76	38	500	500	-	-	182
183	8,552	15,761	14,000	20,000	-	-	183
184	18,725	30,423	33,000	39,500	-	-	184
185	-	-	-	-	-	-	185
186	-	-	20,000	25,000	-	-	186
187	-	-	20,000	25,000	-	-	187
188	39,248	52,425	76,900	90,200	-	-	188
189	-	-	-	-	-	-	189
190	-	-	-	-	-	-	190
191	23,117	22,929	25,300	24,700	-	-	191
192	9,290	9,351	12,100	12,700	-	-	192
193	32,407	32,280	37,400	37,400	-	-	193
194	-	-	-	-	-	-	194
195	11,130	12,180	13,000	14,000	-	-	195
196	3,428	7,769	7,000	11,000	-	-	196
197	1,602	1,512	1,600	2,100	-	-	197
198	10,050	10,700	10,700	11,000	-	-	198
199	-	-	1,000	1,000	-	-	199
200	347	-	1,000	1,000	-	-	200
201	4,823	5,305	5,000	6,000	-	-	201
202	31,380	36,972	39,300	46,100	-	-	202
203	-	-	-	43,000	-	-	203
204	-	-	29,000	43,000	-	-	204
205	-	-	29,000	43,000	-	-	205

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	2 YRS PRIOR FY 2014-15	1 YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	PROPOSED	APPROVED	ADOPTED	
206	\$ 63,787	\$ 69,252	\$ 105,700	\$ 126,500	\$ -	\$ -	206
207							207
208							208
209	11,777	13,595	17,300	23,600			209
210	4,678	5,452	8,200	12,200			210
211	16,455	19,047	25,500	35,800			211
212							212
213	5,337	6,634	6,000	9,000			213
214	6,944	7,398	8,000	8,000			214
215	2,432	2,432	2,500	2,100			215
216	-	-	-	-			216
217	664	-	-	-			217
218	288	-	500	500			218
219	1,590	1,274	4,000	4,000			219
220	17,051	17,738	22,000	24,600			220
221							221
222	6,683	-	5,000	25,000			222
223	6,683	-	5,000	25,000			223
224	\$ 40,189	\$ 36,785	\$ 52,500	\$ 85,400	\$ -	\$ -	224
225	\$ 143,224	\$ 158,462	\$ 235,100	\$ 302,100	\$ 0	\$ 0	225
226							226
227							227
228	31,008	30,998	31,700	27,600			228
229	13,053	12,722	13,700	12,800			229
230	44,061	43,720	45,400	40,400			230
231							231
232	1,895	13,104	11,000	2,000			232
233	2,718	4,935	4,000	7,000			233
234	1,026	1,500	1,500	1,000			234
235	22,945	53,288	25,000	45,000			235
236	32,861	30,000	30,000	15,000			236
237	11,337	8,538	14,000	8,000			237
238	3,575	3,486	4,000	2,000			238
239	74,462	81,447	78,500	78,000			239
240							240
241	915,453	204,434	235,000	85,000			241
242	915,453	204,434	235,000	85,000			242
243	\$ 1,033,976	\$ 379,601	\$ 358,900	\$ 203,400	\$ -	\$ -	243
244							244
245							245
246	54,237	71,206	121,000	93,800			246
247	12,889	20,278	26,600	32,600			247
248	67,126	91,484	147,600	126,400			248
249							249
250							250
251	15,786	14,284	17,000	17,000			251
252	8,975	6,574	7,000	7,000			252
253	719	751	1,000	3,000			253
254	6,605	-	2,000	2,000			254
255	285	1,093	1,000	1,000			255
256	10,106	8,355	10,000	10,000			256
257	42,476	31,057	38,000	40,000			257

Port Office
 PERSONNEL SERVICES
 WAGES
 BENEFITS
 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICE
 ALL UTILITIES
 FIXED MAINTENANCE
 INSURANCE
 PROPERTY TAX
 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIALS & SERVICES

TOTAL PORT OFFICE BUILDING
 TOTAL COMMERCIAL BUILDINGS
 WATERFRONT INDUSTRIAL LAND

PERSONNEL SERVICES
 WAGES
 BENEFITS
 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICES
 ALL UTILITIES
 FIXED MAINTENANCE
 INSURANCE
 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIAL & SERVICES
 CAPITAL OUTLAY
 CAPITAL PURCHASE
 TOTAL CAPITAL OUTLAY
 TOTAL WATERFRONT INDUSTRIAL LAND
 WATERFRONT RECREATION

PERSONNEL SERVICES
 WAGES
 BENEFITS
 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICES
 ALL UTILITIES
 FIXED MAINTENANCE
 INSURANCE
 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIAL & SERVICES
 CAPITAL OUTLAY
 CAPITAL PURCHASE
 TOTAL CAPITAL OUTLAY
 TOTAL WATERFRONT INDUSTRIAL LAND
 WATERFRONT RECREATION

PERSONNEL SERVICES
 WAGES
 BENEFITS
 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICES
 ALL UTILITIES
 FIXED MAINTENANCE
 INSURANCE
 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIAL & SERVICES
 CAPITAL OUTLAY
 CAPITAL PURCHASE
 TOTAL CAPITAL OUTLAY
 TOTAL WATERFRONT INDUSTRIAL LAND
 WATERFRONT RECREATION

PERSONNEL SERVICES
 WAGES
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 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICES
 ALL UTILITIES
 FIXED MAINTENANCE
 INSURANCE
 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIALS & SERVICES

PERSONNEL SERVICES
 WAGES
 BENEFITS
 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICES
 ALL UTILITIES
 FIXED MAINTENANCE
 INSURANCE
 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIALS & SERVICES

PERSONNEL SERVICES
 WAGES
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 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICES
 ALL UTILITIES
 FIXED MAINTENANCE
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 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIALS & SERVICES

PERSONNEL SERVICES
 WAGES
 BENEFITS
 TOTAL PERSONNEL SERVICES
 MATERIALS & SERVICES
 ALL UTILITIES
 FIXED MAINTENANCE
 INSURANCE
 PROFESSIONAL SERVICES-Design & Engineering
 PROFESSIONAL SERVICES-Legal
 MISCELLANEOUS REPAIRS & PURCHASES
 TOTAL MATERIALS & SERVICES

PORT HOOD RIVER
RL JUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA			BUDGET FY 2017-18		
2YRS PRIOR	1 YR PRIOR	ADOPTED BUDGET	PROPOSED	APPROVED	ADOPTED
FY 2014-15	FY 2015-16	FY 2016-17			
258					
259					
260	\$ -	\$ 4,000	\$ 15,000	\$ -	\$ -
261	\$ 109,602	\$ 126,541	\$ 15,000	\$ -	\$ -
262			\$ 161,400	\$ -	\$ -
263					
264	30,840	28,361	29,900		
265	10,888	11,139	14,900		
266	41,728	39,500	44,800		
267					
268			8,000		
269			9,000		
270	2,900	898	1,000		
271			1,000		
272			3,000		
273			5,000		
274	5,361	4,110	2,000		
275	8,261	5,294	29,000		
276					
277	113,900	93,574	19,500		
278	113,900	93,574	19,500		
279	\$ 163,889	\$ 138,368	\$ 93,300		\$ -
280					
281					
282	132,925	131,452	102,500		
283	48,958	50,479	51,600		
284	181,883	181,931	154,100		
285					
286	19,209	23,904	16,000		
287	21,107	33,954	22,000		
288	1,593	1,580	2,800		
289			1,400		
290	5,140		1,600		
291		15	5,000		
292	12,247	10,441	500		
293	59,096	69,694	8,000		
294					
295	24,194	16,122	43,000		
296	24,194	16,122	43,000		
297	265,173	267,147	253,000		
298	\$ 538,664	\$ 532,656	\$ 527,700		\$ -
299					
300					
301	95,482	90,142	87,300		
302	32,949	33,835	43,700		
303	128,431	123,977	131,000		
304					
305	18,300	23,540	34,000		
306	15,371	19,729	29,000		
307	14,681	15,053	10,200		
308	1,308	1,328			
309	10,131	11,764	10,000		

PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	YRS PRIOR FY 2014-15	1 YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	PROPOSED	APPROVED	ADOPTED	
310	5,298	2,551	6,000	6,000			310
311	20,778	15,705	22,000	21,000			311
312	85,867	89,670	85,500	110,200			312
313							313
314	94,157	10,778	108,000	59,000			314
315	94,157	10,778	108,000	59,000			315
316							316
317	89,896	98,536	100,350	96,700			317
318	89,896	98,536	100,350	96,700			318
319	398,351	322,961	431,950	396,900			319
320	398,351	322,961	431,950	396,900			320
321							321
322							322
323	51,115	53,418	57,700	84,600			323
324	22,185	21,602	27,800	42,400			324
325	73,300	75,020	85,500	127,000			325
326							326
327	29,672	28,925	35,000	37,000			327
328	43,946	53,322	60,000	77,000			328
329	8,364	8,049	9,000	6,000			329
330	3,584	5,087	5,300	6,000			330
331	2,593	6,223	5,000	5,000			331
332	5,748	14,259	15,000	30,000			332
333	4,652	6,070	8,000	8,000			333
334	98,559	121,935	137,300	169,000			334
335							335
336	129,288	76,139	2,336,900	1,566,100			336
337	129,288	76,139	2,336,900	1,566,100			337
338							338
339			68,300				339
340			68,300				340
341	301,147	273,094	2,628,000	1,862,100			341
342	301,147	273,094	2,628,000	1,862,100			342
343							343
344							344
345							345
346		12,443	15,500	6,000			346
347		12,443	32,200	6,000			347
348							348
349	42,640	44,910	47,000	50,000			349
350	5,541	273	500	1,000			350
351	3,267	4,132	6,000	4,300			351
352	3,573	9,292	8,000	8,000			352
353		1,664	23,000	25,000			353
354	13,620	9,994	23,000	23,000			354
355		(68,032)	2,000	2,000			355
356	4,147	4,546	8,000	18,000			356
357	72,788	6,779	117,500	131,300			357
358							358
359		23,181	20,000	20,000			359
360		23,181	20,000	20,000			360
361	72,788	42,403	169,700	157,300			361

PORT HOOD RIVER
RL JUE FUND
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	2 YRS PRIOR FY 2014-15	1 YR PRIOR FY 2015-16	ADOPTED BUDGET FY 2016-17	EXPENDITURES DESCRIPTION	PROPOSED	APPROVED	ADOPTED
362				PERSONNEL SERVICES			
363				WAGES & SALARIES			
364				TAXES & BENEFITS			
365				TOTAL PERSONNEL SERVICES			
366				MATERIALS & SERVICES			
367				PROFESSIONAL SERVICES			
368				INSURANCE			
369				UNALLOCATED PURCHASES			
370				MACHINERY MAINTENANCE			
371				TOTAL MATERIALS & SERVICES			
372				CAPITAL OUTLAY			
373				CAPITAL PURCHASES			
374				TOTAL CAPITAL OUTLAY			
375				TOTAL MAINTENANCE			
376				TOTAL OPERATIONS EXPENDITURES			
377							
378							
379							
380							
381							
382							
383							
384							
385							
386							
387							
388							
389							
390							
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392							
393							
394							
395							
396							
397							
398							
399							
400							

PORT OF HOOD RIVER
BRIDGE REPAIR FUND *
BUDGET FOR FISCAL YEAR 2017-18

HISTORICAL DATA				BUDGET FY 2017-18			
	2YRS PRIOR FY 2014-15	1ST PRECEDING FY 2015-16	ADOPTED BUDGET FY 2016-17	RESOURCE & EXPENDITURE DESCRIPTION	PROPOSED	APPROVED	ADOPTED
1				RESOURCE			
2	\$ 1,057,798	\$ 1,061,392	\$ 1,254,000	BEGINNING FUND BALANCE	\$ 1,265,000		
3				INTEREST INCOME	7,000		
4				BOND PROCEEDS - EXISTING BRIDGE			
5				BOND PROCEEDS - REPLACEMENT BRIDGE			
6				GRANT			
7		6,472		OTHER INCOME			
8	\$ 1,061,391	\$ 1,073,347	\$ 4,559,000	TOTAL CASH AVAILABLE	\$ 1,272,000		
9							
10				TRANSFER FROM REVENUE FUND			
11	\$ 1,122,273	\$ 1,311,855	\$ 1,191,300	FROM REVENUE FUND - 1994/2012 TOLLS	\$ 1,495,350		
12			\$ 400,000	FROM REVENUE FUND - 2018 TOLL INCREASE	\$ 1,738,450		
13	\$ 1,122,273	\$ 1,311,855	\$ 1,591,300	TOTAL TRANSFERS	\$ 3,233,800		
14	\$ 2,183,664	\$ 2,385,202	\$ 6,150,300	TOTAL RESOURCES	\$ 4,505,800		
15				EXPENDITURES			
16				PERSONNEL SERVICES			
17	\$ 14,382	\$ 18,786	\$ 28,600	WAGES	\$ 34,500		
18	\$ 5,670	\$ 7,221	\$ 12,200	BENEFITS	\$ 16,100		
19	\$ 20,052	\$ 26,007	\$ 40,800	TOTAL PERSONNEL SERVICES	\$ 50,600		
20				MATERIAL & SERVICES			
21			\$ 62,182	MAINTENANCE	\$ 20,000		
22	\$ 47,877	\$ 196,371	\$ 240,000	PROFESSIONAL SERVICES - EXISTING BRIDGE	\$ 85,000		
23			\$ 20,000	PROFESSIONAL SERVICES - REPLACEMENT BRIDGE			
24				FLAGGING - EXISTING BRIDGE	\$ 20,000		
25				ADVERTISING/PROMOTIONS/OUTREACH	\$ 20,000		
26	\$ 1,521	\$ 1,321	\$ 2,500	MISCELLANEOUS - EXISTING BRIDGE	\$ 10,000		
27	\$ 49,398	\$ 259,874	\$ 292,500	TOTAL MATERIAL & SERVICES	\$ 155,000		
28				CAPITAL OUTLAY			
29	\$ 328,500	\$ 134,449	\$ 969,500	CAPITAL PURCHASE - EXISTING BRIDGE	\$ 1,224,500		
30			\$ 1,000,000	CAPITAL PURCHASE - REPLACEMENT BRIDGE			
31	\$ 328,500	\$ 134,449	\$ 1,969,500	TOTAL CAPITAL OUTLAY	\$ 1,224,500		
32				DEBT			
33	\$ 724,322	\$ 708,798	\$ 693,000	DEBT SERVICE - 2003/2013 REFUNDED BONDS	\$ 677,500		
34			\$ 165,000	DEBT SERVICE - 2017 PARITY BONDS			
35	\$ 724,322	\$ 708,798	\$ 858,000	TOTAL DEBT	\$ 677,500		
36	\$ 1,122,272	\$ 1,129,128	\$ 3,160,800	TOTAL OPERATIONS EXPENDITURES	\$ 2,107,600		
37							
38				TRANSFERS-REVENUE FUND			
39	\$ -	\$ -	\$ 500,000	CONTINGENCY	\$ 500,000		
40	\$ 1,122,272	\$ 1,129,128	\$ 3,660,800	TOTAL EXPENDITURES	\$ 2,607,600		
41							
42	\$ 1,061,392	\$ 1,256,074	\$ 2,489,500	ENDING FUND BALANCE	\$ 1,898,200		
43							
44				APPROPRIATIONS			
45	\$ 20,052	\$ 26,007	\$ 40,800	PERSONNEL SERVICES	\$ 50,600		
46	\$ 49,398	\$ 259,874	\$ 292,500	MATERIALS & SERVICES	\$ 155,000		
47	\$ 328,500	\$ 134,449	\$ 1,969,500	CAPITAL OUTLAY	\$ 1,224,500		
48	\$ 724,322	\$ 708,798	\$ 858,000	DEBT SERVICES	\$ 677,500		
49	\$ -	\$ -	\$ -	TRANSFERS	\$ -		
50	\$ -	\$ -	\$ 500,000	CONTINGENCIES	\$ 500,000		
51	\$ 361,392	\$ 556,074	\$ 1,315,000	FUND BALANCE - ASSIGNED	\$ 1,198,200		
52	\$ -	\$ -	\$ 474,500	FUND BALANCE - COMMITTED	\$ -		
53	\$ 700,000	\$ 700,000	\$ 700,000	FUND BALANCE - RESTRICTED	\$ 700,000		

**PORT OF HOOD RIVER
BRIDGE REPLACEMENT FUND
BUDGET FOR FISCAL YEAR 2017-18**

HISTORICAL DATA		RESOURCE & EXPENDITURE DESCRIPTION		BUDGET FY 2017-18	
2YRS PRIOR FY 2014-15	1ST PRECEDING FY 2015-16	ADOPTED BUDGET FY 2016-17	PROPOSED	APPROVED	ADOPTED
RESOURCE					
1					
2			\$		
3					
4			500		
5			-		
6			600,000		
7					
8			600,500		
9					
10					
11					
12			741,300		
13			741,300		
14			\$ 1,341,800		
15					
16					
17			26,400		
18			12,400		
19			38,800		
20					
21			100,000		
22			20,000		
23			20,000		
24			10,000		
25			150,000		
26			900,000		
27			900,000		
28					
29					
30					
31					
32			\$ 1,088,800		
33					
34					
35					
36			\$ 1,088,800		
37					
38			\$ 253,000		
39					
40					
41			38,800		
42			150,000		
43			900,000		
44					
45					
46					
47					
48			\$ 253,000		

ORGANIZATION CHART

PERSONNEL SUMMARY & COMPARISON

PERSONNEL ALLOCATION BY ASSET CENTER AND FUNDS

REVENUE FUND SCHEDULE OF MATERIALS & SERVICES

**REVENUE, BRIDGE REPAIR AND BRIDGE REPLACEMENT FUND SCHEDULE OF PROFESSIONAL
SERVICES**

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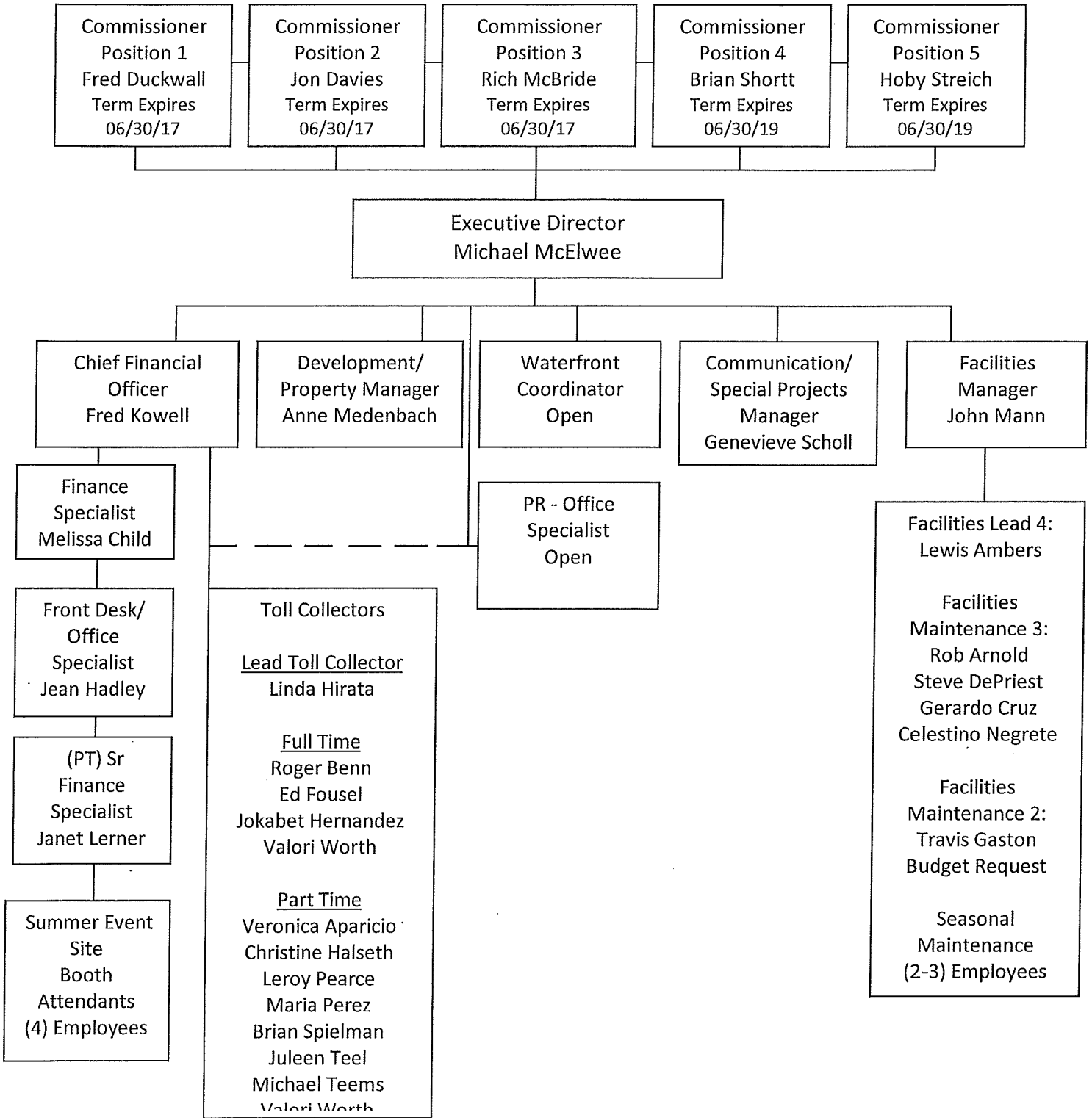
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Port of Hood River Organization Chart



PORT OF HOOD RIVER
PERSONNEL SUMMARY AND COMPARISON
FY 2017-18

PERSONNEL SUMMARY

WAGES

- Wage analysis for Office, Maintenance and Toll Booth Staff

		<u>Wages</u>
Budget - FY 2016-17		\$ 1,428,500
Cost of Living Index - Portland/Vanc.	2.57%	36,712
Added Community Initiative		\$ 25,000
Compensation Changes *	26.7 FTE	12,888
Contingency		\$ 10,000
Budget - FY 2016-17		<u>1,513,100</u>
<i>Percent increase compared to budget FY 2016-17</i>		<u>5.9%</u>
<i>Percent increase w/o Community Initiative</i>		<u>4.2%</u>

* Due to staff turnover

BENEFITS

- PERS significant increase of 31% due to unfunded pension liability.
- Healthcare increased by (6%) which is lower than anticipated. Staff pay 10% of the premium cost with the Port self-insuring \$500 of the \$1000 deductible.
- Workers Comp Insurance – about the same.
- Unemployment – Same
-

			<u>Taxes and Benefits</u>
Budget - FY 2016-17			\$ 595,700
<i><u>Changes to Taxes and Benefits:</u></i>			
PERS		41,200	31%
Healthcare		24,900	6%
Taxes and Unemployment		6,700	
Taxes & Benefits - FY 2017-18		<u>\$ 668,500</u>	
<i>Percent Increase of</i>			<u>12.2%</u>

NUMBER OF EMPLOYEES BY DEPARTMENT

	FY 2016-17			FY 2017-18		
	Office	Facilities	Toll Booth	Office	Facilities	Toll Booth
Full-Time	7.0	7.0	4.0	7.0	8.0	4.0
Part-Time	2.0	-	8.0	2.0	-	8.0
Seasonal	4.0	4.0	-	4.0	2.0	-
FTE	9.6	8.4	8.8	9.0	8.6	9.1
Total FTE	<u>26.8</u>			<u>26.7</u>		

PERSONNEL AND BENEFITS DISTRIBUTED BY FUND

TOTAL PERSONNEL AND BENEFITS

FY 2016-17	\$ 2,024,200
FY 2017-18	\$ 2,181,600
<i>Percent Increase of</i>	<u>7.8%</u>

	Budget	
	FY 2016-17	FY 2017-18
General Fund	\$ 110,600	\$ 163,700
Revenue Fund	1,872,800	1,928,500
Bridge Repair Fund	40,800	50,600
Bridge Replacement Fund	-	38,800
All Funds	<u>\$ 2,024,200</u>	<u>\$ 2,181,600</u>

PERS CONTRIBUTION RATES

	Tier 1/2	Tier 3
PERS FY 2015-17	12.76%	8.95%
PERS FY 2017-19	16.39%	11.47%

PORT OF HOOD RIVER
PERSONNEL ALLOCATION TO ASSET CENTERS AND FUNDS

	Executive Director	Comm Mgr	Marina Waterfront	Front Desk	Finance Mgr	Acctg Spec	PT Finance Spec	Development Mgr	Office Spec	Toll Booth	Maintenance
Bridge	23.0%	12.0%	10.0%	75.0%	42.0%	42.0%	54.0%	0.0%	46.0%	100.00%	19.94%
Waterfront Land	7.0%	3.0%	1.0%	1.0%	5.0%	3.0%	3.0%	1.0%	1.0%		1.13%
Big 7	2.0%	1.0%	1.0%	1.0%	2.0%	2.0%	1.0%	5.0%	1.0%		4.38%
Jensen	2.0%	1.0%	1.0%	1.0%	2.0%	2.0%	1.0%	6.0%	1.0%		5.86%
Maritime	3.0%	1.0%	1.0%	1.0%	2.0%	3.0%	1.0%	5.0%	1.0%		2.38%
Halyard	3.0%	1.0%	1.0%	1.0%	2.0%	6.0%	1.0%	6.0%	1.0%		5.38%
Expo Center	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		0.00%
Timber Incubator	1.0%	1.0%	1.0%	1.0%	2.0%	3.0%	1.0%	3.0%	1.0%		2.00%
Wasco	1.0%	1.0%	1.0%	1.0%	2.0%	3.0%	1.0%	5.0%	1.0%		4.38%
Hanel	1.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	30.0%	0.0%		0.50%
State DMV	1.0%	1.0%	1.0%	1.0%	1.0%	3.0%	1.0%	3.0%	1.0%		1.69%
Port Office	1.0%	1.0%	1.0%	1.0%	1.0%	3.0%	1.0%	2.0%	1.0%		3.31%
Marina Bldg	1.0%	1.0%	1.0%	1.0%	2.0%	3.0%	1.0%	3.0%	1.0%		3.13%
Event Site	1.0%	3.0%	15.0%	5.0%	1.0%	5.0%	2.0%	1.0%	5.0%		7.63%
Hook/Spit/Nichols	4.0%	3.0%	7.0%	1.0%	1.0%	2.0%	1.0%	0.0%	1.0%		3.13%
Marina Park	4.0%	3.0%	10.0%	2.0%	2.0%	3.0%	1.0%	1.0%	1.0%		16.64%
Marina	7.0%	3.0%	39.0%	1.5%	5.0%	5.0%	10.0%	0.0%	5.0%		8.88%
Airport	5.0%	3.0%	7.0%	1.5%	5.0%	3.0%	4.0%	28.0%	5.0%		8.06%
General Fund	16.0%	43.0%	2.0%	2.0%	10.0%	5.0%	10.0%	1.0%	25.0%		0.00%
Bridge Repair Fund	7.0%	3.0%	0.0%	1.0%	10.0%	3.0%	5.0%	0.0%	1.0%		1.63%
Administration	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		0.00%
Bridge Replacement fund	7.0%	15.0%	0.0%	1.0%	3.0%	1.0%	1.0%	0.0%	1.0%	0.0%	0.00%
	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

PORT OF HOOD RIVER
REVENUE FUND
SCHEDULE OF MATERIALS & SERVICES

	Actuals		Budget		%
	2014-15	2015-16	2016-17	2017-18	With
<u>UTILITIES</u>					
Bridge	18,560	20,891	20,000	21,000	
Big 7	60,978	58,108	60,000	67,000	
Jensen	100,364	98,217	105,000	97,000	
Maritime	33,795	37,028	39,000	42,000	
Halyard	81,114	119,449	115,000	133,000	
Expo	26,664	25,638	-	-	
Timber Incubator	9,455	9,314	11,000	11,000	
Wasco	37,622	34,803	40,000	28,000	
Hanel	-	654	10,000	2,000	
State Office	5,122	6,951	7,000	8,000	
Marina Office	82,746	12,180	13,000	14,000	
Port Office	5,336	6,684	6,000	9,000	
Waterfront	1,895	-	11,000	2,000	
Eventsite	15,786	14,285	17,000	17,000	
Nichols Basin	-	13,104	-	7,000	
Hook/Spit	-	1,018	1,000	1,000	
Marina Park	19,210	23,904	30,000	16,000	
Marina	18,301	23,540	19,000	34,000	
Airport	19,617	28,925	35,000	37,000	
Subtotal	536,564	534,693	539,000	546,000	1.3%
<u>MAINTENANCE</u>					
Bridge	19,251	42,830	27,000	27,000	
Big 7	35,071	46,657	26,000	25,000	
Jensen	8,692	10,048	12,000	12,000	
Maritime	19,080	4,481	10,000	12,000	
Halyard	17,029	23,475	21,000	21,000	
Expo	1,838	365	-	-	
Timber Incubator	3,587	4,148	6,000	7,000	
Wasco	11,542	18,350	13,000	20,000	
Hanel	-	366	10,000	8,000	
State Office	2,834	5,529	8,000	7,000	
Marina Office	3,428	7,769	7,000	11,000	
Port Office	6,944	7,398	8,000	8,000	
Waterfront	2,718	75	4,000	7,000	
Eventsite	8,975	6,574	7,000	7,000	
Nichols Basin	-	4,860	2,000	9,000	
Hook/Spit	2,900	898	500	1,000	
Marina Park	21,107	33,954	20,000	22,000	
Marina	15,371	19,729	18,000	29,000	
Airport	43,946	53,322	60,000	77,000	
Subtotal	224,313	290,828	259,500	310,000	19.5%
<u>INSURANCE</u>					
Bridge	232,370	237,626	246,500	270,100	
Big 7	9,050	8,223	9,000	9,200	
Jensen	5,281	5,536	6,000	5,900	
Maritime	4,111	3,508	4,000	4,000	
Halyard	3,801	3,008	5,000	3,500	
Expo	7,570	6,860	-	-	
Timber Incubator	1,037	879	1,100	3,500	
Wasco	3,722	3,572	4,000	4,100	
Hanel	-	249	1,000	900	
State Office	731	714	1,000	1,000	
Marina Office	1,602	1,512	1,600	2,100	
Port Office	2,228	2,432	2,500	2,100	
Waterfront	1,026	1,062	1,500	1,000	
Eventsite	719	751	1,000	3,000	
Hook/Spit	-	0	0	-	
Marina Park	1,393	1,380	1,500	2,800	
Marina	14,681	15,053	15,500	10,200	
Airport	8,364	8,049	9,000	6,000	
Administration	3,267	4,132	6,000	4,300	
Maintenance	18,832	18,256	22,000	18,600	

PORT OF HOOD RIVER
REVENUE FUND
SCHEDULE OF MATERIALS & SERVICES

	Actuals		Budget		% With
	2014-15	2015-16	2016-17	2017-18	
Subtotal	319,785	322,802	338,200	352,300	4.2%
<u>PROPERTY TAXES</u>					
Big 7	23,308	16,124	24,000	18,000	
Jensen	39,572	41,377	43,400	44,000	
Maritime	15,089	15,323	16,100	17,000	
Halyard	54,584	55,394	58,100	59,000	
Expo	13,045	9,231	-	-	
Timber Incubator	6,944	6,992	7,300	7,800	
Wasco	23,543	16,142	16,900	17,600	
Hanel	-	6,843	10,000	8,000	
State Office	1,410	1,432	1,500	2,000	
Marina Office	10,050	10,206	10,700	11,000	
Port Office	-	-	-	-	
Waterfront(Nichols)	-	-	-	-	
Marina Park	1,308	1,328	1,400	1,600	
Airport	3,584	5,087	5,300	6,000	
Subtotal	192,437	185,479	194,700	192,000	-1.4%
<u>MISCELLANEOUS</u>					
Bridge	67,931	107,553	105,000	100,000	
Big 7	13,004	16,827	16,000	20,000	
Jensen	4,428	5,813	10,000	8,000	
Maritime	4,966	4,440	10,000	8,000	
Halyard	3,907	4,110	8,000	8,000	
Expo	988	700	-	-	
Timber Incubator	1,736	987	2,000	2,000	
Wasco	14,339	12,388	15,000	18,000	
Hanel	-	3,478	6,000	6,000	
State Office	8,552	15,761	14,000	20,000	
Marina Office	4,823	5,305	5,000	6,000	
Port Office	1,590	1,274	4,000	4,000	
Waterfront	3,575	3,211	4,000	2,000	
Eventsite	10,106	8,355	10,000	10,000	
Hook/Spit/Nichols	5,460	4,385	6,000	7,000	
Marina Park	12,247	10,441	11,000	8,000	
Marina	20,778	15,705	22,000	21,000	
Airport	4,652	6,070	8,000	8,000	
Subtotal	183,082	226,803	256,000	256,000	0.0%
<u>LEGAL</u>					
Bridge	1,958	23,518	20,000	20,000	
Big 7	1,764	608	2,000	2,000	
Jensen	190	204	1,000	1,000	
Maritime	1,172	2,575	1,000	1,000	
Halyard	3,590	2,745	3,500	2,000	
Expo	14,645	8,333	-	-	
Timber Incubator	234	38	1,000	2,000	
Wasco	-	-	1,000	3,000	
Hanel	4,449	25,850	5,000	20,000	
State Office	76	38	500	500	
Marina Office	347	-	1,000	1,000	
Port Office	288	-	500	500	
Waterfront	11,337	7,407	14,000	8,000	
Eventsite	285	1,093	1,000	1,000	
Hook/Spit	-	1,417	500	3,000	
Marina Park	-	15	500	500	
Marina	5,298	2,551	6,000	6,000	
Airport	5,748	14,259	15,000	30,000	
Admin	3,573	9,292	8,000	8,000	
Subtotal	54,954	99,943	81,500	109,500	34.4%
<u>OTHER PROFESSIONAL</u>					
Bridge	2,768	26,470	65,000	95,000	

PORT OF HOOD RIVER
REVENUE FUND
SCHEDULE OF MATERIALS & SERVICES

	Actuals		Budget		% With
	2014-15	2015-16	2016-17	2017-18	
Big 7	650	-	1,000	1,000	
Jensen	4,400	-	4,000	4,000	
Maritime	-	-	4,000	4,000	
Halyard	-	800	1,000	1,000	
Expo	700	-	-	-	
Timber Incubator	-	-	1,000	1,000	
Wasco	-	-	1,000	1,000	
Hanel	29,302	-	20,000	5,000	
State Office	-	-	1,000	1,000	
Marina Office	-	-	1,000	1,000	
Port Office	664	-	1,000	1,000	
Waterfront	55,806	63,426	55,000	60,000	
Eventsite	6,605	-	2,000	2,000	
Hook/Spit	4,465	-	1,000	1,000	
Marina Park	5,140	-	5,000	5,000	
Marina	10,131	11,764	5,000	5,000	
Airport	2,593	6,223	5,000	5,000	
Administration	13,620	11,658	48,000	48,000	
Subtotal	136,844	120,341	221,000	241,000	9.0%
<u>ADMINISTRATION & MAINTENANCE</u>					
Admin - Purchases	42,639	42,639	47,000	50,000	
Travel & Training	4,147	4,147	8,000	18,000	
NSF	5,541	5,541	500	1,000	
Credit Card Fees	41,126	41,126	56,000	75,000	
Maintenance Equipment	34,401	30,940	35,000	35,000	
Maintenance Miscellaneous	27,222	28,758	31,000	31,000	
Subtotal	155,076	153,151	177,500	210,000	
TOTAL	1,803,055	1,934,040	2,067,400	2,216,800	7.2%

**PORT OF HOOD RIVER
REVENUE, BRIDGE REPAIR AND BRIDGE REPLACEMENT FUNDS
SCHEDULE OF PROFESSIONAL SERVICES**

	FY 2016-17		FY 2017-18	
	Consulting	Legal	Consulting	Legal
Bridge				\$ 20,000
On-call HDR Engineering	\$ 10,000	\$ 1,000	\$ 25,000	
On-call HDR Tolling			25,000	
Ongoing Support - Psquare	20,000		35,000	
On-call Electrician	20,000	19,000	10,000	
Big 7				
Leases	-	1,000	-	1,000
A&E	1,000	1,000	1,000	1,000
Jensen				
Leases	-	1,000	-	1,000
A&E	4,000	-	4,000	-
Maritime				
Leases		1,000		1,000
A&E	4,000	-	4,000	-
Halyard				
Leases		3,500		2,000
A&E	1,000	-	1,000	-
Timber Incubator				
Leases	-	1,000	-	2,000
A&E	1,000		1,000	
Wasco				
Leases	-	1,000	-	3,000
A&E	1,000		1,000	
Hanel				
Agreements/Contracts	-	5,000	-	20,000
Environmental/Development	20,000	-	5,000	-
Commercial Properties				
Leases	-	2,500	-	2,000
A&E	3,000		3,000	
Industrial Land				
Engineering - Infrastructure	25,000	2,000	25,000	2,000
URA planning			20,000	
Cruise Ship Dock		1,000		-
Lot 1 Subdivision Plan				1,000
Waterfront Parking Plan	20,000	2,000	5,000	2,000
Architectural Feasibility Studies				
Studies - Various	10,000	10,000	10,000	3,000
Waterfront Recreation				
Event Site	2,000	1,000	2,000	1,000
Hook/Spit/Nichols	1,000	500	1,000	3,000
Marina Park - A&E	5,000	500	5,000	500
Marina				
Leases	-	6,000	-	6,000
Marina Master Plan/Engr Services	5,000	-	10,000	-
Airport				
Leases	-	6,000	-	9,000
A&E - Hangars/Auxl.	5,000	9,000	5,000	21,000

PORT OF HOOD RIVER
REVENUE, BRIDGE REPAIR AND BRIDGE REPLACEMENT FUNDS
SCHEDULE OF PROFESSIONAL SERVICES

	<u>FY 2016-17</u>		<u>FY 2017-18</u>	
	<u>Consulting</u>	<u>Legal</u>	<u>Consulting</u>	<u>Legal</u>
Administration				
Miscellaneous/IT/PCI compliance	18,000	8,000	28,000	8,000
Buildings Inspection/Signage	-	-	-	-
Website Development/Interfaces	24,000	-	20,000	-
Land Proposals	-	-	-	-
	<u>200,000</u>	<u>83,000</u>	<u>246,000</u>	<u>89,500</u>
Bridge Repair Fund				
Legal - Maritime Allision	\$ 200,000		\$ -	
Operating & Maintenance Manual	25,000		25,000	
Bridge Plan	10,000		10,000	
Contingency	25,000		15,000	10,000
	<u>\$ 260,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 10,000</u>
Bridge Replacement Fund				
Bridge Replacement Plan	-	-	10,000	10,000
Contingency	-	-	90,000	10,000
	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>20,000</u>

CAPITAL PROJECTS

CAPITAL PROJECT FORECAST SCHEDULE

GRANTS, LOAN REPAYMENTS & THIRD PARTY FUNDS SCHEDULE

DEBT SERVICE SCHEDULE

*Orange
Paper*

PORT OF HOOD RIVER
Schedule of Capital Improvements and Grants or Other Funding
For the FY 2017-18

Description	Capital Outlay	Grant/Other Funding
BIG 7		
Tenant Improvements to 2nd and 4th floors	\$25,000	
HVAC	\$25,000	
Roof Assessment	\$5,000	
Sub-Total Big 7	\$55,000	\$0
Maritime Building		
Architecture/Engineering Planning	\$10,000	
Sub-Total Maritime Building	\$10,000	\$0
Waterfront Infrastructure		
Parking Meters split between years	\$40,000	
Water Access Amenities - Wayfinding Signage	\$20,000	
Sub-Total Waterfront Infrastructure	\$60,000	\$0
Paving Projects		
Various Rehabilitation	\$25,000	
Sub-Total Paving Projects	\$25,000	\$0
Halyard Building		
HVAC Contingency	\$10,000	
Sub-Total Halyard Building	\$10,000	\$0
Jensen Building		
East Parking lot paving	\$90,000	
Parking lot paving from FY 2016.17	\$90,000	
Window replacement	\$30,000	
Irrigation	\$6,000	
Sub-Total Jensen Building	\$216,000	\$0
State Office Building		
Re-side and paint exterior	\$25,000	
Sub-Total State Office Building	\$25,000	\$0
Marina Office Building		
Partial Roof replacement	\$10,000	
Painting from FY 2016.17	\$18,000	
Partial Tenant Improvement - CRA	\$15,000	
Sub-Total Marina Office Building	\$43,000	\$0
Port Office Building		
Kitchen/office space and file room	\$25,000	
Sub-Total Port Office Building	\$25,000	\$0
JWBP-Timber Building		
Gutters	\$8,000	
Metal doors for each suite	\$8,000	
Concrete repair	\$7,000	
Sub-Total Timber Building	\$23,000	\$0
Wasco St. Office Building		
Paving from FY 2016.17	\$15,000	
HVAC placeholder	\$15,000	
Sub-Total Wasco Building	\$30,000	\$0
Hanel		
Off-site water	\$200,000	
Wetland mitigation	\$125,000	
Sub-Total Hanel	\$325,000	\$0
Airport		
Taxiway B Ext & South Apron carryover into FY 2017-18 - 90% match	\$1,111,111	\$1,000,000
T-Hangar Design & Bid	\$ 5,000	
North Apron Expansion - PMP+COVI+FAA Environmental	\$430,000	\$ 380,000
T-Hangars-Lights	\$ 20,000	

PORT OF HOOD RIVER
Schedule of Capital Improvements and Grants or Other Funding
For the FY 2017-18

Description	Capital Outlay	Grant/Other Funding
<i>Sub-Total Airport</i>	\$1,566,111	\$1,380,000
Bridge		
<i>Tolling System - Carryover Phase 3 + Future Planning</i>	\$131,000	
<i>Expansion Joint Rehabilitation</i>	\$38,000	
<i>Construction and Engr for Steel Truss Aux. Brace</i>	\$446,000	
<i>Steel Truss Gussets /Trunnion Fatigue</i>	\$100,000	
<i>Blast & Pressure Wash</i>	\$50,000	
<i>Deck Systems-Welding/Replacement</i>	\$10,500	
<i>Lift Span - Rehab drive motors</i>	\$250,000	
<i>Lift Span - Inspect - Electrical/Mechanical</i>	\$240,000	
<i>Lift Span - Inspect Primary Reducers</i>	\$50,000	
<i>Lift Span Maintenance</i>	\$20,000	
<i>Bridge Railing or Seating</i>	\$20,000	
<i>Fixed Signage/Lights/Gates</i>	\$50,000	
<i>Mobile Signage</i>	\$24,000	
<i>Gates Machinery Replaced</i>	\$25,000	
<i>NAV Lights replaced</i>	\$8,000	
<i>Toll House Resided</i>	\$20,000	
<i>Replacement Bridge EIS/Land Acq/Engr</i>	\$1,000,000	\$ 600,000
<i>Sub-Total Bridge</i>	\$2,482,500	\$ 600,000
Marina		
<i>Bathroom lighting and fixtures</i>	\$20,000	
<i>Maritime Dock carryover from FY 2016-17</i>	\$8,000	
<i>Ramp Improvements carryover from FY 2016-17</i>	\$11,000	
<i>Contingency</i>	\$20,000	
<i>Sub-Total Marina</i>	\$59,000	\$0
Marina Park		
<i>Tables</i>	\$12,000	
<i>Landscapes</i>	\$8,000	
<i>Yacht Club and Restroom Lights and doors</i>	\$6,000	
<i>Marina Beach Pump Grinders</i>	\$17,000	
<i>Sub-Total Marina Park</i>	\$43,000	\$0
Event Site		
<i>Changing Area</i>	\$15,000	
<i>Sub-Total Eventsite</i>	\$15,000	\$0
Hook/Spit/Nichols		
<i>Bollard Lights, Changing Area and Sand Beach</i>	\$14,000	
<i>Spit road upgrade</i>	\$11,000	
<i>Sub-Total Nichols/Hook/Spit</i>	\$25,000	\$0
Administration		
<i>Money Counting Machine/PC's/Software</i>	\$20,000	
<i>Sub-Total Administration</i>	\$20,000	
Maintenance		
<i>Bobcat Skid Stear and Kabota tractor</i>	\$43,500	
<i>Sub-Total Maintenance</i>	\$43,500	
FY 2017-18 REVENUE FUND TOTAL CIP AND GRANTS	\$5,101,111	\$1,980,000
FY 2016-17 REVENUE FUND TOTAL CIP AND GRANTS	\$ 5,120,400	\$ 1,256,500

Capital Projects

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Big 7													
Tenant Improvements	\$0	\$22,500	\$25,000	\$50,000	\$50,000			\$50,000	\$0	\$0	\$0	\$0	\$0
Building Upgrades/Roof	\$23,047		\$30,000										
Big 7 Lower Driveway	\$0												
HVAC/Site/Landscape/Parking		\$7,000	\$0	\$36,000	\$36,000				\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Total	\$23,047	\$29,500	\$55,000	\$86,000	\$86,000	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Maritime Building													
Tenant Improvements		\$5,000			\$0			\$0	\$0	\$0	\$0	\$0	\$0
Building Upgrades/Roof			\$15,000		\$5,000,000	\$4,000,000							
Site/Landscape/Parking /Sign	\$0	\$0	\$0	\$25,000	\$0				\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Total	\$0	\$5,000	\$15,000	\$25,000	\$5,000,000	\$4,000,000	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
UTS Portsite Bldg.													
Annual Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waterfront Infrastructure													
Capital Outlay	\$0	\$5,000											
Portway Ave. Angled Parking													
Portway Avenue Road Project													
Parking		\$40,000	\$40,000										
1st Street Re-Alignment		\$0			\$2,701,215	\$186,252							
Portway 1st and 2nd reconstruction						\$941,857							
Anchor Way 1st to 2nd incl stoplight					\$1,051,261								
West Nichols Basin Ped/Bike Path	\$31,781												
Water Access Amenities			\$20,000	\$100,000	\$200,000								
Paving Projects													
Various Rehabilitation	\$ -	\$ -	\$25,000	\$100,000	\$54,965	\$54,651	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0
Visitor Center/DMV S. Parking Lot													
E. Port Marina Drive, Portway, Marina Way	\$ 173,744	\$ 105,000					\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Total	\$205,525	\$150,000	\$85,000	\$200,000	\$4,007,441	\$1,182,760	\$30,000	\$30,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Halyard Building													
Pocket Fuel TI													
Pfriem TI/Misc Tenant /Roof Work	\$27,615	\$33,000	\$10,000	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0
Total	\$27,615	\$33,000	\$10,000	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0
Jensen Building													
Site/Landscape/Parking	\$0	\$6,000	\$96,000	\$10,000		\$10,000		\$10,000					
Building Upgrades/HVAC/Roof	\$16,900	\$200,000	\$30,000	\$0	\$50,000	\$100,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Breeze-Way Upgrades	\$0	\$0	\$0										
Tenant Improvements		\$0	\$50,000	\$50,000	\$50,000	\$50,000			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Total	\$16,900	\$206,000	\$126,000	\$60,000	\$50,000	\$160,000	\$50,000	\$60,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
State Office Building													
Building Upgrades/Tenant Improvem	\$0	\$14,000	\$25,000	\$10,000	\$10,000	\$10,000	\$0	\$25,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total	\$0	\$14,000	\$25,000	\$10,000	\$10,000	\$10,000	\$0	\$25,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Marina Office Building													
Overall Building Upgrades	\$0	\$28,000	\$25,000	\$25,000	\$10,000	\$10,000	\$10,000	\$25,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total	\$0	\$28,000	\$25,000	\$25,000	\$10,000	\$10,000	\$10,000	\$25,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Port Office Building													
Tenant Space													
Building Upgrades	\$0	\$5,000	\$25,000	\$10,000	\$10,000	\$10,000	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total	\$0	\$5,000	\$25,000	\$10,000	\$10,000	\$10,000	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
JWBP-Timber Building													
Tenant Improvements	\$13,567												
Building Upgrades	\$0	\$10,000	\$23,000	\$50,000	\$10,000	\$5,000	\$10,000	\$10,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Total	\$13,567	\$10,000	\$23,000	\$50,000	\$10,000	\$5,000	\$10,000	\$10,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
South Marina Commercial/Retail Complex													
A/E							\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$0
Construction								\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$0
Wasco St. Office Building													
Tenant Improvements	\$0	\$19,500	\$15,000	\$10,000	\$10,000	\$15,000	\$15,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Total	\$0	\$19,500	\$15,000	\$10,000	\$10,000	\$15,000	\$15,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Expo Center													
Redevelopment													
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hanel / New Initiatives													
Light Industrial and Land Acquisition	\$1,471,728	\$781,272	\$325,000						\$0	\$0	\$0	\$0	\$0
Total	\$1,471,728	\$781,272	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-Total Commercial/ Industrial Properties	\$1,758,382	\$1,281,272	\$729,000	\$476,000	\$9,193,441	\$5,392,760	\$165,000	\$385,000	\$730,000	\$730,000	\$780,000	\$780,000	\$730,000

Commercial/Industrial Properties

Capital Projects

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Airport													
<i>Replace Lights</i>			\$ -										
<i>Taxiway B Ext & South Apron</i>	\$ 3,100	\$1,149,778	\$383,333			\$722,000							
<i>Master Plan/FBO Building/Avgas Relocate</i>	\$ 68,727	\$ 28,000	\$ -										
<i>North Apron Expansion</i>	4,312	25,000	430,000	1,910,367	1,972,222								
<i>Road Improvement Security/Fence Perimeter</i>													
<i>T-Hangars-doors</i>	\$0	\$45,000	\$ 20,000										
<i>Jet Fuel Tank</i>													
<i>AWOS/Crack Seal, Slurry Seal</i>		\$25,000				\$500,000							
Sub-Total Airport	\$76,139	\$1,272,778	\$833,333	\$1,910,367	\$1,972,222	\$1,222,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bridge													
<i>Toll System</i>	\$105,807	\$500,579	\$75,000	\$457,000	\$605,000								
<i>N. and S Approach Paving, Expn Joint Rehab</i>			\$38,000	\$229,000				\$0			\$3,723,000		
<i>Pier Cap Insp & Engr & Rehab/Imaging</i>	\$21,994		\$0	\$132,000	\$347,000	\$0	\$0				\$300,000		
<i>Seismic</i>	\$22,453	\$30,000				\$0	\$0						
<i>Steel Truss Aux. Brace-Engr Analysis</i>	\$89,328	\$145,000	\$446,000										
<i>Shim Stringers</i>		\$40,000											
<i>Steel Truss Gussets /Trunion Fatigue</i>		\$100,000	\$100,000	\$65,000			\$40,000						
<i>Blast & Pressure Wash</i>	\$0	\$0	\$50,000		\$2,237,000	\$2,619,000				\$0	\$5,859,000	\$0	\$0
<i>Deck Systems-Welding/Replacement</i>	\$0	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,955,000		
<i>Lift Span Guides/Skew Adjusters</i>	\$0		\$540,000		\$750,000						\$750,000		
<i>Pier Impact Lift Span Survey</i>	\$134,880												
<i>Replacement Bridge EIS/Land Acq/Eng/Const</i>	\$0	\$15,000	\$1,000,000	\$3,000,000	\$3,000,000	\$1,250,000							
<i>Bridge Railing or Seating</i>	\$0	\$10,000	\$20,000	\$20,000	\$2,694,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
<i>Signage/Lights/Gates</i>			\$107,000										
<i>Lift Span E&M/Wire Ropes</i>	\$0		\$0	\$0	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000
<i>Inspections/Repairs Ongoing Maintenance (See "Other Expenses" in Toll Bridge</i>	\$0	\$30,000	\$40,000	\$20,000	\$85,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Sub-Total Bridge	\$374,462	\$881,079	\$2,426,500	\$3,933,500	\$9,752,500	\$3,943,500	\$114,500	\$74,500	\$74,500	\$74,500	\$21,651,000	\$64,000	\$64,000
Marina													
<i>Capital Maintenance</i>	\$0	\$14,000	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
<i>Visitor Dock Rehabilitation</i>		\$33,000		\$650,000					\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
<i>Electrical Upgrade</i>		\$21,000											
<i>Boathouse Dock Replacement</i>													
<i>South Dock Upgrade</i>	\$0	\$38,000											
<i>A/B Dock Expansion</i>						\$50,000	\$100,000	\$1,500,000	\$0	\$0	\$0	\$0	\$0
<i>Cruise Ship Dock</i>	\$10,973												
Total	\$10,973	\$106,000	\$20,000	\$665,000	\$15,000	\$65,000	\$115,000	\$1,515,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Marina Park													
<i>Frontage Rd Pedestrian Bridge Trail</i>	\$16,122	\$30,000											
<i>Marina Green Irrigation Pump House</i>			\$17,000										
<i>Marina Perimeter Path/Power Vault</i>	\$0	\$25,000			\$200,000								
<i>Yacht Club Restroom Upgrade/ Tables</i>		\$5,000	\$26,000										
Total	\$16,122	\$60,000	\$43,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Event Site													
<i>Landscaping/Signage/Paving</i>	\$0	\$5,000		\$5,000	\$50,000	\$10,000	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<i>Restroom Upgrade</i>	\$0		\$15,000										
<i>Parking</i>	\$0			\$150,000			\$0						
<i>Jetty Repair</i>						\$350,000							
<i>Event Site Dock Repairs</i>	\$4,000			\$0									
Total	\$4,000	\$5,000	\$15,000	\$155,000	\$50,000	\$360,000	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Hook/Spit/Nichols													
<i>Grading/Signage/Amenities</i>	\$0	\$5,000	\$8,500	\$10,000	\$10,000	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
<i>Sewer Line Bike Path</i>	\$15,638												
<i>Launch Upgrades and spit road upgrade</i>	\$81,837	\$0	\$11,000	\$50,000				\$50,000					
Total	\$97,475	\$5,000	\$19,500	\$60,000	\$10,000	\$15,000	\$15,000	\$65,000	\$0	\$0	\$0	\$0	\$0
Sub-Total Recreation	\$117,597	\$70,000	\$77,500	\$215,000	\$260,000	\$375,000	\$65,000	\$75,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
GRAND TOTAL	\$2,337,553	\$3,611,129	\$4,086,333	\$7,199,867	\$21,193,163	\$10,998,260	\$459,500	\$2,049,500	\$844,500	\$844,500	\$22,471,000	\$884,000	\$834,000

GRANTS, LOAN REPAYMENTS, THIRD PARTY FUNDS

		Payment Type	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	
Commercial/Industrial Properties	Big 7															
	Loading Dock/Corridor Repay TIS															
	Annual Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	KWPB															
	Repay TIS															
	UTS Portsite Bldg.															
	Demolition															
	Annual Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	State Office Building															
	Remodel															
	Port Office Building															
	Remodel															
	Marina Center Building															
	Remodel															
	JWBP-Timber Building															
	Wasco St. Office Building					\$0	\$0									
	Tenant Improvements	Repayment		\$20,548		\$0	\$0									
	Maritime Building															
	Planning and Design	Loan				\$0	\$5,000,000	\$4,000,000								
	Jensen Building Improvements															
Remodel					\$0	\$1,877,973										
Halyard Building																
TI	Repayment		\$19,550	\$19,550	\$19,550	\$19,550	\$19,550	\$19,550	\$19,550	\$14,096	\$7,934					
			\$19,550	\$19,550	\$19,550	\$19,550	\$19,550	\$19,550	\$19,550	\$14,096	\$7,934	\$0	\$0	\$0	\$0	
Waterfront Industrial																
Repayment of Sewer Plant Loan	Repayment		\$153,988	\$114,724	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Repayment of Consolidated URA Loan	Repayment			-\$4,301	\$232,156	\$239,241	\$132,218	\$0	\$0	\$0	\$0					
Riverside Reconstruction	Grant				\$20,000											
1st Street Re-Alignment	Grant						\$2,701,215	\$186,252								
E. Portway Ave. Upgrades	Grant							\$941,857								
Anchor Way 1st & 2nd/Extension	Grant															
West Nichols Basin Ped/Bike Path	Grant		\$106,248				\$1,051,261									
Portway Avenue EDA Grant	Grant															
TOTAL	Repayment		\$260,236	\$110,423	\$252,156	\$239,241	\$3,884,694	\$1,128,109	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Hanel/New Initiative																
Land Acquisition and Bldg			\$2,253,000	\$0	\$0	\$1,821,240	\$0	\$0								
Sub-Total Commercial/Industrial Properties			\$0	\$2,553,335	\$129,973	\$271,707	\$2,080,031	\$10,782,217	\$5,147,659	\$19,550	\$14,096	\$7,934	\$0	\$0	\$0	
Airport	Airport															
	Relocate Runways	Grant														
	Taxiway B Ext & South Apron	Grant	\$61,377	\$1,202,078	\$375,900			\$649,800								
	Master Plan/FBO Building	Grant														
	North Apron Expansion	Grant		\$25,000	\$380,000	\$1,746,900	\$1,775,000									
	Road Improvement Security/Fence Perimeter	Grant		\$0												
	T-Hangars	Loan		\$45,000	\$20,000											
	Jet Fuel Tank	Loan														
	AWOS/Crack Seal, Slurry Seal	Grant						\$450,000								
	Sub-Total Airport		\$61,377	\$1,272,078	\$775,900	\$1,746,900	\$1,775,000	\$1,099,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Bridge	Bridge															
	Bridge Improvements	Loan		\$0	\$10,070,000	\$3,000,000	\$1,250,000						\$21,587,000			
Sub-Total Bridge	Grant	\$0	\$0	\$1,000,000	\$13,070,000	\$3,000,000	\$1,250,000	\$0	\$0	\$0	\$0	\$21,587,000	\$0	\$0		
Marina	Marina															
	Capital Maintenance															
	Visitor Dock Rehabilitation	Grant				\$325,000										
	Electrical Upgrade	Loan														
	Boathouse Dock Replacement	Loan														
South Dock Upgrade	Loan															
A/B Dock Expansion																
Total		\$0	\$0	\$0	\$325,000	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0		
Recreation	Park															
	Frontage Rd Marina Green Path	Grant														
	Marina Green Upgrades	Grant	\$0				\$120,000									
	Marina Perimeter Path	Grant														
	Total		\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Event Site															
	Landscaping/Signage/Paving															
	Restroom Upgrade															
	Dredging															
	Jetty Repair															
Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Hook and Spit																
Grading/Signage/Amenities																
Sewer Line Bike Path																
Launch Upgrades																
Total		\$0	\$42,485	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Sub-Total Recreation		\$0	\$42,485	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
GRAND TOTAL		\$0	\$2,657,197	\$1,402,051	\$2,047,607	\$17,221,931	\$15,677,217	\$7,497,459	\$19,550	\$1,514,096	\$7,934	\$0	\$21,587,000	\$0	\$0	

DEBT SERVICE SCHEDULE

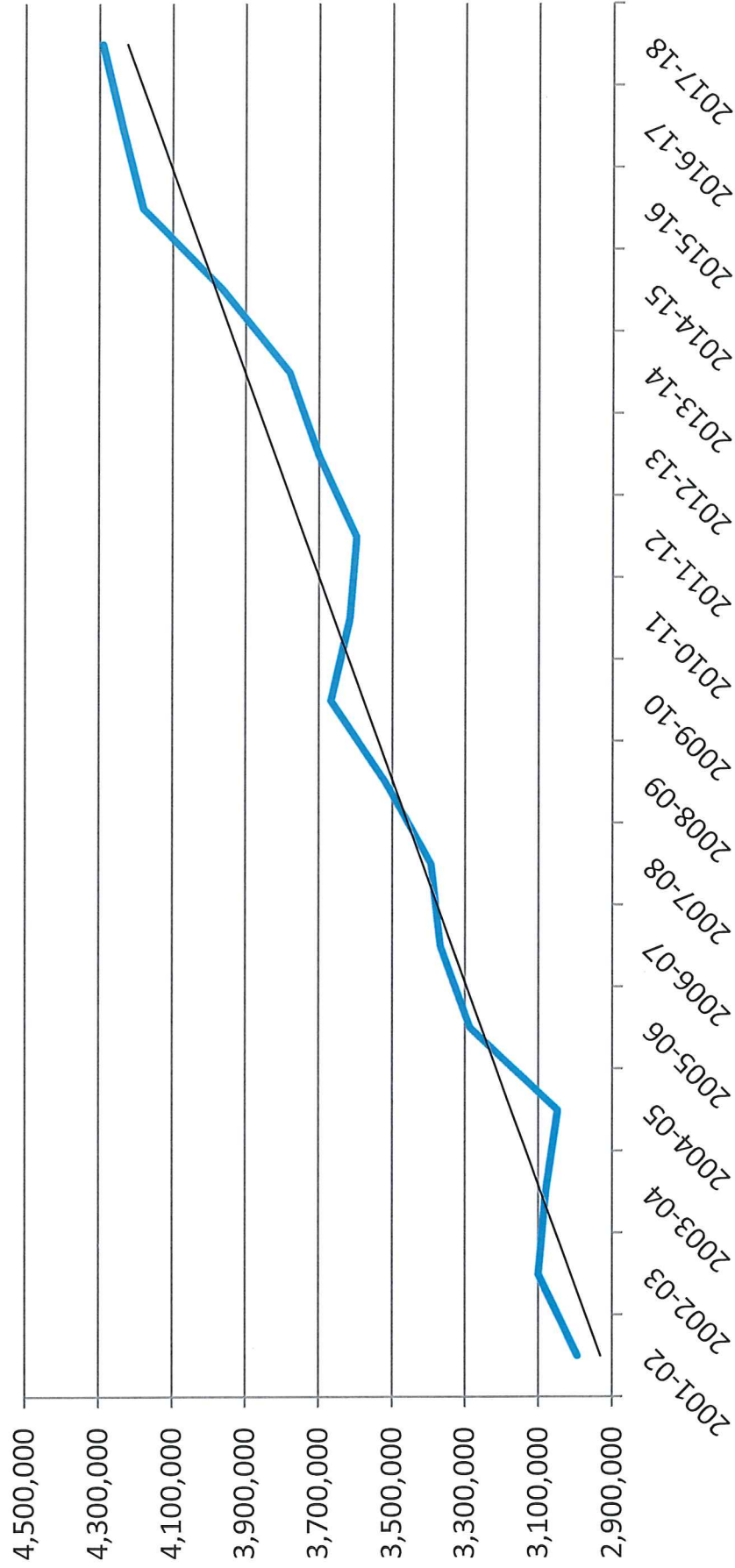
		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
Commercial/Industrial Properties	Waterfront Industrial												
	<i>New Initiative Waterfront</i>	\$0	\$0	\$0	\$0	\$0	\$211,879	\$211,879	\$211,879	\$211,879	\$211,879	\$211,879	
	<i>Debt Service Waterfront 2014+</i>												
	Total	\$0	\$0	\$0	\$0	\$0	\$211,879	\$211,879	\$211,879	\$211,879	\$211,879	\$211,879	
	Big 7												
	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	KWPB												
	Total												
	State Office Building												
	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Marina Office Building												
	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Hanel/New Initiative												
	<i>Construction Loan</i>	\$84,973	\$140,707	\$140,707	\$1,853,735	\$161,522	\$161,522	\$161,522	\$161,522	\$161,522	\$161,522	\$161,522	
	Total	\$84,973	\$140,707	\$140,707	\$1,853,735	\$161,522	\$161,522	\$161,522	\$161,522	\$161,522	\$161,522	\$161,522	
	Port Office Building												
	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	JWBP-Timber Building												
	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Wasco St. Office Building												
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Maritime Building													
<i>Debt Service Maritime 2014+</i>	\$0	\$0	\$0	\$0	\$0	\$351,278	\$351,278	\$351,278	\$351,278	\$351,278	\$351,278		
Total	\$0	\$0	\$0	\$0	\$0	\$351,278	\$351,278	\$351,278	\$351,278	\$351,278	\$351,278		
Jensen Bldg.													
<i>Phil Jensen Note</i>	\$144,942	\$144,942	\$144,942	\$144,942									
<i>Refinance of 2020 Ballon Payment</i>					\$1,877,973	\$120,555	\$120,555	\$120,555	\$120,555	\$120,555	\$120,555		
Total	\$144,942	\$144,942	\$144,942	\$144,942	\$1,877,973	\$120,555	\$120,555	\$120,555	\$120,555	\$120,555	\$120,555		
Halyard Bldg.													
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Sub-Total Commercial/ Industrial Properties		\$229,914	\$285,649	\$285,649	\$1,998,677	\$2,039,495	\$845,233	\$845,233	\$845,233	\$845,233	\$845,233	\$845,233	
Airport													
Airport													
<i>Debt Service Airport 2014+</i>	\$0	\$0	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010		
Sub-Total Airport	\$0	\$0	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010	\$5,010		
Bridge													
Bridge													
<i>Series 2013 Bonds +</i>	\$708,798	\$692,952	\$677,268	\$485,807	\$706,455	\$706,455	\$706,455	\$706,455	\$706,455	\$706,455	\$706,455		
			\$0	\$0									
Sub-Total Bridge	\$708,798	\$692,952	\$677,268	\$485,807	\$706,455	\$706,455	\$706,455	\$706,455	\$706,455	\$706,455	\$706,455		
Marina													
Marina													
<i>Marina Expansion C Dock (20)</i>	\$28,425	\$27,820	\$27,155	\$26,435	\$25,670	\$24,840	\$28,850	\$27,750	\$26,650	\$25,550	\$0		
<i>Debt Service Marina 2014+</i>	\$70,111	\$69,076	\$70,357	\$69,063	\$67,645	\$71,027	\$69,164	\$67,064	\$165,992	\$163,517	\$166,310		
Sub-Total Marina	\$98,536	\$96,896	\$97,512	\$95,498	\$93,315	\$95,867	\$98,014	\$94,814	\$192,642	\$189,067	\$166,310		
Recreation													
Park													
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Event Site													
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Hook and Spit													
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Sub-Total Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
GRAND TOTAL		\$1,037,248	\$1,075,498	\$1,065,438	\$2,584,992	\$2,844,275	\$1,652,565	\$1,654,712	\$1,651,512	\$1,749,341	\$1,745,766	\$1,723,009	

BRIDGE TRAFFIC
SCHEDULE OF LEASES

PORT OF HOOD RIVER
Bridge Traffic and Revenue Report - Quarterly

	2014-15		2015-16		2016-17		2017-18		Change from Prior year	
	Traffic	Revenue	Traffic	Revenue	Traffic	Revenue	Traffic	Revenue	Traffic	Revenue
JUL	379,536	\$ 341,480	399,634	\$ 382,921	423,744	\$ 402,074	432,219	\$ 410,115	1.02	1.02
AUG	380,914	\$ 348,030	391,499	\$ 376,690	425,567	\$ 407,839	434,078	\$ 415,996	1.02	1.02
SEPT	344,693	\$ 317,989	364,125	\$ 350,020	387,860	\$ 372,099	395,617	\$ 379,541	1.02	1.02
OCT	336,623	\$ 303,073	353,313	\$ 339,194	357,180	\$ 337,294	364,324	\$ 344,040	1.02	1.02
NOV	274,601	\$ 244,065	312,731	\$ 297,037	330,795	\$ 313,529	337,411	\$ 319,799	1.02	1.02
DEC	290,855	\$ 249,793	289,296	\$ 269,344	285,209	\$ 244,470	285,209	\$ 249,359	1.00	1.02
Calendar Year Total	3,829,791	\$3,424,449	4,063,317	\$3,814,690	4,280,160	\$4,012,262	4,275,274	\$4,013,010	1.00	1.00
JAN	286,390	\$ 259,626	291,674	\$ 272,828	245,670	\$ 238,709	245,670	\$ 477,418	1.00	2.00
FEB	281,351	\$ 259,207	305,800	\$ 286,071	266,202	\$ 244,469	266,202	\$ 488,938	1.00	2.00
MAR	324,912	\$ 299,162	342,162	\$ 317,959	350,470	\$ 321,139	353,975	\$ 642,277	1.01	2.00
APR	334,016	\$ 307,643	365,654	\$ 338,556	376,624	\$ 348,713	380,390	\$ 732,297	1.01	2.10
MAY	360,643	\$ 341,172	381,248	\$ 357,119	392,685	\$ 367,833	396,612	\$ 809,232	1.01	2.20
JUN	365,407	\$ 332,673	383,267	\$ 362,425	394,765	\$ 373,298	398,713	\$ 821,255	1.01	2.20
Fiscal Year Total	3,959,941	\$3,603,914	4,180,403	\$3,950,164	4,236,771	\$3,971,464	4,290,419	\$6,090,267	1.01	1.53

Port of Hood River Annual Bridge Traffic



Lease Schedule 2017-18		SQ FT	SPACE	
BUILDING	TENANT			
BIG 7-205 (36391)				
	Electronic Assemblers	2435	202	
Nov cpi	Electronic Assemblers	2600	302	85,952.32
	Electronic Assemblers	1700	301	
	Electronic Assemblers	5000	303	
	9/30/2023			
May cpi	GorgeNet	4031	401	29,844.45
July cpi		P	401B	7,418.03
May cpi	GorgeNet	1210	403	
Feb cpi	Big Y Fly (start Feb.1,2015)	2774	404	18,192.51
	5/14 - 1/31/2021	1300	403	10,386.97
	Slingslot - Big 7 sign		Sign	2,400.00
	month to month			
	Ken Peterson/Peterson Sculpture	500	102	3,000.00
	08/01/2016-ends - mnth to mnth			
	Real Carbon	3800	101	32,618.27
Feb cpi	02/08/2016-01/31/2019			
TOTAL BIG 7		22915		\$ 189,812.54
BOAT BASIN				
	Columbia Gorge Kayak School			2,400.00
	Nov-April 2016			
TOTAL BOAT BASIN				
JENSEN BUILDING				
June cpi	Turtle island (June)	29795		187,444.47
	06/11-05/25	1128		
Feb cpi	Joel Olsen Enterprises (Feb)	4940		48,320.19
	01/2011-01/31/21	1000		
May cpi	Northwave (May)	2042		26,708.92
	05/08-12/16	288		877.46
Oct cpi	RBS (Oct)	9543		66,745.71
	10/10-10/20	1391		
Mnth-Mnth	Big Winds	1080	Unit 1&3	5,414.40
	TAXES			720.00
	Unit 2,4,5,6,7	1176	2,5,6,7,	
	Rob Arnold 10/22/2012	451		4,608.00
	Month to Month			
		52834		
3%	Key Development (Oct)	EASEMENT		
	Oct-Easement perpetual			
				340,839.14
MARITIME BLDG				
Nov cpi	Hood River Distillers	27700		140,022.15

	10/12-09/19			
July cpi	CRG Freight (1136) (July)	1500		11,631.44
	7/07-6/16			
	7/14-6/15	500	100 & 101	
Oct cpi	Hitch Source (Oct)	1286		
	10/12-9/16			9,858.31
	10/12-9/16	135		1,041.25
	Scorpius KTM	190		
	12/1/82016-11/30/2017			
July cpi	Pfreim Brewing	5200		35,842.06
		36186		
	The Shed World	Prkg		600.00
Oct-Apr.	Big Winds	Prkg		1,200.00
Oct-Apr.	Kite The Gorge	Prkg		600.00
Oct-Apr.	Cascade KiteBoarding	Prkg		1,200.00
				\$201,995.21
HALYARD BUILDING				
Feb cpi	Pfreim Brewing Company	14766	101,102,103	218,487.41
	3/2012 - 7/2029			
	3/1/2016-7/2029	4774	104	
	S/B 20719 SQ FT-Anne to amend	19540		
	306 comm spac, 873 mezzanine			
STATE OFFICE BUILDING / DMV				
Jan cpi	DMV	1200		30,153.48
	1/96-12/15			
	Hearts of Gold			
Jan cpi	Walden Unit B		B	11,124.13
	1/14-12/16			
Jan cpi	Walden Unit C	181	C	3,849.84
	1/15-1/17			
TOTAL STATE OFFICE BLDG		1200		\$ 45,127.45
PORT OFFICE BUILDING				
	Port Office	3516		
	Maintenance Space	1597		
	Gorge Innoventure	1418		
TOTAL PORT OFFICE		6531		\$ -
HOOD RIVER YACHT CLUB				
June	Hood River Yacht Club	839		6,517.93
	07/08-06/15		Utilities	600.00
	1 YR Rnwl optn then mo to mo			
June	Storage racks #1 through 6	(\$26 PER)		1,876.01
	30-Jun-17			
TOTAL MAINTENANCE SHOP				\$ 8,993.94
MARINA OFFICE BUILDING				

June cpi	Locus Interactive	482	100	6,323.35
	01/07-06/17			
July cpi	John Herron(2/2014)(Veolia)			
	05/10-4/17	313	102	
	Bech Marine LLC			4,234.09
	3 mos.- 2/1-4/30/17			
2.5 inc. Jan.ea.	HR Chamber			
	01/0/-12/21	2627		33,234.81
July cpi	Columbia River Acupuncture			
	04/07-06/20	197	101	3,385.43
	Hearts of Gold	1400		21,744.70
July 3%	5/13-6/23			
TOTAL MARINA OFFICE BLDG		3619		68,922.38
TOTAL MARINA PARK				
AIRPORT				
Oct cpi	Russ Werner	(Land)		4,291.96
	10/15-10/30			
	Gorge Leasing	(Land)		2,220.00
	Exp 12/17			
	John Benton	(Land)		
	Oct-25			
Jan cpi	Hood Tech Corp.-Aero	4000	shop-wht.hngr	6,077.10
	Dec.2017			
cpi	Unimax Avaiatin	(Land)		400.00
adj-3/17	03/02-02/27			
Jan cpi	Dick Parsons/Bottomley/Murphy	(Land)		467.80
adjust	Jan-30			
April	Acree	(Land)		598.00
adj-'4/19	Apr-34			
Oct cpi	Hood Tech Corp.-Aero	3900	Hangar 1 (yellow)	31,962.22
	10/14-10/19			
July cpi	Cloud Cap	Helicopter Hangar		13,829.72
	07/11-6/18			
TOTAL AIRPORT				\$ 59,846.80
TIMBER INCUBATOR BLDG				
July cpi	WyEast	5000	100/200	32,709.70
	7/13-6/18			
April cpi	Oregon Brine Works (April)	2500	400	18,732.55
	4/14 - 3/19			
Aug cpi	Peterson Constructin Cntrctn	2500	300	17,463.91
	6/15-6/18			
TOTAL TIMBER INCUBATOR BLDG		5000		\$ 68,906.16
WASCO BUILDING				
Sept cpi	Renaissance (Sept)	4844		64,107.54
	9/09-9/19			
Feb cpi	Cry Consulting	207		3,012.72

	02/15/17 -1 /30/18			
Dec cpi	MCCOG	2754		
	12/07-11/17			
May cpi	Cloud Cap (May)	1792		22,726.17
no more tha 5%	04/08-04/18, plus H of H sp	2846		36,100.57
Aug cpi	PacificSource	1073	101	15,156.85
	8/16-7/19			
Aug cpi	Mid Columbia Community Action council	310	101	4,378.78
	8/16-7/19			
TOTAL WASCO		13826		145,482.64
Total Billed				

No COLA

April 9, 2017

Dear Michael and Hood River Port Commissioners,

Imagine a future in Hood River where:

- Every public building has a rooftop solar array that generates all the buildings' electricity needs. Even better, governments aren't spending a dime because the solar panels are owned by members of a community "clean power cooperative."
- The city wastewater treatment plant is generating more energy than it uses and saves taxpayers \$100,000/year.
- All street lights are LEDs, cutting back on lighting bills while creating darker skies—and more star gazing opportunities.
- A regular shuttle bus takes people from Hood River to popular stops along the Columbia River Gorge Historic Highway and into Portland.
- State of the art irrigation systems conserve precious water, improving stream flows while increasing agricultural resiliency.
- Clean technology companies see Hood River County as the ideal community from which to base their operations, providing good jobs and internships for local residents.

Last fall the Port of Hood River demonstrated its support for the economic development, quality of life, and taxpayer-saving benefits of investing in a clean energy future — a future in which many of the things listed above are seen as business-as-usual in Hood River County. As part of a multi-agency collaboration the Port's contribution of \$5,500 helped hire Maria Harvey, a RARE AmeriCorps intern. A goal of the RARE Program is to provide graduate-level students with professional development while they help rural communities. Maria began working under the supervision of Hood River Planning Director, John Roberts, in September 2016.

Maria's main task has been to create, convene and manage the Hood River County Energy Steering Committee to help the county set far-reaching goals and strategies (in the form of an energy plan) for: energy-efficiency, conservation and renewable energy generation. The primary outcome: a **Clean Energy Plan for Hood River County that all partner governing bodies can adopt and use as a guiding document.**

This Committee is comprised of 16 community stakeholders who represent a variety of viewpoints and industries. They are currently divided into work groups focusing on four subject areas: buildings/construction; agriculture/water; transportation/land use; and community-scale solutions.

A mid-year progress report follows that will get you up to speed about where the project is today. As you'll see, we've all been busy and we are well on our way to having

a Hood River Energy Plan we can all be proud of!

We knew when applying to the RARE program for an intern that this would likely be a 2-year project, and it's becoming more and more clear that the Energy Planning Steering Committee will need more time to solidify recommendations and deliver a comprehensive plan to each of the five partner agencies by the end of 2017. Prior to delivering the Energy Plan to governing bodies, we will hold a public meeting to gather feedback from residents as well as the business community.

We've been impressed with Maria's leadership, poise, determination and organization skills—all of which she's used to bring together multiple stakeholders to collaboratively develop a Clean Energy Plan that we hope all five partner agencies can adopt next fall. It's an incredibly challenging role to play and she's stepped up to the challenge in a very big way.

We would like to keep Maria on for one more year, and for this we are asking you to increase your financial commitment from \$5600 to \$6000. (In 2016, the RARE program required each community provide a cash match of \$22,000. In 2017, that amount has been increased to \$23,500.)

Your continuing support of this multi-agency endeavor will help solidify Hood River County's leadership in maintaining a prosperous, beautiful and healthy place for us all to live. When we join together we can accomplish great things!

Sincerely,

John Roberts
Hood River County Planning Director & Hood River Energy Plan Steering Committee Executive Committee Member

Kate McBride
Hood River City Council President & Hood River Energy Plan Steering Committee Executive Committee Member

Becky Brun
Hood River City Council Member & Hood River Energy Plan Steering Committee Executive Committee Co-Chair

Joe Giordano
Hood River Energy Plan Steering Committee Executive Committee Co-Chair

Cathy Higgins
Hood River Energy Plan Steering Committee Executive Committee Member

A. Year 1 Outcomes

1. Conducted Community Outreach and Education

Hood River County's Energy Future Event: November 2, 2017

Maria coordinated Hood River County's Energy Future event, a kick off to the energy planning process, which included:

- o 8 Speakers.

- o Facilitated lunch table conversations.

- o Energy planning training session with Karen Chase from Energy Trust of Oregon.

- o Outcome: 60 attendees, including many members of the Energy Plan Steering Committee.

Maria created marketing materials, spearheaded stakeholder outreach, coordinated event logistics etc.

Energy Trust of Oregon's Solar for Oregon Communities workshop in Hood River, Jan. 25, 2017

Maria recruited participants for the event, including housing authority, CAP agency and other local energy experts.

2. Formed and Managed the Energy Plan Steering Committee

Formed and manages Hood River County Energy Plan Steering Committee

- o 16 person steering committee

- o Now working on steps 5 and 6 of a 9-step energy plan

- o Maria supports and builds capacity for the Committee by:

- Creating agendas and other materials (workplans, timelines, how to's).

- Facilitating monthly Steering Committee and Executive Committee meetings.

- Keeping up regular communication with committee members, troubleshooting problems, etc

- Researching energy planning processes and applying other

- community strategies and "lesson learned."

- Managing a Resource hub for resources relevant to Hood River

In 2016, the RARE program required each community provide a cash match of \$22,000. In 2017, that amount has been increased to \$23,500. We are reaching out to the same partner agencies that contributed to Maria's position in Year 1 with a funding request for Year 2.

- Coordinate the completion and successful implementation strategy of the Hood River Energy Plan. This includes holding a public hearing, open to residents and the business community.
- Coordinate the completion of the Hood River Energy Baseline and the framework to make it replicable.
- Coordinate community solar partnerships as part of the DOE Solar in Your Community Grant Fund.

B. Year 2 Needs

- Outcome: Maria served as Hood River's liaison for the DOE, Sunshot Solar in Your Community Grant, which resulted in Hood River winning \$8,000 from Sustainable Northwest to work on community solar pilot projects in Hood River
- Recruited speakers for Columbia River Regional Forum
- Maria enlisted local energy expert to serve on a bi-state planning conference.
- Represented Hood River in the Making Energy Work for Rural Oregon Coalition
- Outcome: Maria served as Hood River's liaison for the DOE, Sunshot Solar in Your Community Grant, which resulted in Hood River winning \$8,000 from Sustainable Northwest to work on community solar pilot projects in Hood River
- Recruited speakers for Columbia River Regional Forum
- Maria enlisted local energy expert to serve on a bi-state planning conference.

3. Built and Maintained Partnerships

- Coordinates Energy Baseline Development
 - Connecting locals to state resources/expertise.
 - Identifying and coordinating stakeholder information sharing.
- Maria is spearheading a committee working to collect baseline data from which Hood River County will measure progress. This includes:
 - Identifying national and international frameworks and tools that Hood River may use to measure emissions in standardized way, [Clear Path Software, GPC Protocol](#).
 - Facilitating best practices and information sharing.

City of Hood River (fiscal agent) — \$5500 (2016), \$6000 (2017)
County of Hood River (supervisory role) — \$2600 (2016), \$3100 (2017)
Port of Hood River — \$5500 (2016), \$6000 (2017)
City and Port of Cascade Locks — \$4000 (2016), \$4500 (2017)
Energy Trust of Oregon — \$3900

C. Attachments

- Hood River Energy Planning Steering Committee Charter
- Hood River Energy Plan Sub-Committee Work Plan
- Hood River Energy Plan Steps

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Hood River Energy Planning Steering Committee Charter
November 2016

A Background

Community Need

In Hood River, there is a community-wide will to create economic opportunities and clean energy solutions that will help protect, preserve and enhance our community. In 2016, five government agencies, along with the Energy Trust of Oregon, came together to fund a RARE intern (Energy & Sustainability Coordinator) to play an important convening and organizing role to help the county set far-reaching goals and strategies (in the form of an energy plan) for: energy-efficiency, conservation and renewable energy generation.

In September 2016, Hood River County hired an Energy & Sustainability Coordinator to work, often in conjunction with other staff, on a wide variety of projects in Hood River County and the Gorge, including:

- assist with community capacity building by involving and educating community members in a community energy planning process;
- convening and facilitating clean energy steering committee meetings, writing and distributing minutes, and holding people accountable;
- undertaking comprehensive local energy and climate planning, energy-related technical assistance, and regional energy procurements;
- designing and evaluating policies, strategies, toolkits, and reports on energy-related topics; developing and analyzing energy use baselines and inventories;
- facilitating the drafting and adoption of supportive bylaws, ordinances, permitting procedures, and design guidelines;
- evaluating and recommending improvements to laws, regulations, policies, and programs to encourage clean energy, climate change mitigation and adaptation, smart growth, equity, and regional collaboration;
- expanding local connections to Energy Trust of Oregon services and incentives.

Sponsor Organizations

City of Hood River, \$5500 (fiscal agent)
County of Hood River, \$2600 (supervisory role)
Port of Hood River, \$5500
Port and City of Cascade Locks, \$4000
Energy Trust of Oregon, \$4400

Purpose of an Energy Plan

The goal of a comprehensive energy plan is to provide a roadmap to meet current and future energy needs in an economically, socially, and environmentally sustainable fashion. The steps to include in an energy plan depend on the unique set of challenges, opportunities, and goals of a community. Energy plans include policy recommendations and identify energy project opportunities, including individual, business and government agency actions, that will develop and help meet the evolving energy goals of the jurisdiction.

B Purpose of the Steering Committee

Primary Purpose/Mission

Provide strategic direction toward the creation and implementation of the Hood River County Energy Plan.

Primary Functions

The primary function of the Steering Committee is to set the goals and help ensure the desired outcomes of the Hood River Energy Plan. The Steering Committee as a whole performs the following functions:

- Monitors and reviews the project at regular Steering Committee meetings;
- Provides assistance to the project when required;
- Controls project scope so that it is aligned with the original intent and requirements of sponsors.
- Resolves project conflicts and disputes, reconciling differences of opinion and approach;
- Formal acceptance of project deliverables.
- Formal acceptance of the final Hood River Energy Plan, which will then go to sponsors for adoption.

The committee may establish special committees as it deems necessary to fulfill its responsibilities.

Approval Responsibilities

The Steering Committee is responsible for approving:

- The Steering Committee Charter;
- The Hood River County Energy Plan *Scope Statement* (includes vision, goals, objectives, outcomes, deliverables).
- The Hood River County Energy Plan timeline.
- Approves and accepts project deliverables.
- Approves and accepts the final version of the Hood River Energy Plan.

To gain formal Steering Committee approval for the above, there must be at least 11 people in attendance (11 constitutes a quorum). There must be a majority in favor to approve a motion.

C Steering Committee

Time Commitment

- The Steering Committee will begin work in November 2016.

- All members are expected to serve a 9-month term.

- The Committee will meet at least once each month for an average of 1.5 hours.

- Members should also plan to spend an average of three hours a month to prepare for each meeting. Preparation may include reviewing information or documents, conducting research or other activities as determined by the Committee.

Membership

The Steering Committee will consist of the following stakeholder members:

Name	Role	Primary Organization/Agency	Secondary	Sector/Industry
Marla Harvey	Project Manager	Hood River County (Project Funder)	RARE	Government
Becky Brun	Executive Committee Chair Project Sponsor	City of Hood River (Project Funder)	Gorge Owned	Government/Nonprofit
Joe Giordano	Executive Committee Vice Chair	OCPG		Nonprofit
John Roberts	Executive Committee Project Sponsor	Hood River County (Project Funder)		Government
Kate McBride	Project Sponsor Executive Committee	City of Hood River (Project Funder)	CG Climate Action Network	Government/Nonprofit
Cathy Higgins	Executive Committee	New Buildings Institute		Nonprofit
Jess Groves	Executive Committee	Port of Cascade Locks (Project Funder)		Government
Eric Strid	Secretary	CG Climate Action Network		Nonprofit
Patricia Bozanich	Member	Waste Prevention Resources		Business
Jennifer Euwer	Member	HR County Planning Commission		
John Gerstenberger	Member	Hood River Electric Co-op		Business
Dale Hill	Member	Citizen		Private Citizen
Patrick Joyce	Member	Cloud Cap technology		Business
Anne Medenbach	Member	Port of Hood River (Project Funder)		Government
Les Perkins	Member	HR County Commission (Project Funder)		Government
Claudia Von Flowtow	Member	Key Development		Business
Bobby Walker	Member	City of Cascade Locks (Project Funder)		Government
Polly Wood	Member	HRVRC		Nonprofit

Steering Committee members will be identified by the primary project sponsors and by the Steering Committee.

The Steering Committee will be comprised of no fewer than 11 and no more than 20 members.

Member Responsibilities

Committee members agree to:

- Attend all Committee meetings, either via telephone conference or in-person.
 - o If a Committee member misses more than two consecutive unexcused meetings, the Committee can replace him or her.
- Complete all tasks volunteered for or assigned by the Committee.
- Review all material distributed to the committee prior to meetings.
- If unable to attend a meeting, submit written comment on the matters to be discussed.
- If unable to attend a meeting, accept all decisions made by the Committee during your absence.

Role of a Steering Committee member

It is intended that the Steering Committee leverage the experiences, expertise, and insight of key individuals at organizations committed to the creation and adoption of the Hood River County Energy Plan. Steering Committee members are not directly responsible for managing project activities, but provide support and guidance for those who do. Thus, individually, Steering Committee members should:

- Understand the strategic implications and outcomes of initiatives being pursued.
- Appreciate the significance of the project for stakeholders and represent their interests;
- Be genuinely interested in the initiative and be an advocate for broad support for the outcomes being pursued in the project;
- Have a broad understanding of project management issues and the approach being adopted.

In practice, this means they:

- Review the status of the project;
- Actively participate in committee discussions and activities;
- Ensure the project's outputs meet the requirements of the key stakeholders (government agencies and taxpayers);
- Help balance conflicting priorities and resources;
- Provide guidance to the project team and users of the project's outputs;
- Consider ideas and issues raised;
- Foster positive communication outside of the Committee regarding the project's progress and outcomes;
- Report on project progress to those responsible at a high level, such as government bodies.

Officers

- Steering Committee Chair
- Vice-Chair
- Secretary

Role of Steering Committee Officers

- Chair

- Serves as a leader for the steering committee.
- Participates actively in priority area work and delegates responsibilities to the steering committee members and others as required. Ensures alignment of all ad-hoc committees and workgroups with the project goals.
- Encourages novel and strategic thinking, mentoring and creative problem solving among members.

- Serves on Executive Committee.

Vice-Chair

- Fulfills role of Chair when Chair is not available.
- Provides support for Chair as needed.

Secretary

Takes minutes of meetings.

Executive Committee

Membership

- Project Manager
- Project Manager's Supervisor
- Members of Sponsor Organizations (if they choose)
- Steering Committee chair.

Role of Executive Committee

- Develops meeting agendas
- Serves as liaison between the steering committee and sponsor organizations.
- Reviews future grant proposals as needed.
- Serves as a first line of communication between Steering Committee and Project manager.

D Steering Committee Meetings

Meeting Schedule and Process

- The Steering Committee will meet monthly or as required to keep track of issues and the progress of the project's implementation and ongoing support to its stakeholders.
- The Project Manager facilitates the Steering Committee Meeting.
- Decisions will be made by consensus; if no consensus is reached, a majority vote will be taken.
- For decision-making purposes, a majority of the committee members then serving will constitute a quorum. Votes may be submitted in-person, by proxy or via electronic media.

Meeting Agenda

At each meeting, project status will be reported to the Steering Committee by the project manager using an agenda outline such as the following:

A. Introductory Items such as:

- Introductions

- Review Agenda

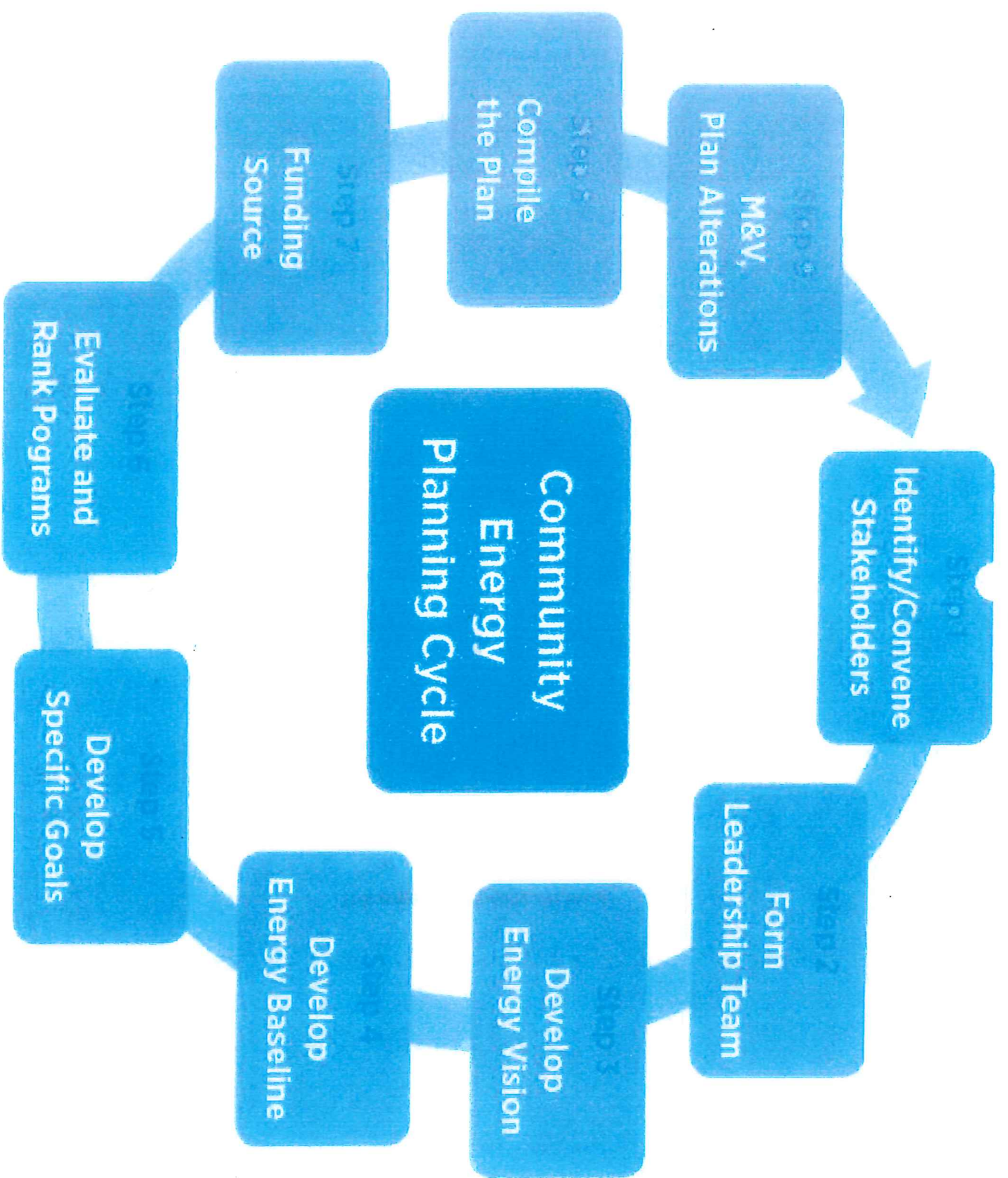
- Review Action Items from previous Steering Committee meetings.

B. Review Project Status

- Overall Status
 - Scope status
 - Schedule status
 - Future funding/grant opportunity (if necessary)
- Any formal decision-making
- Specific requests for assistance of the Steering Committee

C. Review and summarize new actions from this meeting

D. Plans, date and location for next meeting



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Energy Plan Subcommittees Work Plan

While setting priorities within subcommittees, please consider the following HRC Energy Plan Goals

1. Reduce fossil fuel emissions by X% by 2030, X% by 2050 and X% by 2070
2. Improve Hood River resilience as a community to adapt to rising energy costs and natural disasters through energy independence.
3. Develop and Increase investment in clean technology locally (renewables, energy efficiency).

Task	Lead	Subcommittee Members	
A Focus Area: Buildings: Design, Construction, Occupancy			
Investigate and prioritize opportunities around the following for each of the Commercial, Industrial, Residential sectors	Kate McBride, Kale McBride@cityofhoodriver.com	Claudia Munk-von Floww	claudia@keydevelopment.net
1. Conservation/energy efficiency		Tom Reid	
2. Onsite production and storage	NWNG	Cathy Higgins	
3. Green building methods/requirements, improved building codes		Cyndi Strid	cyndistrd@gmail.com
4. Low-income housing partnerships		Kyle Kent	
5. Identify partnerships, programs, grants, stakeholders		Robert Wallace	
B Focus Area: Transportation/Land Use			
Investigate and prioritize opportunities around the following to reduce transport emissions and improve land use efficiency	John Roberts, John.Roberts@co.hood-river.or.us	*Dale Hill	hildale1@gmail.com
1. Fleet electrification		Polly Wood	pollywood47@gmail.com
2. Bike/ped feasibility, access improvements		Eric Strid	ericwstrid@gmail.com
3. Urban density, buildout, population projections, zoning, planning		Peter Cornelison	peterc@gorge.net
4. Partnership with rails to trails programs. Other rural trip efficiency/reductions.		Jess Groves	
5. EV use incentives (ex charging station increase, free parking for EV, etc)			
6. Fossil fuel vehicle use reduction incentives (personal, financial)			
7. Expanding Transit opportunities			
8. Identify partnerships, programs, grants, stakeholders			
C Focus Area: Agriculture/Water/Food			
Investigate and prioritize the following opportunities to improve water use, food & agriculture efficiency	Les Perkins: les@fidhr.org	Chad Mayo	chadmeyo@aol.com
1. Input efficiency addressed (ex, heating/frost control, fuel selections and costs for hauling, tractors)		Leanne Hogre	Lhogre@aol.com
2. Irrigation efficiency		Jennifer Euwer	vcjolan@gmail.com
3. Incentives/promotions for improved water conservation habits			
4. Electricity production (ex micro hydro in place of pressure reduction valves in-pipe)			
5. Address energy use by crop: cannabis, wine, fruits, hydroponics. Identify efficiency opportunities.			
Identify partnerships, programs, grants, stakeholders			
D Focus Area: Community-scale solutions			
Investigate and prioritize community scale energy opportunities, including current status of and opportunities with wastewater treatment, community solar, electric charging stations, wind, and other.	Becky Brun beckybrun@gmail.com		
Review previous case studies		Les Perkins	les@fidhr.org
Identify which projects have been completed and how		Joe Giordano	joe_giordano@yahoo.com
Identify which projects are already underway		David Michalec	edrn_austin@yahoo.com

	Determine biggest opportunities (ease of completion and/or emissions savings)		Anne Wiedenbach	awiedenbach@portofoodriver.com
	Possible HR county micro-grid project			
	Identify partnerships, programs, grants, stakeholders			
E	Focus Area: Plan Development			
	Coordinate information communication through developing, writing, and editing the plan	Maria Harvey maria.harvey@co.hoodriver.or.us	Pat Bozanich	
	Formulate plan outline			
	Write introduction and concluding pieces			
	Outreach		Pat Bozanich	
	Ongoing funding as necessary		Pat Bozanich	
	Edit plan			
F	Focus Area: Baseline Committee			
	Collect, synthesize and present energy baseline data	Eric Strid: ericwstrid@gmail.com	Eric Strid	
	Develop a plan for comprehensively collecting and mapping energy and emissions use in the county past and present		Dale Hill	
	Develop a plan to project future energy needs, considering growth		Peter Zurcher	
	Collect data			
	Analyze and present data			