

*Port of Hood River Marina Ad-hoc Committee  
Meeting Minutes of September 25, 2012  
Marina Center Boardroom  
8:00 A.M.*

*Present:* Commissioner Jon Davies; Members Steve Tessmer, Josh Sceva, Tammy Lakey, Bart Vervloet; from staff, Mellissa Halseth

*Absent:* None

President Jon Davies called the meeting to order at 8:08 a.m.

1. *Additions to Agenda:* None.
2. *Approve Minutes of August 29, 2012 Meeting:* Approved
3. *Follow Up From August 29, 2012:*
  - All members conducted dock walks and presented staff with a list of safety issues. Staff will send emails to tenants identified with a 10 day allowance to fix any issues.
4. *Discussion Items:*
  - Dock Maintenance/Safety Issues: There were numerous items pointed out. Staff will send an email to all tenants that it is time to clean up any obstacles/accessories since the summer season is over. Staff will prepare a scope of work that can be presented to the Commission for consideration of a repair contract.
  - Maritime Docks: The Yacht Club would like to lease one of the docks for dinghies.
  - Leasing Policies: The committee believes it would be advantageous to the Port to get more involved with subleasing to allow for tenants to pull their boats for longer repairs and retain their slip and to help find places for the wait list people to moor their boats until they are offered a slip. This could bring in additional revenue to the Port and a portion could be payable to the tenant.
5. *Agenda Items for Future Meetings:*
  - Dock Box/Cart/Bike Rack Pricing
  - Camera at Gate Access
  - Recycling Bin concept
  - Restrooms (smaller restrooms dedicated to moorage tenants)
  - Tenant Survey
  - Rate Increase (These will be effective January 1, 2013 so this will need to be prepared by end of October)
6. *Next Meeting:* Tuesday, October 23, 2012 at 8:00 a.m.
7. *Adjourn:* Davies adjourned the meeting at 9:30 a.m.