

**Port of Hood River Commission  
Meeting Minutes of June 20, 2023 Regular Session  
Via Remote Video Conference & Marina Center Boardroom  
5:00 p.m.**

---

**THESE MINUTES ARE NOT OFFICIAL until approved by the Port Commission at the next regular meeting.**

---

**Regular Session**

**PRESENT: Commissioners:** Ben Sheppard, Kristi Chapman, Mike Fox, Heather Gehring (Arrived 5:03 p.m.) and Hoby Streich. **Legal Counsel:** Kristen Campbell. **Staff:** Kevin Greenwood, Genevieve Scholl, Debbie Smith-Wagar, Greg Hagbery, and Patty Rosas. **HNTB:** Michael Shannon, and Jessica Pickul. **Guests:** Lorri Epstein, Jenna Boivin, Robin Clark, Mark Libby, and Jeff Helfrich.

**ABSENT:** Daryl Stafford, and Ryan Klapprich.

**MEDIA:** None

**1. CALL TO ORDER:** President Ben Sheppard called the meeting to order at 5:00 p.m.

a. **Modifications or additions to the agenda:**

1) Remove Action Item 7(a) – Resolution 2022-23-18

b. **Open Public Hearing on Toll Increase Resolution** – President Sheppard opened the public hearing at 5:01 p.m.

c. **Public Comment:**

1) **Lorri Epstein**, Columbia River Keeper, provided a brief overview of their bacteria monitoring program. There are several sites along the waterfront that are tested every week throughout the summer for current water quality conditions. Results are then shared on the Swim Guide website.

**2. CONSENT AGENDA:**

- a. Approve Minutes from June 6, 2023 Regular Session
- b. Approve Resolution 2022-23-17 Setting Rates, Fees, and Charges
- c. Approve Contract Renewal with Radcomp for IT Services
- d. Approve Contract with Wiss, Janey, Elstner Associates for Wire Rope Project Management
- e. Approve Task Order 9 with PSquare for Electronic Tolling System Services Not to Exceed \$214,013
- f. Approve Lease Agreement and Helicopter Agreement with Cloud Cap, Inc. at the Wasco Building and the Airport

**Motion:** Move to approve consent agenda

**Move:** Mike Fox

**Second:** Kristi Chapman

**Discussion:** None

**Vote:** **Aye:** Ben Sheppard, Kristi Chapman, Hoby Streich, Mike Fox, and Heather Gehring

**Absent:** None

**MOTION CARRIED**

**3. INFORMATIONAL REPORTS:** None

**4. PRESENTATIONS & DISCUSSION ITEMS:**

- a. **Bridge Authority Toll Increase Public Input Summary** – Jessica Pickul, JLA, summarized the results from public input regarding the toll increase. Pickul noted that 143 people attended the White Salmon Open House event, and 28 attended the Hood River Open House. There were also 1080 participants online. Pickul highlighted some of the questions that participants had about bridge

replacement funding and use of tolls in the past. As well as suggestions for other tolling alternatives. Overall, there was overwhelming support for tolling Option 1.

- b. **Representative Jeffrey Helfrich Update:** Rep. Helfrich announced that he was able to secure \$20 million from Oregon for the Hood River-White Salmon Bridge Replacement project. The Commission thanked Rep. Helfrich for his efforts in securing the funds. Rep. Helfrich invited everyone to attend the Town Hall on June 27. Several topics including the Bridge Replacement project will be discussed.
  - c. **Close Public Hearing on Toll Increase Resolution** – Kevin Greenwood, Executive Director, noted that a draft toll increase resolution was included in the packet for the Commissions review. The final resolution will be approved at the July 11 Board meeting. President Sheppard closed the public hearing at 5:26 p.m.
5. **EXECUTIVE DIRECTOR REPORT:** Greenwood commented that the Committee Membership roster was handed out to the Commission for their consideration. Commissioners will decide in July as to who will take part in each committee. Greenwood noted that the Hood River-White Salmon Bridge Authority (HRWSBA) members will be selected today June 20. Greenwood added that Mark Libby will be managing the Underwater Pier Repair project and the Miscellaneous Truss Repairs project. Libby was available for questions. Commissioner Fox commented that this was a learning opportunity for Ryan Klapprich, Facilities Manager, and encouraged Libby to guide Klapprich on what to look for when overseeing these types of projects.
6. **COMMISSIONER, COMMITTEE REPORTS:**
- a. **Airport Advisory Committee (AAC)** – Greg Hagbery, Development/Property Manager, noted that at the last AAC meeting the Committee discussed the ability for vehicles to park in their tie down area when their aircraft is being used. This has caused some issues with transient aircraft. Hagbery is working with the airport Fixed Base Operator (FBO) on this issue. Hagbery also noted that on June 24 and 28 the Glider Club is doing a youth summer camp and is anticipating more noise complaints. Next meeting is scheduled for August 17.
7. **ACTION ITEMS:**
- a. **Approve Resolution 2022-23-18 Establishing an A/R Aging Risk Mitigation Policy** – Commissioner Hoby Streich suggested that staff also follow up at 45 days on late accounts before legal action takes place. No action was taken on Resolution 2022-23-18.
  - b. **Approve Resolution 2022-23-19 Authorizing All-Electronic Tolling Operations 10:00PM – 6:00AM All Days.** Debbie Smith-Wagar, Finance Director, summarized some of the advantages and disadvantages of the All-Electronic Tolling (AET) program. A report was provided in the packet indicating that the AET program saved money for the Port of Hood River (“Port”). Smith-Wagar noted that overall, the AET program ran smoothly.

**Motion:** Move to Approve Resolution 2022-23-19 Authorizing All Electronic Tolling Operations 10:00PM – 6:00AM All Days.

**Move:** Kristi Chapman

**Second:** Hoby Streich

**Discussion:** None

**Vote:** **Aye:** Ben Sheppard, Kristi Chapman, Hoby Streich, Mike Fox, and Heather Gehring  
**Absent:** None

**MOTION CARRIED**

**8. COMMISSION CALL:**

- a. **Recognition of the Services of Commissioner Hoby Streich (2002-2023)** – Commissioners and staff honored Commissioner Streich for his 21 years of service to the Port district constituency. Commissioner Streich was presented with a resolution permanently naming The Hoby Streich Hangar at the Ken Jernstedt Airfield.

**Motion:** Move to Approve Resolution 2022-23-18 Naming the Hoby Streich Hangar at the Ken Jernstedt Airfield, Hood River, Oregon.

**Move:** Kristi Chapman

**Second:** Mike Fox

**Discussion:** None

**Vote:** **Aye:** Ben Sheppard, Kristi Chapman, Hoby Streich, Mike Fox, and Heather Gehring  
**Absent:** None

**MOTION CARRIED**

**9. CONFIRMATION OF DIRECTIVES:**

- a. Mark Libby to mentor Ryan Klapprich during the Miscellaneous Truss Repairs project on what to look for while overseeing these types of projects.

**10. EXECUTIVE SESSION:** None

**11. POSSIBLE ACTION:** None

**12. ADJOURN:** The meeting was adjourned by unanimous consent at 6:00 p.m.

**ATTEST:**

DocuSigned by:  
  
D49DB51EFC1E4BD...

Ben Sheppard, President

DocuSigned by:  
  
1D968775DD2542A...

Michael Fox, Secretary