

Port of Hood River
MARINA AD-HOC COMMITTEE MEETING MINUTES
Thursday, April 21, 2016 – 8:00 a.m.
South Basin Dock and Marina Center Boardroom

THESE MINUTES ARE NOT OFFICIAL until approved at the next regular meeting.

Present: Committee Members Steve Carlson, Josh Sceva, Lance Staughton, and Steve Tessmer; Commissioner Brian Shortt; and Michael McElwee, and Laurie Borton from staff. Guest Jaime Mack.

Absent: From Staff, John Mann

The meeting was called to order by Commissioner Short at 8:10 a.m.

1. **Additions to Agenda:** None.

2. **Approve Minutes:**

Motion: Approve minutes of March 24, 2016 meeting.

Move: Tessmer

Second: Sceva

Vote: Unanimous

3. **Marina Manager / Facilities Manager Updates:**

- Items presented by Laurie Borton, Marina Manager, included the Guest Dock Policy that would consider allowing a boater to use the dock for periods longer than the OSMB guidelines due to circumstances. There was consensus to move forward to finalize a policy that allows for Port discretion and flexibility. First quarter utilities will be posted to moorage accounts; questions are anticipated, however, there has been ample notification of the base utility fees for water/garbage and electric. One floatplane is returning in 2016 and the tenant is purchasing a floating dock that will be installed at the east end of the South Basin Dock (SBD) so that the nose/propellers will face to the west and not interfere with adjoining slips. The electrical marina gate system malfunctions and response time from the vendor is not always optimal. Replacing the system with a key code was discussed; however, there was consensus to maintain an electric system for better security.

- John Mann, Facilities Manager, was unable to attend the meeting but provided a written report that was reviewed by Borton. South Dock repairs are underway for the floatplane slip with replacement of rail boards at the NE corner and finger dock; foam floats have been added to the landing of the gate ramp; the recycle area is temporarily on hold but work on the project will resume by the end of the week; cruise ship dock repairs have been completed and Port facilities staff will be installing ship bumpers next week; and two boathouses had floats added or replaced by Tim Clackum which changed the loading of the west edge so the boathouse dock received a couple more floats to level it.

4. **Dock Walks:**

- A Dock - Sceva reported A dock is fine and it's starting to get busy.
- B Dock – Staughton report B dock is good; he did pull one power cord out of the water and he also noted one slip had lawn chairs and a BBQ on the dock.
- C Dock – Carlson reported a pile cap is missing; he also said noted that 'stuff' had been left on the dock.
- Boathouse Dock – Tessmer reported the BH dock is also fine, but did note there was a motor home parked in the lot.

A housekeeping notice will be issued.

5. **Discussion Topics**

- 2016 Seasonal Lottery: Nine applications were received. Five applicants were successful in slip assignments for May through October through a blind drawing; the remaining four applicants were notified of their standing on a lottery wait list. [Post meeting note: the 2016 seasonal lottery slips will be managed by the Port.]
- South Basin Dock Concept Ideas: Another draft of the SBD lease between the Port and Hood River Yacht Club (HRYC) was discussed for further input regarding a partnership management of the dock. The proposed lease term would commence May 15, 2016 and continues through April 30, 2017. Executive Director Michael McElwee stated this will be a test year to see what work and those things that need to be modified with lease renewals. One requirement for slips managed by the HRYC is that they must be available for public use. [Post meeting note: McElwee took input from the meeting, and later by email correspondence, to prepare a final lease that was presented to, and approved by the Port Commission, at May 10, 2016 Commission meeting.]
- Other: Tessmer said that he would like a discussion on a permitting plan. Sceva said that a third outrigger canoe, which would arrive in June, needed a home—whether shore based or somewhere on the water.

6. **Set Agenda for Next Meeting:** Thursday, May 19, 2016, 8:00 a.m., Marina Center Boardroom.

The meeting was adjourned by Chairman Shortt at 9:20 a.m.

Respectfully Submitted: Laurie Borton, 04/18/16

Minutes approved at the _____ meeting