

*Port of Hood River Marina Ad-hoc Committee
Meeting Minutes of January 21, 2014
Marina Center Boardroom
8:00 A.M.*

Present: Commissioner Jon Davies; Members Steve Tessmer, Tammy Lakey and Josh Sceva; from staff, Michael McElwee and Mellissa Halseth

Absent: Lance Staughton

Commissioner Davies called the meeting to order at 8:03 a.m.

1. *Additions to Agenda:* None.

2. *Approve Minutes of December 20, 2013 Meeting:* Approved.

3. *Wait Lists:*

- Staff reported that there has been significant movement on the wait lists. All of the names on the Over 30 Foot wait list have been rotated through and there are still slips available. Committee consensus was to notify all names on this particular wait list that that slips will be offered to people not on the list on a first come first serve basis. All names on wait list can notify staff of interest when they are ready. Staff will offer empty slips to names on the wait list again in March or until filled.

4. *Boathouse Lease Update:*

- Six boathouse tenant leases have been returned to date. Staff anticipates the remainder returned by January 31 when payments are due.

5. *South Basin Dock Lottery*

- There have been five entries so far for the lottery. Staff is currently advertising in the Hood River News and will advertise again in mid-late February. Applications are due March 13 with the drawing on March 18.

6. *Marina Master Plan*

- Staff reviewed the proposed work scope and schedule with the committee. Some suggested changes or additions were as follows:
 - Add "Identify Zoning" to Phase One: Data Collection
 - Add Appendix for upland improvements directly connected to the use of the Marina.
 - Add a Project List
 - Add Yacht Club hoist or boat ramp extension, small boat storage/racks, and dry storage facility to Phase Two: Programming.

7. *Other:*

- Electrical System & Restroom Repairs
 - Bill Fashing Sr. spoke to the committee about his concerns that the GFCI rating for the new Marina electrical system is set too low. Staff will look into possibly scheduling a test and research the recommendation for frequency of testing the system at regular intervals. There was a recommendation to print stickers warning boaters to leave boat power off until the cord has been plugged in. Fashing also commented that when the restroom near the Yacht Club has the doors replaced they should have vents on them so the shower steam can vent.

8. *Next Meeting:* Tuesday, March 11, 2014 at 8:00 a.m.

9. *Adjourn:* Davies adjourned the meeting at 9:40 a.m.