

Port of Hood River
MARINA AD-HOC COMMITTEE MEETING MINUTES

Thursday, June 18, 2015 – 8:00 a.m.
Marina Center Boardroom

Present: Committee Members: Josh Sceva, Steve Tessmer, Lance Staughton, Tammy Lakey. Commissioner Brian Shortt. From staff, Michael McElwee, John Mann and Laurie Borton. Guests: Andy Mack, Steve Carlson, and Brian Douglas.

Absent: Commissioner Jon Davies (ex officio member)

The meeting was called to order at 8:00 a.m. by Michael McElwee.

1. **Additions to Agenda:** None.

2. **Approve Minutes:**

Motion: Move to approve minutes of March 17, 2015 Committee Meeting and April 16, 2015 Public Meeting.

Move: Lakey

Second: Staughton

Vote: Unanimous

3. **Marina Manager Update:**

- Utility Base Rate Refund: Tenants who paid the first quarter base utility fees for water/garbage (\$5 per month) and electricity (\$5 per month) will be receiving refunds checks, per direction from the Commission. For 2015 only actual electrical use will be billed. Revised Rules & Regulations and Fee Schedule were posted to the Port website in May. Beginning January 2016 tenants will pay base utility fees for water/garbage and electric even if no electric is used or usage does not exceed the base amount, and if usage exceeds the base fee actual electric will be billed.
- Scheduled Events: Upcoming events were reviewed. At the present time Marina events are not posted on the website. A seasonal reminder (no swimming, dogs on leash, events, etc.) will be emailed to all tenants.
- Wait/Betterment List Status: Approximately 6 slips have been offered this year in the “30 and Under” Wait List; only one slip in the “Over 30” category has been offered to a Wait List applicant. Most Betterment List requests are for east side slips so little movement has occurred.
- Leases—Shell Dock and HRYC: There has been discussion with other Port staff regarding a possible change in management of the Moorage shell dock and HRYC’s hope of acquiring three annual slips on the South Basin dock (SBD) for members, which is driven by the growing high school club and to need to create a safer place for youth when the high school club season ends. The SBD is currently a mixed use for floatplanes, seasonal moorage, high school and youth sailing programs which all need to be considered in discussions about the dock’s future as it relates to the Marina Assessment Plan and possibly form a separate group to determine the best use and permitting issues.
- Sailing Program Update: Andy Mack reported 170 students between the ages of 5 to 18 years are signed up for this year’s program that begins July 6. GORGE Junior Sailing has no plans to add more boats. They do, however, have an interest in small boat usage of their docks when the program is not in session.

- 4th of July: A quick reminder was provided that parking is not guaranteed for moorage tenants in the Marina Park and that larger crowds could be expected due to the warm weather and the holiday landing on a weekend.
 - Boat Launch Ramp: During a low pool event, Port Facilities crews were able to complete some maintenance work to backfill drop-offs at the submerged end of the ramp.
 - Gate Key Request by Non-Tenants: A request by a non-tenant for a moorage gate key was declined. The requestor, who had young children, believed access through the gate would be safer for his children and a better launch for his small watercraft. There was Committee consensus the proper decision was made, which coincides with Marina Moorage Rules & Regulations.
 - Seasonal Moorage for 2016: This year's seasonal moorage on the South Basin Dock doesn't appear to be as successful as last year, possibly due to the split sessions (May-July, and August-September), which was meant to reduce staff time. It was suggested that further discussions regarding SBD usage should continue as a part of the Halgren & Associates "Marina Assessment Project."
 - Miscellaneous: Strategies for parking plans, primarily regarding the Waterfront area, are being discussed with the Commission. A final resolution has not been reached regarding discussions about a 'pinch point' between the SBD and the boats on the south end of C Dock South; a resolution has not been reached but options include relocating the westerly school dock and/or requiring the two boats to switch slips.
4. **Committee Dock Walk Reports**: Walks on A, C, and Boathouse docks had been completed and exceptions noted. Celestino Negrete, Port Facilities, conducts weekly dock walks. Amperage spikes have not been experienced; dock circuits can be segregated for shut off if problems are identified (the July 4th weekend will be a good 'test'). During the summer, restrooms are cleaned daily in the early morning and again at 3 p.m. A water line break has been identified and we are down by one shower; however, the break will not affect the restroom. Any maintenance requests can be emailed to marina@portofhoodriver.com.
 5. **Hood River Yacht Club Report**: HRYC membership is now at 119; Family Friday Nights (every other Friday from June 19 to August 21) have begun and weekly regattas are held every second Wednesday (June through September). Douglas reported there is good participation. Annual membership dues are \$50 per person, or \$100 per family.
 6. **Marine Deputy Funding Actions**: An Intergovernmental Agreement with Hood River County was executed in May that provides for additional patrols that will begin at the waterfront July 1. Increased fees in Event Site parking will be allocated to fund the IGA. It was also noted the City of Hood River is looking to hire a person who would have a presence on the waterfront by foot or bicycle.
 7. **Marina Master Plan**
 - Recommended Projects – Prioritization List: Shortt commented on the Marina Assessment report by Larry Halgren & Associates, which was presented to, and supported by, the Commission. Shortt said that he would like to expand this group and/or invite other users to meetings to determine how we look at and plan for amenities for a broad range of users. He said there is a need to work towards a consensus of projects in a thoughtful way, with consideration, for example, of cruise ships, other yacht clubs, youth programs, and hand launching and how uses relate to the Nichols Basin and the Marina Park uplands. McElwee commented the project list in the Halgren report was not necessarily consistent with that the Ad-hoc Committee has talked about but that there were actionable items.
 - Next Steps: Shortt recommended a more focused agenda for future meetings to discuss and prioritize projects. There was consensus that Committee should meet more frequently and the third Thursday was identified.

8. **Next Meeting: July 16, 2015, 8:00 a.m.**

Meeting adjourned at 9:35 a.m.

Respectfully Submitted: Laurie Borton

Staff Action:

- a) Dock Walks: jet ski in 038; power cord in water at 223, 'stuff' on walkways; boathouse chains need tensioners; notify BH tenants when dock leveling will occur.
- b) Marina Assessment Project: Add perimeter docks to "growth plan" graphics which can be submitted with permitting applications; provide Committee with zoning map; look at permitting parameters regarding setbacks for docks at riprap bank; provide graphic of Marina-Hood River-Nichols Basin and overlay for bubbles of uses, water levels, wind effects, etc.