

Port of Hood River
MARINA AD-HOC COMMITTEE MEETING MINUTES
Thursday, March 24, 2016 – 8:00 a.m.
South Basin Dock and Marina Center Boardroom

THESE MINUTES ARE NOT OFFICIAL until approved at the next regular meeting.

Present: Committee Members Steve Carlson, Josh Sceva, and Steve Tessmer; Commissioner Brian Shortt; and Michael McElwee, John Mann, and Laurie Borton from staff. Guest Andy Mack.

Absent: Member Lance Staughton

The meeting began at 8:00 a.m. with a site visit to the South Basin Dock. The committee returned to the Marina Center Boardroom where the meeting was called to order at 8:30 a.m. by Commissioner Shortt.

1. **Additions to Agenda:** An update on the FY 2016-17 budget preparation was added as a Discussion topic.

2. **Approve Minutes:**

Motion: Approve minutes of February 18, 2016 meeting.

Move: Sceva

Second: Tessmer

Vote: Unanimous

3. **Marina Manager / Facilities Manager Updates:**

- Laurie Borton, Marina Manager, reported that the Marina Gate had been vandalized and that replacement of the missing spring would be completed that day. One complaint had been received regarding the level of the shell dock after floats had been replaced. Borton thanked Josh Sceva for contacting the tenant to discuss their concern. (The dock is now at proper heights which could be a new learning curve for some, and Sceva commented that he believed the situation was now diffused.)
- John Mann, Facilities Manager, reported that repairs to the commercial dock were underway, e.g. rub rail replacement, recessed timber lag bolts, cleat tightening, and uprights added to assist vessels in “grabbing” the dock. The question was asked about the number of cruise ship dockings for the 2016 season, which Borton said she would provide in the meeting minutes (30 vessels that are all overnight stays; and one event reservation for remote control yachts). The private yacht Pastime, that utilized the dock from September 2015 to February 2016, was not seen as a negative and will likely be contacting the Port for dockage again this fall. For their 2015-16 dockage, the electrical system at the dock was upgraded at their expense. PacifiCorp will partner with the Port to relocate the Marina Green live power transformer. When lines are relocated extra conduit will be added for future growth.

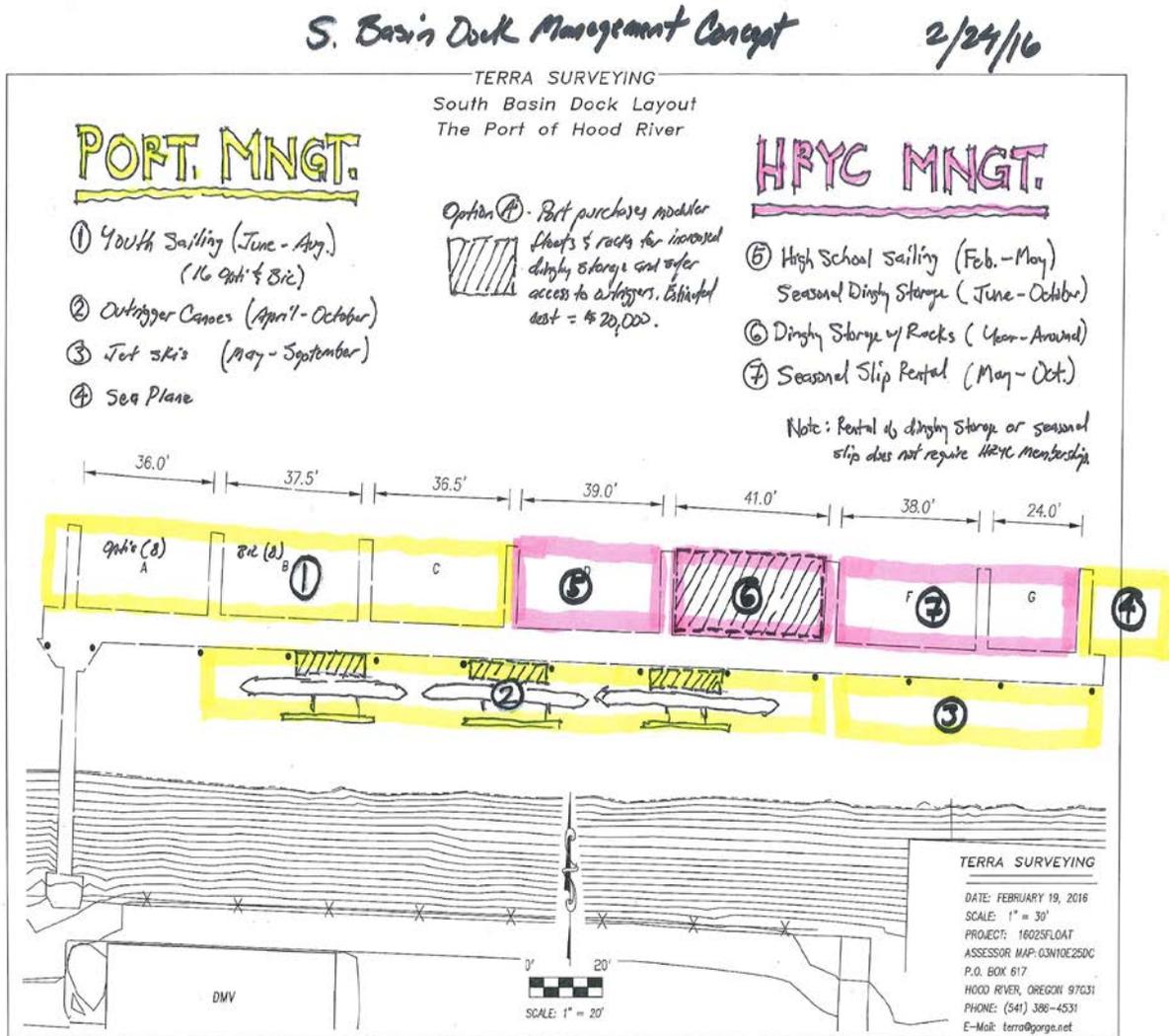
4. **Dock Walks:**

- A Dock - Sceva reported the dock looks good. He did note, however, that there is a large gap between slips 15-37 for water spigots and inquired if more could be added.
- B Dock – No report.
- C Dock – Carlson reported a missing post cap at slip 247. He also commented on water hoses that were in bad shape. Carlson offered to install a hose reel with a 100-ft length water hose to see if it would be used.
- Boathouse Dock – Tessmer reported a loose connection (chain) at the northwest corner at the Hood River County Sheriff’s Office slip; Bubb (BH 311) will be working with Tim Clackum on the repair of deck connection to the boathouse dock.

Borton said that when the next housekeeping notice is sent to all tenants it would include replacement of bad water hoses and ropes, proper electric cord usage is required, and state marine board tags must be current.

5. Discussion Topics

- 2016 Seasonal Lottery: The Hood River Yacht Club’s proposal to manage seasonal moorage has not yet been worked out, so a lottery for five seasonal slips will be initiated by the Port. The lease would be for a single 6-month season (May through October). Pricing for the past two lotteries has been \$150 per month and pricing for 2016 has not been confirmed. It was thought there would still be applicants if the cost was \$1,000 for a six-month season.
- South Basin Dock Concept Ideas: As of today’s meeting there have been no changes to the concept plan as presented at the February 24 meeting (see below). There was discussion, however, to consider a shift of the youth sailing programs one ‘bay’ to the east (B, C, and D) in order to get a clear 50 foot distance away from C Dock South relative to the potential of electrical currents in the water and Mack was asked if there would be any challenges? Contact with Lars Bergstrom, who is involved with the high school sailing team, needs to be made to request that the dock west of the ramp needs to be relocated to avoid the issue of ‘pinch points’ that was experienced last year from houseboat and C-Dock South tenants. From the site visit at the beginning of the meeting there was also discussion of relocating fingers that separate the docks; however, there was consensus to keep the South Basin Dock “As Is” and make sure it is safe and functional this year and see how a management partnership with the Yacht Club works first. Mann commented that Tim Clackum would be placing one or two floats at the dock ramp.



- FY 2016-17 Budget: Staff is in the process of submitting ideas for budget consideration. Tessmer reiterated that permitting should be at the top of the budget list. It was suggested that a calendar of use types with associated revenue would provide useful information.

6. **Set Agenda for Next Meeting:** Thursday, April 21, 2016, 8:00 a.m., Marina Center Boardroom.

The meeting was adjourned by Chairman Shortt at 9:33 a.m.

Respectfully Submitted: Laurie Borton