

Port of Hood River

MARINA COMMITTEE MEETING MINUTES

Thursday June 21st, 2018 – 8:00 a.m.

Port Conference Room

THESE MINUTES ARE NOT OFFICIAL until approved at the next regular meeting.

Present- Members Josh Sceva, Shawn Summersett, Ted Lohr, Steve Carlson
Staff Member: Daryl Stafford Boathouse Rep: Dan Bubb in for Steve Tessmer
Absent: Committee: Steve Tessmer, Port: Brian Shortt, John Mann, Michael McElwee

The meeting was called to order at 8:00 by Daryl Stafford.

Additions to Agenda: None

Marina Manager Report

- Gate Lock Malfunction- repaired and resolved. We worked with Reese Security and Gorge Electric. New parts have been installed.
- Sheriff has a list of the Boats with expired Registrations. Tenants have been reminded to get their boats registered to avoid tickets. Goal is to have updated owner information for emergency and safety reasons.
- Two Boathouses have sold this month. Concerns have been raised.
- Discussion over Subleases and Annual Tenant terms of payment.
- Marina Tenants LOVE their new dock cart. Thank you.

Dock walk reports

A Dock- Sceva: Looking good

B Dock- Carlson: Great shape

C Dock- Stafford: A few dock boxes need to be moved off main walkway, owners have been contacted. A new C-dock representative is needed due to Lance stepping down. Stafford suggested Lisa Bloomster, a long term C-Dock tenant. She was contacted and has accepted.

Boathouse Dock- Bubb:

- The sales of the 2 boathouses raised several questions and concerns. It was agreed amongst the group that there needs to be a published standard level of expectations and minimum upkeep requirements for the boathouse owners consistent with the Clean Marina Standards, Army Core requirements and Port of Hood River Rules and Regulations.
- The Committee Boat house Reps offered to put together the document and it will be presented to all of the boathouse owners. Stafford suggested the Port consider Steve Carlson to perform inspections for electric, gray water, attachment, floats etc. as he is most familiar with our Marina systems.
- It was agreed that the Port should have a Purchase Process put in place for the sales of any Boathouse with safety being a priority.
- It was proposed that the committee should research to find out if any OSMB Grants are available for the clean-up of the boathouses.

Youth Junior Sailing / South Basin Dock- Summersett:

- It has been noted that the sailing school has been missed this year and that every effort would be made to keep it up and running in the future. They are taking a break in order to restructure and offer a quality product. Current management had life get busy and were no longer able to devote the time required to run the program.
- South Basin Dock is in need of repair, slats are missing on the ramp and the north finger pier has a twist in it. Stafford said she will put in a work order with the Port Facility Manager to facilitate the requests.
- Kite schools and tenants have been leaving lots of personal items on the docks. Stafford will Contact all SB dock Tenants to have them do a pick up.

HR Canoe Club- Sceva:

- Club has offered space to Kite Schools for Jet-ski moorage for this season.
- Lots of new members attending beginner sessions and club continues to experience quite a bit of growth. Boats are getting a lot of use.
- Josh mentioned safety concerns over a Jet ski anchored to old tire with post in the Basin and a pile of rocks someone keeps stacking at the entrance. Stafford will contact kite schools regarding jet-ski.
- Club will be keeping several canoes in the sand during the next few months to make it easier for getting groups in and out. Permission was given by Executive Director.
- Future plans for the new SUP/Canoe structure are in the 2018/2019 budget. Discussion of exact location needs TBD with any zoning restrictions. Lohr described some sheds he had seen that would be a good model for our needs.
- Josh said that he was ready to turn over management of the Shell dock to the Port or the HRYC. Ted said he would put it to a vote the club, Daryl said she would manage it if the club declined. The leases renew July 31st.

HR Yacht Club- Lohr:

- The committee welcomed Ted back as their HRYC Rep. He jumped right in and said that it is ultimately the HRYC's goal to support and foster any and all growth of sailing/boating in the community and should the need to participate organizationally or at arms-length they are ready to help.
- Regarding the Jr. Sailing Program and the High School Sailing team it's the HRYC's position that in the absence of a plan for Jr. Sailing in 2019, the Club will be ready to support any and all endeavors to make sure the program exists in 2019. On the ideas of building one organization that can let each of the programs thrive on their own under one umbrella, the club will offer full support to facilitate if this is the wish of the respective parties.
- Discussion involving the long-term planning that has already taken place, and the role that the Yacht Club has had with the Port, brought everyone up to speed. Ted expressed that the Club would like to grow its program and implement a hoist and ramp to facilitate the use of Lasers and small sailboats, however they needed a commitment from the Port in order to do so.
- Ted felt that the future boat ramp development in the works with the OSMB and the Port will help grow their club. As it is now, the ramp is a danger to those who use it in lower water, as it is not long enough. People are hesitant to bring their race boats to this ramp. He would like to see the current plans and to have input on the design. Stafford let him

know that the Executive Director has been in touch with the OSMB, and is working on moving forward.

- Ideas for Future improvements for the building were discussed. Stafford requested a Walk Thru of the Yacht Club and Yard to assess current conditions and develop strategy.

Discussion Topics

1. Rules and Regulations- Stafford: Asked the Committee if they would agree to put the Annual Leasing Terms back to the way it was in 2017. There were no objections to that. Sublease terms are subject to change, however it was decided Commissioner Short should be present to weigh in.
2. Wiring on C dock- At our last meeting John Mann had identified a wire that appeared to not be marine grade. There has been money set aside in the 2018/2019 budget to replace. Carlson suggested staff contact manufacturer to see if it would be possible to encase the wire that is not the same versus replacing. If so he thought it may save the Marina lots of money.
3. Long Term Planning: A brief review of all the studies that had been conducted in the last 10 years led the committee to agree that it was time to formulate a time line with a plan. The group identified several ideas regarding what information they would like to have for our next meeting.
 - a. Area plat map with all of the current zoning and permitting opportunities/restrictions. It was agreed that plans from 10 years ago would now have different parameters and new criteria from the OSMB and the Army Core. Information from the City and the other government agencies will help determine the strategy going forward. Stafford will work with Ann & Michael to obtain.
 - b. Status with OSMB regarding plans for the Guest Dock and the Boat Ramp Parking Lot. Questions regarding possibility of extending A & B Docks at the same time if work was to be done on the Guest Dock in order to be cost effective. Need to identify what permits need to be applied for to be prepared.
 - c. Updates regarding Nichols Basin Portable float docks for water polo. With the transition of Marina Managers it wasn't clear as to where we are in the process. Storage of the docks during the off season was a concern. Stafford said she would discuss with Michael and John Mann to gather more information.
 - d. List of Marinas similar to ours that have Boat Houses with a compilation of Rules, Regs and moorage pricing.
4. Facility Upkeep- Concerns from tenants regarding Marina trash/recycling area and landscaping. Stafford said she will meet with John to revisit our current maintenance schedule to figure out how to do a better job.

Prepared by: Daryl Stafford