

**Port of Hood River**  
**MARINA AD-HOC COMMITTEE MEETING MINUTES**

**Thursday, October 15, 2015 – 8:00 a.m.**  
**Marina Center Boardroom**

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*THESE MINUTES ARE NOT OFFICIAL until approved at the next regular meeting.*

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Present: Committee Member Josh Sceva; Commissioner Brian Shortt; and Michael McElwee, John Mann, and Laurie Borton from staff. Guests Jaime Mack, Ted Lohr, Lars Bergstrom, and Steve Carlson.

Absent: Members Tammy Lakey, Lance Staughton, and Steve Tessmer.

The meeting was called to order at 8:00 a.m. by Commissioner Shortt.

1. **Additions to Agenda:** Sceva requested a discussion on the 2016 South Basin Dock Lottery; and McElwee had an update regarding the boat anchored outside the Marina.
2. **Approve Minutes:** Minutes were not recorded for the August 20, 2015 meeting; and the September 17, 2015 meeting was canceled.
3. **Marina Manager Update:**
  - Clean Marina Recertification: The Port was certified as a “Clean Marina” in 2012 by the Oregon State Marine Board. Surveys are completed annually and site visits are conducted every three years. The Port of Hood River was recertified as a Clean Marina in September.
  - Moorage and Pump-out Winterization: Typically water lines to the moorage and pump-out docks are winterized each year on October 15. The project will be delayed slightly due to the good fall weather; however, the winterization will definitely occur by November 1.
  - Marina Rates for 2016: Rates are currently being reviewed and the preliminary forecast for 2016 and 2017 is a 6% increase. Rates will be brought to the Commission for approval either November 3 or 17. McElwee mentioned that costs for labor and professional services are big drivers in a rate increase.
  - Rules and Regulations Changes: Borton provided a list of rules she would like to consider for possible changes but mentioned she had not reviewed them yet with staff. She requested the Committee review the preliminary list and provide input. Rule changes will be an agenda item for the November meeting.
  - Agenda Additions:
    - Garbage/Recycling Enclosure – Mann reported a fencing contractor would be in town next week to provide a quote.
    - Sailboat Topaz – McElwee reported the boat owner was about to be trespassed by the Marine Deputy when the process was stopped by the Department of State Lands (DSL) because the owner had applied for a permit to anchor on state waters. As an adjacent land owner the Port has not received a request for input; however, it is believed the Gorge Commission has submitted comments. Topaz owner, Mark Lepke, has stopped by the office asking to speak with McElwee regarding options the Port might be able to offer for winter moorage. Shortt suggested this could lead into a discussion with the Commission to talk with

DSL about the Port acting as “property manager” for water area around the Port that is not under our jurisdiction. Committee members suggested going ahead and offering paid moorage; currently he’s not paying for day use when he plugs into electricity to recharge systems.

4. **Priority Projects Update:** The Halgren & Associates Marina Assessments projects list that evolved from Committee discussion has been shared with Andrew Jansky of Flowing Solutions. Jansky will provide assistance in permitting, and the Port will re-engage with the Oregon State Marine Board for engineering and funding assistance that’s available for public amenities. The driver for a number of the projects is the future for the South Basin Dock. Priority projects include upgrades to the visitor and cruise ship docks; small watercraft storage; and feasibility of A-B dock extensions. McElwee also mentioned boat launch parking lot fees for the purpose of increasing revenues (permit system like the Event Site? pay station?) but that an enforcement agreement with the City would be needed. Lohr suggested there are resources within the Hood River Yacht Club and recreational community that could be tapped into for pro bono work or applying for grants to accelerate projects. Sceva mentioned there is already a “Small Craft Advisory” group that has been meeting and their ideas can supplement Ad-hoc discussions. Shortt said the Commission will hold a fall planning work session on November 17 and he will report on what is being reviewed and that more information will be forthcoming regarding a “users plan” strategy. The Committee agreed to meet one work early in November—on the 12<sup>th</sup> at 8:00 a.m.—so that more detailed information regarding what the users plan would look like in a ‘perfect world’ could be shared with the Commission.
5. **Committee Dock Walk Reports:** Sceva reported that A and C docks looked good, although he recommended sending out a reminder to clear walkways of SUPs, lines, brushes, etc. Mann reported there is good usage of marine-grade electric cords and if Facilities staff notices use of an improper cord it is unplugged, and if found to be in use again the cord is removed. When asked about the GFCI status Mann reported that the docks are holding at 100 milliamps. There was a suggestion to have a defibrillator located at the Marina, which staff will check into.
6. **Hood River Yacht Club Report:** Bergstrom, who was filling in for Staughton, indicated he had nothing more to add from discussions that had already taken place.
7. **Youth Sailing Program Report:** Regarding a seasonal lottery for slip space on the dock used by the high school and youth programs, Sceva suggested that if it is offered again in 2016 that it go back to one session because he didn’t see this year’s two-session option as being successful. This will be added to the November 12 agenda for further discussion. McElwee inquired if a dock had either been brought back or moved to a different location on the South Basin Dock. Bergstrom said he had brought in a dock; Mack and Bergstrom said they could move docks to wherever the Port wanted. Sceva said that one of the outrigger canoes would be pulled for the season and suggested a dock could be moved to the backside between the dock and riprap bank.
8. **Next Meeting:** Thursday, November 12, 2015, 8:00 a.m., Marina Center Boardroom. **Please note—the meeting date is advanced by one week. Please plan on up to two hours for discussion on priority projects.**

The meeting was adjourned by Chairman Shortt at 9:15 a.m.

*Respectfully Submitted: Laurie Borton*