

# Commission Memo



Prepared by: Michael McElwee  
Date: October 20, 2020  
Re: Storm Line Contract

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The City of Hood River is constructing Phase I of the Waterfront stormwater line relocation project. This initial phase re-routes the main line around Hood River Distillers property where the break has occurred to the public rights-of-way within Riverside DR. and 8<sup>th</sup> St. Because the work is taking place at depth, the water level in the Bonneville Pool has been lowered temporarily to de-water the work area.

Stormwater runoff from the Port-owned Halyard Bldg. and a portion of an adjacent private parking area currently connects to the main line at a location the City will abandon. On October 1<sup>st</sup> the Port was first informed of this situation and on October 15<sup>th</sup> the City requested the Port design and construct a new connection by Oct. 31. Staff informed the City that this would not be possible. In further discussions the City agreed to construct the portion of the connection within the 8<sup>th</sup> St. right-of-way using their contractor, with the Port responsible for the portion on the Halyard site, about 40 ft. See attached graphic and letter from the City.

ORS 279.080 (2) authorizes public agencies in Oregon to enter into construction contracts that are: “.....reasonable and appropriate under emergency circumstances or make direct appointments without competition in cases of extreme necessity”.

The storm line connection from the Halyard Building must be constructed within the next ten days before the ground water level rises and the main line is abandoned. This action would avoid a backup of stormwater effluent. Staff has evaluated options under ORS 279.080 (2). Based on the evaluation I conclude that this is a case of extreme necessity, that any form of solicitation process would cause undue delay, and that a direct appointment is the only way to complete this project by the deadline imposed by the City.

Staff contacted Rick Zeller Excavating, Inc., a local contractor that has successfully carried out work for the Port on similar projects in the past. The proposed contract (attached) includes a price to complete the work of \$5,000. Given the risks and uncertainty associated with excavation, staff suggests a 40% contingency for a contract amount not to exceed \$7,000.

If approved, this would be a construction contract but not a “public improvement” contract because “emergency work” is excluded from the definition of a public improvement.

**RECOMMENDATION:** Authorize emergency contract with Rick Zeller Excavating, Inc. to install drainage pipe from the Halyard Bldg. site to a new City drainage pipe in N. 8<sup>th</sup> Street, for a price not to exceed \$7,000.

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**EMERGENCY SMALL CONSTRUCTION PUBLIC WORKS CONTRACT**

between

**PORT OF HOOD RIVER, OREGON**

and

Rick Zeller Excavating In.

**THIS CONTRACT SHALL BE BINDING ON THE PORT  
ONLY IF IT IS SIGNED BY THE AUTHORIZED DESIGNEE**

This Small Construction Contract (“Contract”) is made by and between Port of Hood River, Oregon (“Port”) and RICK ZELLER EXCAVATING INC. (“Contractor”). The parties agree as follows:

**Project Title: Storm pipe install- Halyard Building**

1. Purpose: Trench, install and connect 30 LF of 15” storm sewer line both to the existing manhole and the new pipe to be installed by the City of Hood River. This is an emergency contract.

**CONTRACTOR DATA**

Contractor must submit a completed “Request for Taxpayer Identification Number and Certification” (Form W-9) with this signed Contract. Payment information will be reported to the Internal Revenue Service under the name and TIN or SSN, whichever is applicable, provided by Contractor.

<b>Full Business Name:</b>	Rick Zeller Excavating Inc.
<b>Contact Person:</b>	Jeff Zeller
<b>Address:</b>	1874 Tucker Road
<b>City, State, ZIP:</b>	Hood River, OR 97031
<b>Business Telephone:</b>	(541) 490-1227
<b>Fax:</b>	
<b>Email:</b>	<a href="mailto:zellerjeff44@gmail.com">zellerjeff44@gmail.com</a>
<b>Oregon CCB License Number:</b>	47530

**\*All information in this contract is subject to public records law.**

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**TERMS AND CONDITIONS**

1. **Effective Date and Termination Date.** This Contract becomes effective on the Contract Start Date or the date on which the Contract is fully executed by both parties, whichever is later. No party shall perform work under this Contract before the effective date.
  - a. Contract Start Date: October 21, 2020
  - b. Anticipated Final Completion Date: October 31, 2020
  - c. “Work Time In Calendar Days”: 10 days
2. **Contractor’s Agreement to Provide Services.** Contractor agrees to provide the Port the services described in Exhibit A.
3. **Statement of Work.** Except as otherwise provided by the Port, as set forth below, Contractor shall furnish all labor, materials, services, tools and machinery necessary to perform the work described in Exhibit A.
4. **Payment for Work.** The Port agrees to pay Contractor in accordance with Exhibit A. Unless otherwise provided in Exhibit A, payments are due and payable thirty (30) days from receipt of Contractor's complete invoice. If applicable, the Port may withhold retainage pursuant to ORS Chapter 279C.
5. **Contract Documents.** The contract documents consist of the following documents which are listed in descending order of precedence: this contract; exhibits to this contract, including:
  - Exhibit A – Statement of Work, Compensation, Payment
  - Exhibit B – Insurance Requirements
  - Exhibit C – Certification Statement for Corporation or Independent Contractor
  - Exhibit D – Workers’ Compensation Exemption Certification, applicable only if Contractor is claiming to be exempt
  - Exhibit H – W-9 Taxpayer Identification Number and Certification
  - Exhibit L- Plans and Specifications

A conflict in the contract documents shall be resolved in the priority listed above with this Contract taking precedence over all other documents. The contract documents represent the entire agreement between the parties, and shall supersede any prior representation, written or oral.

6. **Subcontracts and Assignment.** Contractor may not subcontract, assign, or transfer any of its interest or duties, under this Contract without the prior written consent of Port . Port may withhold such consent for any or no reason. If Port consents to an assignment or subcontract, then in addition to any other provisions of this Contract, Contractor shall require any permitted subcontractor to be bound by all the terms and conditions of this Contract that would otherwise bind Contractor. The parties agree that any such subcontracts shall be construed as matters solely between the Contractor and its subcontractor and shall have no binding effect on Port . This Contract is not assignable by the Contractor, either whole or in part, unless the Contractor has obtained the prior written consent of the Port .
7. **Other Contractors.** Port reserves the right to enter into other agreements for work additional or related to the subject matter of this Contract, and Contractor agrees to cooperate fully with these other contractors and with the Port . When requested by Port , Contractor shall coordinate its performance under this Contract with such additional or related work.
8. **Nonperformance.** As used in this Contract, “failure to perform” means failure, for whatever reason, to deliver goods and/or perform work as specified and scheduled in this Contract. If Contractor fails to perform under this Contract, then Port , after giving seven days’ written notice and opportunity to cure to Contractor, has the right to complete the work itself, secure the contracted goods and/or services from other contractors, or a combination thereof, as necessary to complete the work. Both parties agree that Contractor shall bear any reasonable cost difference, as measured against any unpaid balance due Contractor, for these substitute goods or services. For purposes of this section, nonperformance shall be defined as failure to appear and perform work as specified and scheduled.
9. **Escalation.** Any price or cost adjustments shall be submitted to the Port by the Contractor prior to the time in which such changes are to become effective and work is performed. The Port reserves the right to reject any modifications of the Contract unacceptable to the Port .
10. **Early Termination.** This Contract may be terminated as follows unless otherwise specified herein:
  - a. Mutual: Port and Contractor may terminate this Contract at any time by written agreement.
  - b. Port ’s Sole Discretion: Port in its sole discretion may terminate this Contract for any reason on 30 days’ written notice to Contractor.
  - c. Breach: Either party may terminate this Contract in the event of a breach by the other party. To be effective, the party seeking termination must give to the other party written notice of the breach and its intent to terminate. If the breaching party does not entirely cure the breach within 15 days of the date of the notice, then the non-breaching party may terminate this Contract at any time thereafter by giving a written notice of termination.
  - d. Contractor Licensing, etc.: Notwithstanding paragraph 10(c), Port may terminate this Contract immediately by written notice to Contractor upon denial, suspension, revocation, or non-renewal of any license, permit, or certificate that Contractor must hold to provide services under this Contract.
  - e. Payment on Early Termination. Upon termination pursuant to Section 10, “Early Termination,” Port shall pay Contractor as follows:
    1. If Port terminates this Contract for its convenience under Section 10(a) or 10(b), then Port must pay Contractor for work performed before the termination date if and only if Contractor performed in accordance with this Contract. Port shall not be liable for any direct, indirect, or consequential damages. Termination by Port shall not constitute a waiver of any other claim Port may have against Contractor.
    2. If Contractor terminates this Contract under Section 10(c) due to Port ’s breach, then Port shall pay Contractor for work performed before the termination date if and only if Contractor performed in accordance with this Contract.
    3. If Port terminates this Contract under Sections 10(c) or 10(d) due to Contractor’s breach, then Port must pay Contractor for work performed before the termination date less any setoff to which Port is entitled and if and only if Contractor performed such work in accordance with this Contract.
11. **Remedies.** In the event of breach of this Contract the parties shall have the following remedies:
  - a. If terminated under 10(c) by the Port due to a breach by the Contractor, the Port may complete the work either itself, by agreement with another Contractor, or by a combination thereof. If the cost of completing the work exceeds the remaining unpaid balance of the total compensation provided under this Contract, then the Contractor shall pay to the Port the amount of the reasonable excess.
  - b. In addition to the remedies in Sections 9 and 10 for a breach by the Contractor, the Port also shall be entitled to any other equitable and legal remedies that are available.
  - c. If the Port breaches this Contract, Contractor’s remedy shall be limited to termination of the Contract and receipt of Contract payments for which the Contractor has completed the work.
12. **Changes in the Work:** The Port reserves the right to adjust the scope of the work by written change order if required by

unforeseen circumstances.

13. **Inspection and Acceptance of Work.** Port shall inspect Contractor's work and advise Contractor of any deficiencies, or if there are none, that the work has been accepted. Contractor shall perform all additional work necessary to correct any deficiencies without undue delay and without additional cost to Port .
14. **Compliance with Applicable Law.** Contractor shall comply with all federal, state, and local laws applicable to public contracts, to the work under this Contract, and all regulations and administrative rules established pursuant to those laws, including, without limitation, the attached Exhibits and the following:
  - a. ORS 279A.110: Contractor shall certify in the documents accompanying the bid or offer that the Contractor has not discriminated and will not discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is a minority, women, or emerging small business enterprise certified under ORS 200.055.
  - b. ORS 671.560, 701.055: If Contractor is performing work as a landscape Contractor as defined in ORS 671.520(2), Contractor must have a current, valid landscape Contractor's license issued under ORS 671.560. If Contractor is performing work as a Contractor as defined in ORS 701.005(2), Contractor must have a current, valid construction Contractor's license issued under ORS 701.701.055. Contractor shall maintain in effect all licenses, permits and certifications required for the performance of the work. Contractor shall notify Port immediately if any license, permit, or certification required for performance of this Contract shall cease to be in effect for any reason.
15. **Hazardous Materials.** Contractor shall notify Port before using any products containing hazardous materials to which Port employees, students, or the general public may be exposed. Products containing hazardous materials are those products defined by Oregon Administrative Rules, Chapter 437. Upon Port request, Contractor must immediately provide Material Safety Data Sheets to Port for all materials subject to this provision.
16. **Requirements for Hazardous Materials.** The Contractor shall assume lead-containing paint and varnish is present throughout the building unless notified otherwise in the survey documents. As such, Contractor shall perform all work in accordance with OR-OSHA (OAR Chapter 437 Division 3, Subdivision D, 1926.62). When performing lead paint activities and renovation in areas of buildings occupied by children under age six (6), requirements under OAR Chapter 333, Division 69 may also apply, and the Contractor will be required to be licensed under and comply with OAR Chapter 812, Division 7. Contractor certification of its workers must be provided upon request. Asbestos-containing materials ("ACM") are present in various locations throughout the building. It is the Port's intention to abate only materials that are an obstruction, part of demolition, or necessary to complete the renovation. All abatement work will be conducted by the Port under a separate contract. All Contractors are to stop work immediately and notify the Contractor if they suspect ACM are uncovered during demolition or renovation activities that are not identified in these documents. The Contractor shall then notify the Port's contracted hazardous materials consultant and coordinate with that person as necessary to accommodate testing and abatement. If applicable, the Contractor shall enforce implementation of OR-OSHA (OAR Chapter 437 Division 3, Subdivision Z, 1926.1101) requirements during the performance of the Work under this contract.
17. **Quality of Goods and Services; Maintenance and Warranty.** Unless otherwise specified, all materials shall be new and both workmanship and materials shall be of the highest quality. The Contractor shall fully warrant all work performed under this Contract (the "Work") for a period of one full year from the date of completion of the Work, and shall make all necessary repairs and replacements to remedy any and all defects, breaks or failures of the Work due to faulty or inadequate materials or workmanship during this period. Contractor shall assign all manufacturers' warranties to Port and all guarantees and warranties of goods supplied under this Contract shall be deemed to run in to the benefit of Port . Contractor shall provide Port with all manufacturer's warranty documentation and operations and maintenance manuals. Contractor shall install all products per the manufacture's specifications.
18. **Insurance.** Contractor shall provide insurance in accordance with Exhibit B.
19. **Entire Agreement.** When signed by both parties, this Contract and the attached exhibits are the entire agreement between the parties. No waiver, consent, modification or change in the terms of this Contract shall bind either party unless in writing signed by both parties. Any written waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given.
20. **Non-discrimination Clause.** Both parties agree that no person shall be subject to unlawful discrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability or perceived disability; or military service in programs, activities, services, benefits, or employment in connection with this contract. The parties further agree not to discriminate in their employment or personnel policies.
21. **Removal of Debris.** Contractor shall remove all trash and debris from the site for disposal. Contractor shall clean the work area and remove all trash, debris and tools at least daily prior to leaving the job site and as needed to maintain a safe work area.

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**I HAVE READ THIS CONTRACT, INCLUDING ALL ATTACHED EXHIBITS. I CERTIFY THAT I HAVE THE AUTHORITY TO SIGN AND ENTER INTO THIS CONTRACT. I UNDERSTAND THE CONTRACT AND AGREE TO BE BOUND BY ITS TERMS.**

**CONTRACTOR:**

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Contractor's Title

\_\_\_\_\_  
Contractor's Printed Name

\_\_\_\_\_  
Date

NOTE: Contractor must also sign Exhibit C and (if applicable) Exhibit D.

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**PORT OF HOOD RIVER, OREGON SIGNATURE**

(This contract shall not be binding on the Port until signed by the appropriate signing authority)

\_\_\_\_\_  
Michael McElwee, Executive Director

\_\_\_\_\_  
Date

**EMERGENCY SMALL CONSTRUCTION PUBLIC WORKS  
CONTRACT PORT OF HOOD RIVER, OREGON**

**STATEMENT OF WORK, COMPENSATION, PAYMENT**

**CONTRACTOR SHALL PERFORM THE FOLLOWING WORK:**

1. The Contractor shall, Trench, install and connect 30 LF of schedule 40 thick walled , 15” storm sewer line to the Port owned existing manhole on the downhill end of the storm retention system exiting the Pfriem building and other buildings. The Contractor shall connect to the pipe that is to be installed by others in the roadway.
2. The Contractor shall provide the following: demolition and removal of asphalt and concrete as needed, trenching, manhole connection and installation of a 15 inch storm sewer pipe, ¾ minus backfill and connection to the 15” City owned and installed by others storm sewer line.
3. Contractor shall be responsible to provide all equipment, labor and materials necessary to install the 15 inch storm sewer pipe to the specifications provided at no additional cost to the Port of Hood River.
4. Concrete and asphalt replacement by others.

**CONTRACT WAGE RATES:**

**X This project is not subject to prevailing wages**

State of Oregon Bureau of Labor and Industries (BOLI)

**TOTAL MAXIMUM CONTRACTED AMOUNT, INCLUDING EXPENSES, IS:   \$7,000**

**INVOICES AND CERTIFIED PAYROLL FORMS SHALL BE SUBMITTED TO:**

Anne Medenbach  
Port of Hood River  
1000 E. Port Marina Drive  
Hood River, OR, 97031

If submitted electronically, to:

[porthr@gorge.net](mailto:porthr@gorge.net)

If faxed to:       (541) 386-1395

**PORT SHALL MAKE PAYMENT TO:**

Rick Zeller Excavating In.  
1874 Tucker Road  
Hood River, OR 97031

SMALL CONSTRUCTION PUBLIC WORKS CONTRACT  
PORT OF HOOD RIVER, OREGON

**INSURANCE REQUIREMENTS**

Contractor shall at all times maintain in force at Contractor's expense, each insurance noted below:

**Workers Compensation** insurance in compliance with ORS 656.017, which requires subject employers to provide workers' compensation coverage in accordance with ORS Chapter 656 for all subject workers. Contractor and all subcontractors of Contractor with one or more employees must have this insurance unless exempt under **ORS 656.027** (See Exhibit D). **THIS COVERAGE IS REQUIRED. Attach Certificate of Insurance.** If Contractor does not have coverage and claims to be exempt, attach Exhibit D in lieu of Certificate.

**Professional Liability / Errors & Omissions (E&O)** insurance with a combined single limit of not less than:  
 \$500,000,  \$1,000,000,  \$2,000,000 each claim, incident, or occurrence, with an annual aggregate limit of  
 \$500,000,  \$1,000,000,  \$2,000,000. This is to cover damages caused by error, omission, or negligent acts related to professional services provided under this Contract.  
 Required by Port  Not required by Port

**Commercial General Liability** insurance, on an occurrence basis, with a combined single limit of not less than:  
 \$500,000,  \$1,000,000,  \$2,000,000 each occurrence for Bodily/Personal Injury and Property Damage, with an annual aggregate limit of  \$500,000,  \$1,000,000,  \$2,000,000. This insurance must include contractual liability coverage.  
 Required by Port  Not required by Port

**Commercial Automobile Liability** insurance with a combined single limit, or the equivalent of not less than:  
 \$500,000,  \$1,000,000,  \$2,000,000 each occurrence for Bodily Injury / Personal Injury, and Property Damage, including coverage for owned, hired or non-owned vehicles.  
 Required by Port  Not required by Port

**Excess Umbrella Liability insurance**, on an occurrence basis, issued as broad form excess to all other Professional Liability, Errors and Omissions, Commercial General Liability, and Commercial Auto Liability coverage's not less than:  
 \$2,000,000,  \$5,000,000, each occurrence with an annual aggregate limit of  \$5,000,000,  \$10,000,000,  
 Required by Port  Not required by Port

**Builders All-Risk or Installation Floater:** insurance policy to cover the course of construction and all materials or equipment furnished or incorporated into the Work. The policy shall be equal to 100% of the contracted value of the work, and cover all property of an insurable nature, which is either in place or intended to be used as part of the permanent structure. This insurance shall include the interest of District in the Work and shall insure against the perils of fire and extended coverage and shall include "all risk" insurance for physical loss or damage, including without limitation and without duplication of coverage, for theft, vandalism, and malicious mischief. Losses up to the deductible amount shall be the responsibility of the Contractor. This insurance shall be primary and not contributory to any District provided insurance. No Work shall be performed, nor shall Contractor's equipment or materials be stored on District's premises until a certificate evidencing such insurance has been delivered to and approved by District.  
 Required by Port  Not required by Port

**Additional Requirements.** Coverage must be provided by an insurance company admitted to do business in Oregon. Contractor shall pay all deductibles and retentions. A cross-liability clause or separation of insured's condition must be included in all commercial general liability policies required by this Contract. Contractor's coverage shall be primary in the event of loss.

**Certificate(s) of Insurance Required.** Contractor shall furnish current Certificate(s) of Insurance to the Port upon request of the Port. The Certificate(s) shall provide that there shall be no cancellation, termination, material change, or reduction of limits of the insurance coverage without 30 days written notice from the Contractor's insurer to the Port. The Certificate(s) shall also state the deductible or retention level. For commercial general liability the Certificate shall also provide that the Port, its agents, officers, and employees are Additional Insured's with respect to Contractor's services to be provided under this Contract. If requested, complete copies of insurance policies shall be provided to the Port.

SMALL CONSTRUCTION PUBLIC WORKS CONTRACT  
PORT OF HOOD RIVER, OREGON

CERTIFICATION STATEMENT FOR CORPORATION  
OR INDEPENDENT CONTRACTOR

**NOTE: Contractor Must Complete EITHER A OR B below (do NOT sign both):**

**A. CONTRACTOR IS A CORPORATION, LIMITED LIABILITY COMPANY OR APARTNERSHIP.**

I certify under penalty of perjury that Contractor is a [check one]:

Corporation  Limited Liability Company  Partnership authorized to do business in the State of Oregon.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

OR

**B. CONTRACTOR IS A SOLE PROPRIETOR WORKING AS AN INDEPENDENT CONTRACTOR.**

Contractor certifies under penalty of perjury that the following statements are true:

1. If Contractor is providing labor or services under this Contract for which registration is required under ORS Chapter 701, Contractor has registered as required by law, **and**
2. If Contractor performed labor or services as an independent Contractor last year, Contractor filed federal and state income tax returns last year in the name of the business (or filed a Schedule C in the name of the business as part of a personal income tax return), **and**
3. Contractor represents to the public that the labor or services Contractor provides are provided by an independently established business, **and**
4. All of the statements checked below are true.

**NOTE: Check all that apply. You must check at least four (4) to establish that you are an Independent Contractor.**

A. The labor or services I perform is primarily carried out at a location that is separate from my residence or is primarily carried out in a specific portion of my residence that is set-aside as the location of the business.

B. I purchase commercial advertising or I have business cards for my business, or I am a member of a trade association.

C. My business telephone listing is separate from my personal residence telephone listing.

D. I perform labor or services only under written contracts.

E. Each year I perform labor or services for at least two different persons or entities.

F. I assume financial responsibility for defective workmanship or for service not provided by purchasing performance bonds, errors and omission insurance or liability insurance, or providing warranties relating to the labor or services I provide.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SMALL CONSTRUCTION PUBLIC WORKS CONTRACT PORT OF HOOD RIVER, OREGON  
WORKERS' COMPENSATION EXEMPTION CERTIFICATE**

Contractor is exempt from the requirement to obtain workers' compensation insurance under ORS Chapter 656 for the following reason (check the appropriate box):

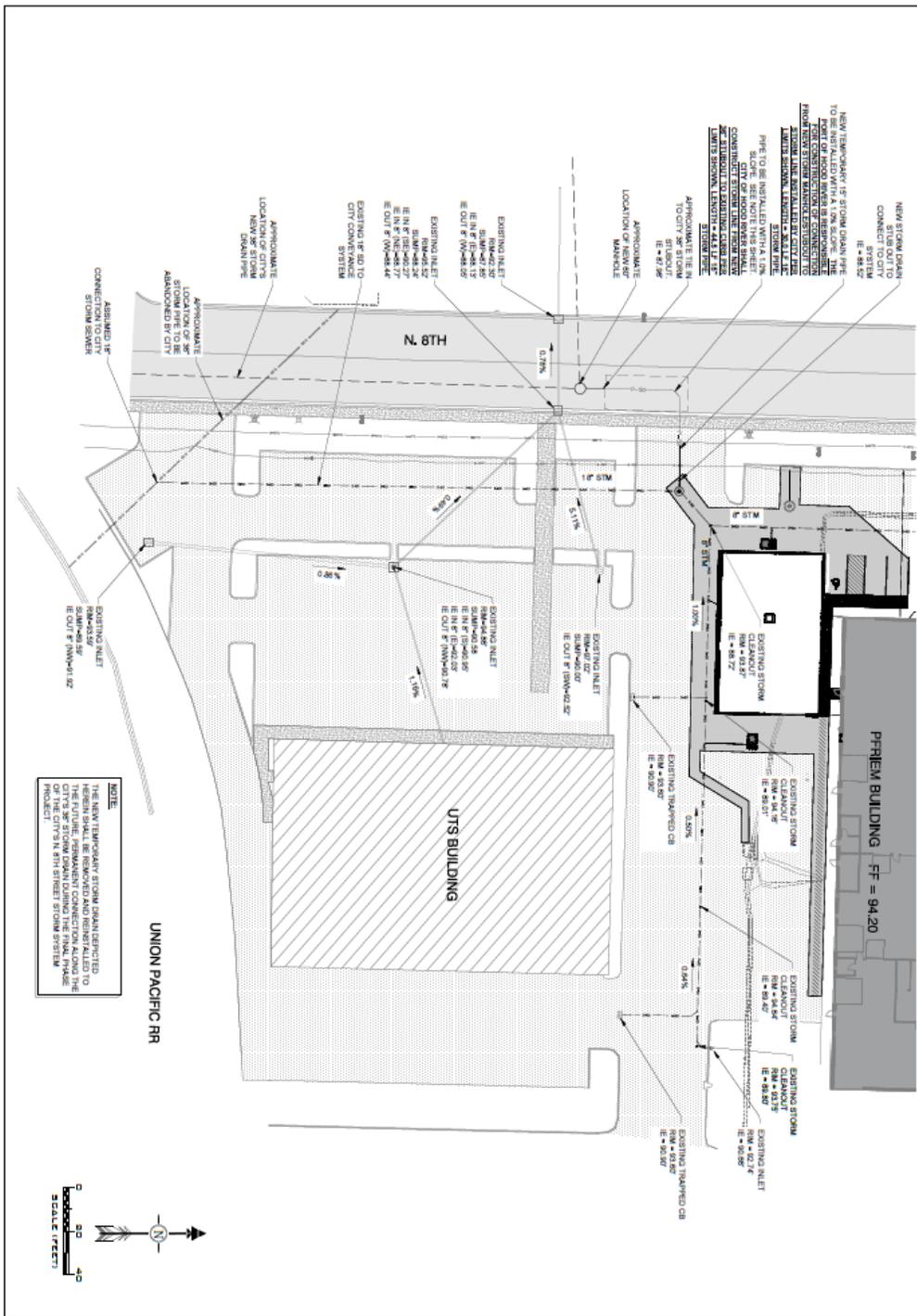
- SOLE PROPRIETOR**
  - Contractor is a sole proprietor, and
  - Contractor has no employees, and
  - Contractor will not hire employees to perform this contract.
  
- CORPORATION - FOR PROFIT**
  - Contractor's business is incorporated, and
  - All employees of the corporation are officers and directors and have a substantial ownership interest\* in the corporation, and
  - All work will be performed by the officers and directors; Contractor will not hire other employees to perform this contract.
  
- CORPORATION - NONPROFIT**
  - Contractor's business is incorporated as a nonprofit corporation, and
  - Contractor has no employees; all work is performed by volunteers, and
  - Contractor will not hire employees to perform this contract.
  
- PARTNERSHIP**
  - Contractor is a partnership, and
  - Contractor has no employees, and
  - All work will be performed by the partners; Contractor will not hire employees to perform this contract, and
  - Contractor is not engaged in work performed in direct connection with the construction, alteration, repair, improvement, moving or demolition of an improvement to real property or appurtenances thereto.\*\*
  
- LIMITED LIABILITY COMPANY**
  - Contractor is a limited liability company, and
  - Contractor has no employees, and
  - All work will be performed by the members; Contractor will not hire employees to perform this contract, and
  - If Contractor has more than one member, Contractor is not engaged in work performed in direct connection with the construction, alteration, repair, improvement, moving or demolition of an improvement to real property or appurtenances thereto.\*\*

**\*NOTE:** Under OAR436-50-050 a shareholder has a "substantial ownership" interest if the shareholder owns 10% of the corporation, or if less than 10% is owned, the shareholder has ownership that is at least equal to or greater than the average percentage of ownership of all shareholders.

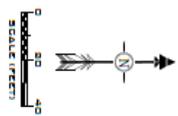
**\*\*NOTE:** Under certain circumstances partnerships and limited liability companies can claim an exemption even when performing construction work. The requirements for this exemption are complicated.

<b>ONLY SIGN AND COMPLETE THIS FORM IF CLAIMING TO BE EXEMPT FROM WORKERS COMPENSATION COVERAGE</b>	
_____ Contractor Printed	_____ Contractor
_____ Contractor	_____ Date

# Exhibit L



**NOTE:**  
THE NEW TEMPORARY STORM DRAINAGE SYSTEM HEREIN SHALL BE REMOVED AND REINSTALLED TO THE FUTURE PERMANENT CONNECTION ALONG THE CITY'S 8TH STREET STORM SYSTEM PROJECT.



NO.	DATE	BY	CHKD BY	DESCRIPTION
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PROJECT: HOOD RIVER EQUITIES  
 PROJECT NO: 11000/2000  
 SHEET NO: 20-001  
 DATE: N/A

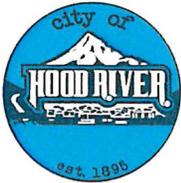
DATE: 07/11/2011  
 TIME: 10:00 AM  
 PROJECT: HOOD RIVER EQUITIES  
 PROJECT NO: 11000/2000  
 SHEET NO: 20-001  
 DATE: N/A

PROJECT: HOOD RIVER EQUITIES  
 PROJECT NO: 11000/2000  
 SHEET NO: 20-001  
 DATE: N/A

**HRK ENGINEERING**  
 & FIELD SERVICES  
 455 NORTH STREET - SUITE 301  
 HOOD RIVER, OREGON 97031  
 (541) 386-6480 - WWW.HRKUS.COM

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# CITY OF HOOD RIVER

Public Works and Engineering Department

1200 18<sup>th</sup> Street, Hood River, OR 97031 Phone: 541-386-2383

Mailing Address: 211 2<sup>nd</sup> Street, Hood River, OR 97031

October 19, 2020

Ms. Anne Medenbach  
1000 E. Port Marina Drive  
Hood River, OR 97031

**Subject: Emergency Request for Construction**

Dear Anne,

The City of Hood River is currently engaged in a stormwater line project along N. 8<sup>th</sup> Street and Riverside Drive. The primary goal of this project is to address a sink hole that is existing at the Hood River Distiller's property. The cause of the sink hole is a failing 36" stormwater line that runs 20' below the surface of that property along with several other properties. The City is now in the process of installing a replacement 36" storm sewer and abandoning the existing pipe.

It was recently discovered that an 18" storm sewer pipe on Port property possibly connects to the existing 36" storm sewer. Abandonment of the existing 36" pipe may create a surcharging issue at pFriem and other nearby properties.

The current schedule for abandonment of the existing 36" pipe is October 30<sup>th</sup>, prior to a planned rise in the river water level. The City is requesting that the Port of Hood River construct a storm sewer pipe extension on an emergency basis to avoid any surcharging of storm water out of existing catch basins and manholes. The City intends to extend the new 36" stormwater line north along N. 8<sup>th</sup> Street, and install a pipe stub connection at the driveway entrance to the pFriem site, so the Port can then connect a new 15" stormwater line before abandonment of the failing 36" pipe takes place.

The breakdown below is based on the attached engineering drawing provided by HRK Engineering and outlines City and Port responsibilities related to this emergency construction request:

- The City will be responsible for the following:
  - Installation of approximately 40 linear feet of 36" storm pipe, north of an existing manhole within 8<sup>th</sup> Street.
  - Installation of a specialized "tee" connection on the 36" pipe in order to allow connection of a 15" lateral storm pipe from the east.
  - Installation of approximately 10 linear feet of 15" storm pipe from the "tee" to the west face of the existing curb at the pFriem driveway.

- The Port will be responsible for the following:
  - Installation of approximately 30 linear feet of 15" storm pipe from west face of the pFriem driveway curb to an existing manhole within the pFriem property.

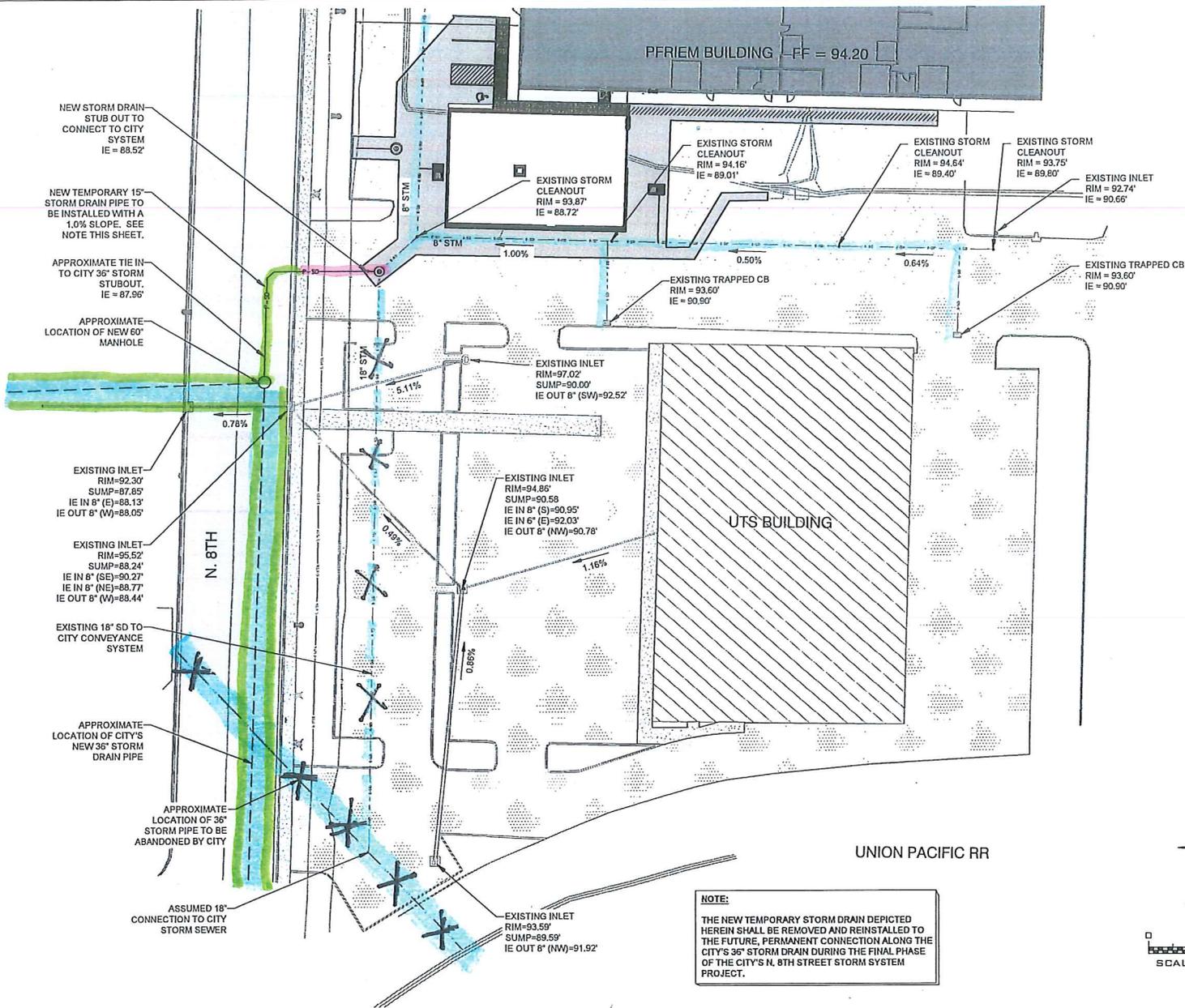
The City believes that this proposal is a fair solution to an unfortunate field condition not foreseen by the Port or the City. We appreciate the assistance and collaboration provided by the Port and HRK Engineering to quickly come to a tentative agreement on this issue.

Please contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "R Fuller".

Rachael Fuller, City Manager  
City of Hood River



**NOTE:**  
THE NEW TEMPORARY STORM DRAIN DEPICTED HEREIN SHALL BE REMOVED AND REINSTALLED TO THE FUTURE, PERMANENT CONNECTION ALONG THE CITY'S 36" STORM DRAIN DURING THE FINAL PHASE OF THE CITY'S N. 8TH STREET STORM SYSTEM PROJECT.

