

**Port of Hood River**  
**Gates Memorial Landscape and Seat Wall**

**1000 East Port Marina Dr, Hood River Or 97031**

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**Issued: September 23, 2020**

**Closing Date: October 13, 2020**

**Project Summary:**

The Port of Hood River is requesting quotes for the installation of the Gates Memorial Project on the Hood River Waterfront, per attached specifications and plans. The work generally includes construction of a seat wall, concrete flat work, topsoil, grading and planting.

Project clarifications;

- 1) 5 Red Pines or equal at owner's discretion shall be planted.
- 2) The trees being removed for the project are to be removed and disposed of including the root balls.
- 3) Acquisition of the permit by others. Permit fees paid by others.
- 4) 2019 IBC codes by reference.

The work contemplated under this contract includes all labor, tools, machinery, materials, transportation, equipment and services necessary for, and reasonably incidental to, the completion of all work in connection with the work described in the Contract, the General Conditions, all applicable special conditions, plans, specifications, or any supplementals. Project scope of work, plans and specifications are included in this Contract Solicitation document.

The single contact point for questions regarding the Solicitation, Forms, Specifications, change, clarification, the award process, and/or any other issues that may arise, is John Mann at (541) 399-9228, fax (541) 386-1395 and email [jmann@portofhoodriver.com](mailto:jmann@portofhoodriver.com)

**Submittal Process**

This is a quote for construction work and does not fall under the ORS 279C (Public Works Contracts). Quotes must be received by **2:00 PM on Tuesday, October 13, 2020** at the Port office or by mail to 1000 E. Port Marina Drive, Hood River, OR 97031, or via email to [jmann@portofhoodriver.com](mailto:jmann@portofhoodriver.com). All quotes must include the completed Quote Form. Quotes will

not be received after 2:00 PM on Tuesday, October 13, 2020. Quotes will be reviewed by Port staff.

The Port reserves the right to 1) reject any or all proposals not in compliance with procedures and written instructions if it is in the best interest of the public to do so, 2) seek clarifications of each response, 3) waive informalities in the proposals, 4) choose different proposers for each task, 5) modify the project to fit within budgeted amounts, and 6) negotiate a final contract that is in the best interest of the Port.

### **Solicitation Laws and Rules**

This solicitation and resulting Contract are governed by Oregon Law. Specific laws and rules that govern the solicitation process are found in Chapters 279A of the Oregon Revised Statutes, and Chapter 137, Divisions 046 and 049 of the Administrative Rules of the Oregon Department of Justice (Model Public Contracting Rules). The solicitation and resulting Contract may be subject to other laws and rules. This is not a Prevailing Wage Project subject to ORS 279C.800 to 279C.870. Offerors should obtain and become acquainted with the applicable provisions of the above laws and rules.

### **Site Examination**

The bidder shall visit the site and fully acquaint themselves with the existing conditions there relating to construction and labor. Bidders should fully inform themselves as to the facilities involved, the difficulties and restrictions attending the performance of the Contract.

Contractors will not be given extra payments for conditions, which can be determined by examining the site and documents.

With Submittal the bidder acknowledges that he/she is satisfied as to the nature and location of the work, the various street surface conditions to be encountered and the general and local conditions including, but not limited to, those bearing upon transportation, disposal, handling and storage of materials, availability of water, surface water, storm drainage system, access of the site and coordination with the Port.

### **Award**

The contract will be awarded to the bidder whose quote will best serve the interests of the Port of Hood River. Price, experience, availability, project understanding and contractor capacity will be taken into account in the evaluation process. All respondents will be notified of the award within 10 calendar days of the closing date. Work will be scheduled once all contract documents have been executed.

### **Information to be submitted by successful contractor**

The successful bidder shall provide all of the following required documents to the Port of Hood River within ten (10) calendar days of notification of the Intent-to-Award. Failure to present the required documents within ten (10) calendar days may result in rejection.

Respondents are encouraged to consult their insurance agent about the insurance requirements prior to Quote submission.

#### **-Insurance:**

Contractors will be required to provide proof of commercial general liability and automobile liability insurance in the amount of \$1,000,000.00, and proof of Workers Compensation coverage. The certificate shall be issued in the name of the Port of Hood River, 1000 E. Port Marina Drive, Hood River, OR 97031. The Port of Hood River, and its commissioners, employees, contractors and agents shall be named as additional insured.

#### **-Bonds:**

1. Public Works Bond: Pursuant to ORS 279C.836 before starting work on the contract or subcontract for public works projects with a contract price that exceeds \$50,000, the contractor or subcontractor shall file with the Construction Contractors Board a public works bond with the corporate surety authorized to do business in this state in the amount of \$30,000.

2.) Performance Bond: Contractor shall, within ten days after award of the contract and prior to doing any work under this contract, furnish the Port, in a form and with a surety satisfactory to the Port:

a). A performance bond in an amount equal to the full contract price conditioned upon the faithful performance of this contract upon the part of the Contractor in accordance with the specifications, and conditions of this contract, and also complying with the provisions of Oregon Revised Statute 279C.380 and any other laws of the State of Oregon relating to faithful performance bonds for construction of public works.

b). Pursuant to ORS 279C.836, a payment bond in an amount equal to the full contract price, solely for the protection of claimant under ORS 279C.600.

#### **Oregon Prevailing Wage (BOLI Requirements)**

This is not a Prevailing Wage job.

**Base Quote:** Contractors shall acknowledge that estimated quantities are not guaranteed and shall be based on the actual amounts to complete the work as outlined.

**Time and Completion:** The Bidder must agree to commence work on or before a date to be specified in a written "Notice to Proceed" from the Port, and to fully complete the project by April 15th, 2021. The contractor must also agree to pay as liquidated damages, the sum of \$100.00 for each consecutive calendar day thereafter until all construction is complete. There

shall also be 45 working days associated with the contract with mutually agreed upon suspensions for weather. These working days can be spread out until the final completion date of April 15, 2021 or used consecutively if weather provides the opportunity. The intent of this is to allow for weather events throughout the winter that could affect construction and to allow plantings to take place in the spring.

The contact person and project manager for this contract will be John Mann, Port Facilities Manager. Questions may be directed to John Mann at 541-399-9228 or [jmann@portofhoodriver.com](mailto:jmann@portofhoodriver.com). Once contracts are awarded, the Port's owner's representative will be the Port Facilities Manager John Mann (contact information above).

**Quote Inclusions and Submittals;**

1. Specifications, (which include 2019 IBC codes by reference)/Drawings
2. Date, Signature and quote amount not to exceed on last page.
3. Signed Bid Sheet
4. Performance Bond
5. Certificate of Insurance
6. Sample Contract

**Signature Block:**

Contractors Full Name: \_\_\_\_\_.

Oregon Contractors License number: \_\_\_\_\_.

Date: \_\_\_\_\_.

Amount (not to exceed): \$ \_\_\_\_\_.

Contractor Signature: \_\_\_\_\_.