



DRAFT AGENDA

Bi-State Bridge Replacement Working Group Special Meeting
September 2, 2021 / 2:00-3:00p (1 hour)
Via Zoom

<https://zoom.us/j/98078338082?pwd=RIEvT2RsK2NKKzllaWpCNTFyZGVaZz09>

Meeting ID: 980 7833 8082
Passcode: 966154

Members: Betty Barnes (Mayor), City of Bingen; Marla Keethler (Mayor), City of White Salmon; Kate McBride (Mayor), City of Hood River; Mike Fox (Commissioner), Port of Hood River; Bob Benton (Commissioner), Hood River County; Jake Anderson (Commissioner), Klickitat County

Alternates: Kristi Chapman (Commissioner), Port of Hood River; Arthur Babitz (Commissioner), Hood River County; Catherine Kiewit (Mayor Pro Tem), City of Bingen; Jason Hartmann (Councilor), City of White Salmon; David Sauter (Commissioner), Klickitat County; Jessica Metta (Councilor), City of Hood River.

Staff/Consultants: Kevin Greenwood (Project Director), Port of Hood River; Michael McElwee (Executive Director), Port of Hood River; Steve Siegel, Financial and Governance Consultant; Stuart Bennion and Brian Carrico, WSP.

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|----|--|------|
| 1. | Welcome | 2:00 |
| 2. | WSP Preliminary Cost Estimate Amendment | 2:05 |
| 3. | Contracting with Procurement Consultant for RBMC | 2:30 |
| 4. | Adjourn | 3:00 |

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BSWG Memo



Prepared by: Kevin Greenwood
Date: September 2, 2021
Re: WSP Amendment for Updated Preliminary Cost Estimate (PCE)

Stuart Bennion, WSP Engineer, will be presenting the concepts, costs and schedule behind producing an updated Preliminary Cost Estimate (PCE). Bennion will provide a brief presentation on the steps being pursued for this PCE. There will be three main deliverables: 1) PCE Scoping and Assumptions, 2) PCE Cost Verification, and 3) an updated methodology/format to the PCE.

Schedule:

BSWG/Port authorizes amendment (NTP)	9/2-7/21
Meeting #1	9/15/21
Meeting #2	10/29/21
Deliverables	10/19/21
Port Comments	10/8/21
Meeting #3	10/20/21
Meeting #4	10/27/21
Deliverables	10/29/21
Port Comments	11/5/21
Workshop Meeting	11/19/21
Final Deliverables	12/3/21

The WSP estimate for the work is \$87,061, which includes \$81,184 for engineering, \$5,278 for project management, and \$599 for travel (if needed). Amendment is eligible for reimbursement through HB2017 funds.

RECOMMENDATION: Concurrence to move forward with amending the Port’s contract with WSP to conduct an additional PCE as presented.

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Exhibit A - Scope of Work Adjustment
Preliminary Cost Estimate (PCE) Revision

6.10. Project Cost Estimate (PCE) Revision

Consultant will revise the Project Cost Estimate (PCE) to validate bid items, document project assumptions for construction, collaborate with the construction schedule, verify unit prices, identify project risks, and address potential increases in escalated costs to mid-construction year dollars. This effort will be developed with the Port's input in three phases. Phase 1 includes scoping and assumptions development to define project bid items, impacts, and risks. Phase 2 provides cost verification of bid items and qualification thru contractor estimating tools for overhead, profit, distributables, labor, and means/methods. Phase 3 will update the PCE to include contingencies based on risk evaluation, update of project escalation to account for current market trends, and incorporate programmatic costs provide by the Port. The work for these three phases is as follows:

6.10.1. PCE Scoping & Assumptions

The consultant will develop a scoping file for each bid item, which qualifies as a high price item in the PCE, that details quantity calculations, documents background and assumptions, and includes graphics (where applicable). The construction schedule will be updated to coincide with the updated PCE assumptions. An additional scoping memorandum will be included for assumptions not specific to a bid item that effects the contract delivery, contractor, means & methods, and other distributables as needed. Coordination with EIS team for project constraints and commitments will be included in this effort.

The consultant will participate in up to two (2) coordination meetings with the Port in Phase 1. The consultant team will include two (2) staff with two (2) subconsultant staff. One meeting will be in-person with the other meeting via video conference. Meetings, not including travel time, will be two (2) hours in duration. The Consultant will provide meeting notes; no agendas will be required for these coordination meetings.

Assumptions:

- PCE will be based on assumed Preferred Alternative EC-2 concept as described in the SDEIS.
- The existing bridge will be removed based on the SDEIS dismantling and removal language.
- The new bridge will be the proposed segmental box with foundations as described in the SDEIS, including work bridges and barge construction.
- Construction delivery method will be design, bid, build for this PCE update. Alternative technical concepts or cost savings proposals may be documented in assumptions but will not be included in this PCE update.
- Effort will focus on high price/high risk items. Other items will be covered in contingency.
- Graphics will only be included to simply or qualify the quantity calculations or assumptions.
- Include aesthetics in project cost based on project enhancement. No changes to project scope or bridge footprint to address aesthetics. An allowance 1% total construction cost will be provided for aesthetics in PCE.
- Construction schedule assumptions that are included in the SDEIS will not be changed.

- Distributables Analysis will be including using appropriate factors for this type of structure and construction.

Deliverables:

- Draft PCE bid items and quantities with draft scoping file for high price items
- Draft scoping memorandum
- Updated draft construction schedule
- Meeting notes; within 2 days of meeting

The draft PCE bid items, scoping memorandum, and construction schedule will be provided three (3) weeks after authorization to proceed is granted by the Port. The Port comments will be provided to the Consultant one (1) week later. Port comments will be addressed in the efforts of 6.10.2 below.

6.10.2. PCE Cost Verification

The consultant will review and address Port comments on the draft PCE bid items, scoping memorandum, and construction schedule from Task 6.10.1 and will perform a unit price analysis for each bid item and include that information in the scoping files.

The consultant will perform a contractor-style methodology (InEight Software) for discrete high risk/high dollar activities including labor, equipment, material, supplies, and specialty subs. The construction style cost estimate will include pay items, proposal of bid items estimate, and associated bid item assumptions

The consultant will perform a unit price analysis and collaborate those prices with the contractor style methodology.

The consultant will develop a risk register with cost range and proposed mitigation options. The Port will provide risks associated with project elements separate from the design.

The consultant will develop an outline and cost estimate for design services through construction to be include in PCE.

The consultant will participate in up to two (2) coordination meetings with the Port in Phase 2. The consultant team will include two (2) staff with two (2) subconsultant staff. One meeting will be in-person with the other meeting via video conference. Meetings, not including travel time, will be two (2) hours in duration. The Consultant will provide meeting notes; no agendas will be required for these coordination meetings.

Assumptions:

- Unit price analysis will be documented as assumed, qualified by State (WSDOT or ODOT) sources, or verified based on specific project examples.
- Adjustment for current market trends will be included based on collaboration with the Port to capture availability of construction equipment and materials and escalating material prices.

Deliverables:

- Draft construction style cost estimate
- Draft unit price analysis in scoping documents
- Draft risk register
- Draft engineering costs
- Meeting notes; within 2 days of meeting

The draft construction style cost estimate, unit price analysis, risk register, and engineering costs will be provided three (3) weeks after receipt of Port comments on draft PCE bid items, scoping memorandum, and construction schedule 6.10.1. The Port comments will be provided to the Consultant (1) week later. Port comments will be addressed in the efforts of 6.10.3 below.

6.10.3. PCE Update

The consultant will address Port comments from 6.10.2 and update the draft PCE document. The escalation for the project will be updated based on the resources spent in each calendar year with Port input.

The consultant will participate in a workshop meeting in-person with the Port two (2) weeks after receiving comments from 6.10.2. The consultant team will include two (2) staff with two (2) subconsultant staff for this meeting.

The final PCE update with memorandums and backup files, updated construction schedule, and risk register will be submitted two (2) weeks later.

Assumptions:

- The project escalation will be based on Steve Siegel's escalation numbers with Port input.
- Port will provide other programmatic cost inputs to inform total project and programmatic costs.

Deliverables:

- PCE Update with scoping files and support documents
- Updated Risk Register
- Updated Construction Schedule

Exhibit B: Amendment 6

		(a)	(b1)	(b2)	(c)	(d)	(e)	(f)	(g)	(h)
		Amendment 4	Reallocation 5.21.2021	Reallocation 8.25.2021	Total Budget	Spent thru 7/31/2021	Budget Remaining	Cost for Additional or Reduced Work*	Revised Budget (Amendment 6)	Reallocation
					(a+b)		(c-d)		(c+f)	(g-c)
0	Direct Expenses	\$49,113.97	(\$9,000.00)	\$5,000.00	\$45,113.97	\$40,368.44	\$4,745.53	\$599.00	\$45,712.97	\$599.00
1.DE	Direct Expenses	\$23.18	\$0.00	\$0.00	\$23.18	\$387.95	(\$364.77)	\$0.00	\$23.18	\$0.00
2.DE	Direct Expenses	\$10,668.64	\$0.00	\$0.00	\$10,668.64	\$8,245.24	\$2,423.40	\$0.00	\$10,668.64	\$0.00
3.DE	Direct Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.DE	Direct Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.DE	Direct Expenses	\$24,281.15	(\$9,000.00)	\$5,000.00	\$20,281.15	\$16,375.54	\$3,905.61	\$0.00	\$20,281.15	\$0.00
6.DE	Direct Expenses	\$13,909.00	\$0.00	\$0.00	\$13,909.00	\$13,020.75	\$888.25	\$599.00	\$14,508.00	\$599.00
7.DE	Direct Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$2,040.00	(\$2,040.00)	\$0.00	\$0.00	\$0.00
8.DE	Direct Expenses	\$232.00	\$0.00	\$0.00	\$232.00	\$298.96	(\$66.96)	\$0.00	\$232.00	\$0.00
9.DE	Direct Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1	PROJECT MANAGEMENT	\$488,616.87	\$0.00	\$0.00	\$488,616.87	\$454,582.76	\$34,034.11	\$5,278.00	\$493,894.87	\$5,278.00
1.1	Project Management and Coordination	\$402,202.80	\$0.00	\$0.00	\$402,202.80	\$375,677.33	\$26,525.47	\$1,690.00	\$403,892.80	\$1,690.00
1.2	Client Progress Meetings	\$51,942.21	\$0.00	\$0.00	\$51,942.21	\$48,164.65	\$3,777.56	\$0.00	\$51,942.21	\$0.00
1.3	Consultant Team Coordination Meetings	\$21,347.05	\$0.00	\$0.00	\$21,347.05	\$17,576.80	\$3,770.25	\$1,794.00	\$23,141.05	\$1,794.00
1.4	Change Control	\$12,146.68	\$0.00	\$0.00	\$12,146.68	\$12,138.87	\$7.81	\$1,794.00	\$13,940.68	\$1,794.00
1.5	Risk Management	\$978.13	\$0.00	\$0.00	\$978.13	\$1,025.11	(\$46.98)	\$0.00	\$978.13	\$0.00
2	Public involvement	\$233,915.87	\$0.00	\$0.00	\$233,915.87	\$212,628.80	\$21,287.07	\$0.00	\$233,915.87	\$0.00
2.1	Public Involvement Plan and Task Coordination	\$39,798.97	\$0.00	\$0.00	\$39,798.97	\$32,563.33	\$7,235.64	\$0.00	\$39,798.97	\$0.00
2.2	Stakeholder Interviews	\$18,619.47	\$0.00	\$0.00	\$18,619.47	\$18,619.47	\$0.00	\$0.00	\$18,619.47	\$0.00
2.3	Media Releases, Fact Sheets, and eNewsletters	\$16,168.57	\$0.00	\$0.00	\$16,168.57	\$13,410.90	\$2,757.67	\$0.00	\$16,168.57	\$0.00
2.4	Social Media, Digital Ads and Videos	\$5,049.22	\$0.00	\$0.00	\$5,049.22	\$3,039.29	\$2,009.93	\$0.00	\$5,049.22	\$0.00
2.5	Project Website Support	\$14,862.88	\$0.00	\$0.00	\$14,862.88	\$11,950.42	\$2,912.46	\$0.00	\$14,862.88	\$0.00
2.6	Bridge Replacement Advisory Committee	\$37,158.02	\$0.00	\$0.00	\$37,158.02	\$35,268.01	\$1,890.01	\$0.00	\$37,158.02	\$0.00
2.7	Stakeholder Working Groups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2.8	Public Open Houses	\$49,759.44	\$0.00	\$0.00	\$49,759.44	\$47,892.25	\$1,867.19	\$0.00	\$49,759.44	\$0.00
2.9	Public Comments	\$2,840.58	\$0.00	\$0.00	\$2,840.58	\$2,461.44	\$379.14	\$0.00	\$2,840.58	\$0.00
2.10	Community Outreach Events	\$18,651.79	\$0.00	\$0.00	\$18,651.79	\$18,651.79	\$0.00	\$0.00	\$18,651.79	\$0.00
2.11	Environmental Justice	\$22,661.74	\$0.00	\$0.00	\$22,661.74	\$20,619.01	\$2,042.73	\$0.00	\$22,661.74	\$0.00
2.12	Status Reports	\$8,345.19	\$0.00	\$0.00	\$8,345.19	\$8,152.89	\$192.30	\$0.00	\$8,345.19	\$0.00
3	Project Delivery Coordination	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.1	Project Delivery Coordination	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Tolling/Revenue Coordination	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.1	Tolling/Revenue Coordination	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Environmental	\$1,664,072.93	\$9,000.00	(\$5,000.00)	\$1,668,072.93	\$1,543,172.36	\$124,900.57	\$0.00	\$1,668,072.93	\$0.00
5.1	Environmental Study Plan and Coordination	\$71,938.97	\$0.00	\$0.00	\$71,938.97	\$71,921.72	\$17.25	\$0.00	\$71,938.97	\$0.00
5.2	Agency Coordination	\$120,305.24	\$0.00	\$0.00	\$120,305.24	\$118,253.71	\$2,051.53	\$0.00	\$120,305.24	\$0.00
5.3	Methodology Memoranda	\$27,931.63	\$0.00	\$0.00	\$27,931.63	\$27,931.63	\$0.00	\$0.00	\$27,931.63	\$0.00

Exhibit B: Amendment 6

		(a)	(b1)	(b2)	(c)	(d)	(e)	(f)	(g)	(h)
		Amendment 4	Reallocation 5.21.2021	Reallocation 8.25.2021	Total Budget	Spent thru 7/31/2021	Budget Remaining	Cost for Additional or Reduced Work*	Revised Budget (Amendment 6)	Reallocation
					(a+b)		(c-d)		(c+f)	(g-c)
5.4	Technical Report, Technical Memorandum, and Study Updates	\$389,476.14	\$0.00	\$0.00	\$389,476.14	\$389,476.14	\$0.00	\$0.00	\$389,476.14	\$0.00
5.4.1	Air Quality	\$14,840.80	\$0.00	\$0.00	\$14,840.80	\$14,840.80	\$0.00	\$0.00	\$14,840.80	\$0.00
5.4.2	Energy and Greenhouse Gases	\$15,259.93	\$0.00	\$0.00	\$15,259.93	\$15,259.93	\$0.00	\$0.00	\$15,259.93	\$0.00
5.4.3	Fish and Wildlife Technical Report	\$22,209.47	\$0.00	\$0.00	\$22,209.47	\$22,209.47	\$0.00	\$0.00	\$22,209.47	\$0.00
5.4.4	Geology and Soils	\$10,692.14	\$0.00	\$0.00	\$10,692.14	\$10,692.14	\$0.00	\$0.00	\$10,692.14	\$0.00
5.4.5	Hazardous Materials	\$21,446.90	\$0.00	\$0.00	\$21,446.90	\$21,446.90	\$0.00	\$0.00	\$21,446.90	\$0.00
5.4.6	Land Use	\$40,983.57	\$0.00	\$0.00	\$40,983.57	\$40,983.57	\$0.00	\$0.00	\$40,983.57	\$0.00
5.4.7	Noise	\$40,590.13	\$0.00	\$0.00	\$40,590.13	\$40,590.13	\$0.00	\$0.00	\$40,590.13	\$0.00
5.4.8	Social and Economic	\$66,232.86	\$0.00	\$0.00	\$66,232.86	\$66,232.86	\$0.00	\$0.00	\$66,232.86	\$0.00
5.4.9	Traffic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.4.10	Vegetation and Wetlands	\$46,579.16	\$0.00	\$0.00	\$46,579.16	\$46,579.16	\$0.00	\$0.00	\$46,579.16	\$0.00
5.4.11	Visual	\$52,621.25	\$0.00	\$0.00	\$52,621.25	\$52,621.25	\$0.00	\$0.00	\$52,621.25	\$0.00
5.4.12	Waterways and Water Quality	\$14,913.11	\$0.00	\$0.00	\$14,913.11	\$14,913.11	\$0.00	\$0.00	\$14,913.11	\$0.00
5.4.13	Cumulative Impacts Technical Report	\$43,106.82	\$0.00	\$0.00	\$43,106.82	\$43,106.82	\$0.00	\$0.00	\$43,106.82	\$0.00
5.5	ESA Section 7 Compliance	\$114,492.05	\$0.00	\$0.00	\$114,492.05	\$112,878.52	\$1,613.53	\$0.00	\$114,492.05	\$0.00
5.6	Cultural / NHPA Section 106 Compliance	\$377,996.96	\$9,000.00	\$33,566.75	\$420,563.71	\$365,028.99	\$55,534.72	\$0.00	\$420,563.71	\$0.00
5.7	Section 4(f)/Section 6(f)	\$38,352.80	\$0.00	\$0.00	\$38,352.80	\$44,896.41	(\$6,543.61)	\$0.00	\$38,352.80	\$0.00
5.8	Draft EIS Re-Evaluation	\$38,095.30	\$0.00	\$0.00	\$38,095.30	\$38,095.30	\$0.00	\$0.00	\$38,095.30	\$0.00
5.9	Supplemental Draft EIS	\$245,484.70	\$0.00	\$0.00	\$245,484.70	\$245,484.70	(\$0.00)	\$0.00	\$245,484.70	\$0.00
5.10	Responses to Comments on the 2003 Draft EIS and Supplemental DEIS	\$67,153.00	\$0.00	(\$14,847.61)	\$52,305.39	\$37,109.68	\$15,195.71	\$0.00	\$52,305.39	\$0.00
5.11	Mitigation Plan	\$56,314.00	\$0.00	\$0.00	\$56,314.00	\$26,788.64	\$29,525.36	\$0.00	\$56,314.00	\$0.00
5.12	Final EIS	\$86,497.00	\$0.00	\$0.00	\$86,497.00	\$60,980.51	\$25,516.49	\$0.00	\$86,497.00	\$0.00
5.13	Record of Decision, Notice of Availability, and Statute of Limitations	\$23,719.14	\$0.00	(\$23,719.14)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.14	Administrative Record	\$6,316.00	\$0.00	\$0.00	\$6,316.00	\$4,326.41	\$1,989.59	\$0.00	\$6,316.00	\$0.00
6	Engineering	\$428,551.31	\$0.00	\$0.00	\$428,551.31	\$414,326.56	\$14,224.75	\$81,184.00	\$509,735.31	\$81,184.00
6.1	Engineering Coordination	\$108,923.86	\$0.00	\$0.00	\$108,923.86	\$108,647.82	\$276.04	\$0.00	\$108,923.86	\$0.00
6.2	Land Survey	\$14,012.50	\$0.00	\$0.00	\$14,012.50	\$14,012.50	\$0.00	\$0.00	\$14,012.50	\$0.00
6.3	Geotechnical	\$16,325.96	\$0.00	\$0.00	\$16,325.96	\$11,504.86	\$4,821.10	\$0.00	\$16,325.96	\$0.00
6.4	Hydraulics	\$25,495.26	\$0.00	\$0.00	\$25,495.26	\$25,495.26	\$0.00	\$0.00	\$25,495.26	\$0.00
6.5	Civil	\$131,603.62	\$0.00	\$0.00	\$131,603.62	\$124,568.79	\$7,034.83	\$0.00	\$131,603.62	\$0.00
6.5.1	Roadway Geometry	\$89,976.90	\$0.00	\$0.00	\$89,976.90	\$90,056.44	(\$79.54)	\$0.00	\$89,976.90	\$0.00
6.5.2	Traffic Control	\$6,059.88	\$0.00	\$0.00	\$6,059.88	\$6,059.88	\$0.00	\$0.00	\$6,059.88	\$0.00
6.5.3	Erosion Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.5.4	Storm Water	\$35,566.84	\$0.00	\$0.00	\$35,566.84	\$28,452.47	\$7,114.37	\$0.00	\$35,566.84	\$0.00
6.6	Bridge	\$73,563.33	\$0.00	\$0.00	\$73,563.33	\$73,563.33	\$0.00	\$0.00	\$73,563.33	\$0.00
6.7	Wind Analysis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.8	Architecture and Simulations	\$55,641.10	\$0.00	\$0.00	\$55,641.10	\$55,641.10	\$0.00	\$0.00	\$55,641.10	\$0.00
6.9	Cost Estimating	\$2,985.68	\$0.00	\$0.00	\$2,985.68	\$892.90	\$2,092.78	\$0.00	\$2,985.68	\$0.00
6.10	Project Cost Estimate Revision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81,184.00	\$81,184.00	\$81,184.00
6.10.1	PCE Scoping & Assumptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,124.00	\$24,124.00	\$24,124.00
6.10.2	PCE Cost Verification	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,379.00	\$40,379.00	\$40,379.00

Exhibit B: Amendment 6

		(a)	(b1)	(b2)	(c)	(d)	(e)	(f)	(g)	(h)
		Amendment 4	Reallocation 5.21.2021	Reallocation 8.25.2021	Total Budget	Spent thru 7/31/2021	Budget Remaining	Cost for Additional or Reduced Work*	Revised Budget (Amendment 6)	Reallocation
					(a+b)		(c-d)		(c+f)	(g-c)
6.10.3	PCE Update	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,681.00	\$16,681.00	\$16,681.00
7	Transportation	\$129,168.35	\$0.00	\$0.00	\$129,168.35	\$129,168.35	\$0.00	\$0.00	\$129,168.35	\$0.00
7.1	Methodology Memorandum	\$7,785.98	\$0.00	\$0.00	\$7,785.98	\$7,785.98	\$0.00	\$0.00	\$7,785.98	\$0.00
7.2	Data Review and Collection	\$11,308.30	\$0.00	\$0.00	\$11,308.30	\$11,308.30	\$0.00	\$0.00	\$11,308.30	\$0.00
7.3	Existing and Future No Build Conditions Update	\$42,068.26	\$0.00	\$0.00	\$42,068.26	\$42,068.26	\$0.00	\$0.00	\$42,068.26	\$0.00
7.4	Build Alternatives Analysis Update	\$27,668.08	\$0.00	\$0.00	\$27,668.08	\$27,668.08	\$0.00	\$0.00	\$27,668.08	\$0.00
7.5	Transportation Technical Report	\$39,028.48	\$0.00	\$0.00	\$39,028.48	\$39,028.48	\$0.00	\$0.00	\$39,028.48	\$0.00
7.6	Tolling/Revenue Coordination	\$1,309.25	\$0.00	\$0.00	\$1,309.25	\$1,309.25	\$0.00	\$0.00	\$1,309.25	\$0.00
8	Permit Assistance	\$154,560.70	\$0.00	\$0.00	\$154,560.70	\$152,262.44	\$2,298.26	\$0.00	\$154,560.70	\$0.00
8.1	Permit Plan and Coordination	\$29,166.70	\$0.00	\$0.00	\$29,166.70	\$28,579.71	\$586.99	\$0.00	\$29,166.70	\$0.00
8.2	In-water Permits for Geotechnical Investigations	\$22,937.38	\$0.00	\$0.00	\$22,937.38	\$22,703.34	\$234.04	\$0.00	\$22,937.38	\$0.00
8.3	US Coast Guard Permit	\$72,665.38	\$0.00	\$0.00	\$72,665.38	\$72,665.38	\$0.00	\$0.00	\$72,665.38	\$0.00
8.4	Columbia River Gorge National Scenic Area (NSA) Permit	\$20,357.53	\$0.00	\$0.00	\$20,357.53	\$20,357.53	\$0.00	\$0.00	\$20,357.53	\$0.00
8.5	U.S. Army Corp of Engineers Permits	\$9,433.71	\$0.00	\$0.00	\$9,433.71	\$7,956.48	\$1,477.23	\$0.00	\$9,433.71	\$0.00
8.6	Washington State Permits – Reserved	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.6.1	Washington State Department of Ecology – Section 401 Water Quality Certification	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.6.2	Washington State Department of Fish and Wildlife Hydraulic Project Approval	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.6.3	Department of Natural Resources – Aquatic Land Use Authorization/Easement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.6.4	Washington State Environmental Policy Act	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.7	Oregon State Permits – Reserved	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.7.1	Department of State Lands – Removal/Fill Permit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.7.2	DSL Waterway Authorization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.7.3	DEQ Water Quality Certification	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.7.4	NPDES Permit (Not included as Contractor will be responsible applicant)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.8	Washington Local Agency Permits (City of White Salmon)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8.9	Oregon Local Agency Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	Contract Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.1	2019 Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.2	2020-03-11 Contingency Release (Tasks 5.5, 5.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.3	2020-06-09 Contingency Release (Task 5.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4	2020 CTC Contingency Release	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.1	Historic Resources (Residences) FOEs (Task 5.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.2	MOA & Mitigation Plan for Bridge (Task 5.11)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.3	Historic Res (RR, TFAS) DOEs/FOEs (Task 5.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.4	Archaeological DOE, FOE, Reporting (Task 5.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.5	Geotechnical Support (Task 6.3)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.6	SDEIS Additional Draft (Task 5.9)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.7	Additional 6 mos Project Mgt (Task 1.1)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.4.8	Negotiated Budget Reductions (Tasks 2.9 and 6.8)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.5	2021 CTC Contingency Release	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Exhibit B: Amendment 6

		(a)	(b1)	(b2)	(c)	(d)	(e)	(f)	(g)	(h)
		Amendment 4	Reallocation 5.21.2021	Reallocation 8.25.2021	Total Budget	Spent thru 7/31/2021	Budget Remaining	Cost for Additional or Reduced Work*	Revised Budget (Amendment 6)	Reallocation
					(a+b)		(c-d)		(c+f)	(g-c)
9.5.0	Amount Remaining from 2020 CTC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.5.1	Archaeological Testing - Add'l Work (Task 5.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.5.2	Archaeological Testing Analysis (Task 5.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.5.3	tbd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9.5.4	tbd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task Totals - 1-9		\$3,148,000.00	\$0.00	\$0.00	\$3,148,000.00	\$2,946,509.71	\$201,490.29	\$87,061.00	\$3,235,061.00	\$87,061.00
10	Geotechnical Borings	\$728,832.00	\$0.00	\$0.00	\$728,832.00	\$0.00	\$728,832.00	\$0.00	\$728,832.00	\$0.00
Task Totals - 1-10		\$3,876,832.00	\$0.00	\$0.00	\$3,876,832.00	\$2,946,509.71	\$930,322.29	\$87,061.00	\$3,963,893.00	\$87,061.00

BSWG Memo



Prepared by: Kevin Greenwood
Date: September 2, 2021
Re: Replacement Bridge Management Contract Procurement Process

Staff has produced an approach for selecting the Replacement Bridge Management Contract (RBMC). As part of the process, staff is recommending that a Procurement Consultant be hired on a short-term contract to help write the RFQ/RFP document. Staff is compiling a list of individuals experienced in producing procurement processes understanding that state and federal requirements will be followed in order to be eligible for reimbursement.

The driving elements in the schedule for selecting the RBMC team include two sets of agency review, a two-tiered interview process, contract negotiations, and accommodating time for the holidays.

Key milestones:

BSWG/Port authorizes budget and approach	9/2-7/21
BSWG review procurement consultant candidate.....	9/13/21
Contract approved for procurement consultant.....	9/21/21
RFQ/RFP approved for selecting RBMC	10/19/21
RBMC submittals due.....	12/3/21
RBMC firm selected	1/18/22
Contract execution/work to begin	4/12/22

Staff is budgeting a range of \$20,000 - \$40,000 for this short-duration contract. The contract would be reimbursable by HB2017 funds.

RECOMMENDATION: Concurrence to move forward by identifying a procurement consultant to develop the RFQ/RFP document.

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Assistance in Procuring a Project Manager/Owner Representative Team For the Hood River Replacement Bridge Project

Background

The Port of Hood River, in conjunction with the Bi-State Working Group, is seeking a qualified person or firm (the “Procurement Consultant”) to assist in the preparation of a RFP or RFQ to select a firm (the “Project Management Consultant”) for comprehensive project management and owner’s representative services for the pre-construction and construction stages of the Hood River Replacement Bridge Project. The selected Procurement Consultant would be retained under a Professional Services Contract with the Port of Hood River.

Scope of Work

The Procurement Consultant will prepare a request for proposals/qualifications for selecting the Project Management Consultant, and would be responsible for ensuring the solicitation materials comply with state A&E procurement requirements, and FHWA, ODOT, and WSDOT requirements. Following reviews by Port staff, the Bi-State Working Group, ODOT, WSDOT, and FHWA, the Procurement Consultant would be responsible for finalizing the solicitation materials.

Criteria for Selecting the Procurement Consultant

The Port is seeking a highly qualified and experienced person to serve as the Procurement Consultant. Port staff will assess applicants for this engagement based on the following criteria:

- Experience with the management of large-scale complex public projects
- Knowledge of federal and state procurement requirements
- Time availability and ability to meet the Port’s schedule

The firm selected for the Procurement Consultant will be barred from being on a team selected for the Project Management Consultant contract.

Schedule

It is anticipated that a draft RFP/RFQ for selecting a Project Management Consultant will be completed by September 30, 2021, reviewed by FHWA, ODOT, WSDOT, and the BSWG by October 15, 2021, and approved for release by the Port Commission by October 19, 2021.

Subsequent Activities

The implementation of the procurement process, negotiations with selected candidate(s), and drafting of the resultant contracts are anticipated to be performed by specialty attorneys retained by the Port. A preliminary schedule for these activities is shown in Exhibit 1.

**HOOD RIVER-WHITE SALMON BRIDGE REPLACEMENT PROJECT
REPLACEMENT BRIDGE MANAGEMENT CONTRACT PROCUREMENT SCHEDULE**

DRAFT: August 29, 2021

bold, italics - public meetings

TASKS / SUB-TASKS	START	END	DAYS	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
HIRE PROCUREMENT ADVISOR	8/20/21	9/21/21	32	█	█						
BSWG Review of Scope/Candidates/Schedule	8/20/21	9/2/21	13	█	█						
Port Commission authorizes budget and signing authority	9/2/21	9/7/21	5	█	█						
BSWG reviews candidate(s)	8/25/21	9/13/21	19	█	█	█					
Port Comm. Approval of procurement advising contract	9/14/21	9/21/21	7	█	█						
DEVELOP PROCUREMENT DOCS	9/7/21	10/21/21	44	█	█	█					
Staff Prepares Prelim RFQ/RFP Draft	9/7/21	9/20/21	13	█	█						
Procurement docs finalized	9/21/21	10/1/21	10		█						
Agency Review of docs	10/1/21	10/21/21	20		█	█					
BSWG Review of RFQ/RFP	10/1/21	10/11/21	10		█	█					
Port Legal Review of RFQ/RFP	10/2/21	10/19/21	17		█	█					
Port Comm. Approval of RFQ/RFP	10/12/21	10/19/21	7		█	█					
Agency adjustments to RFQ/RFP	10/19/21	10/21/21	2			█					
RFQ/RFQ RELEASED	10/22/21	12/3/21	42			█	█	█			
Public Release of RFQ/RFP	10/22/21	10/22/21	0			█					
Pre-submittal conference	10/29/21	10/29/21	0			█					
Close question period	10/30/21	11/5/21	6			█					
BSWG Review of progress	11/6/21	11/8/21	2			█					
Submittals due	11/6/21	12/3/21	27			█	█	█			
SUBMITTAL EVALUATIONS	12/4/21	1/18/22	45				█	█	█		
Evaluation Comm. Review; reference checks	12/4/21	12/17/21	13				█	█			
BSWG status report	12/13/21	12/13/21	0				█				
Interviews	12/11/21	12/15/21	4				█				
Request for information	12/15/21	12/22/21	7				█				
Evaluation Comm. completes assessment	12/22/21	1/5/22	14				█	█			
BSWG reviews assessment	1/6/22	1/10/22	4				█	█			
Port Comm. authorizes negotiations (assumes no protest)	1/11/22	1/18/22	7				█	█			
RBM CONTRACT COMPLETION	1/19/22	4/12/22	83					█	█	█	█
Contract negotiations	1/19/22	3/11/22	51					█	█	█	█
Agency Review of contract	2/28/22	3/25/22	25					█	█	█	█
BSWG reviews contract	3/7/22	3/14/22	7					█	█		
Finalize contract docs	3/15/22	3/25/22	10					█	█	█	█
Port Comm. Approval of RBMC	3/29/22	4/5/22	7					█	█		
Contract execution/NTP	4/5/22	4/12/22	7					█	█		



DRAFT AGENDA

Bi-State Bridge Replacement Working Group Regular Meeting
September 13, 2021 / 2:00-4:00p (2 hour)
Via Zoom

<https://zoom.us/j/98078338082?pwd=RIEvT2RsK2NKKzllaWpCNTFyZGVaZz09>

Meeting ID: 980 7833 8082
Passcode: 966154

Members: Betty Barnes (Mayor), City of Bingen; Marla Keethler (Mayor), City of White Salmon; Kate McBride (Mayor), City of Hood River; Mike Fox (Commissioner), Port of Hood River; Bob Benton (Commissioner), Hood River County; Jake Anderson (Commissioner), Klickitat County

Alternates: Kristi Chapman (Commissioner), Port of Hood River; Arthur Babitz (Commissioner), Hood River County; Catherine Kiewit (Mayor Pro Tem), City of Bingen; Jason Hartmann (Councilor), City of White Salmon; David Sauter (Commissioner), Klickitat County; Jessica Metta (Councilor), City of Hood River.

Staff/Consultants: Kevin Greenwood (Project Director), Port of Hood River; Michael McElwee (Executive Director), Port of Hood River; Miles Pengilly, TRP; Steve Siegel, Financial and Governance Consultant; Stuart Bennion, WSP.

1.	Welcome	2:00
2.	Oregon Legislative Update – Pengilly	2:05
3.	Review of Washington Bridge Authority Legislation - Siegel	2:25
4.	WSP PCE Update – Bennion	2:35
5.	Review of RBMC RFP Advising Contract – Greenwood	2:45
6.	Project Budget Review - Greenwood	3:05
7.	NEPA Update – Greenwood	3:15
8.	Review of July 17th Minutes – Greenwood	3:25
9.	Other Items	3:30
10.	Next Meeting	3:55
11.	Adjourn	4:00

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